

Data Endorsement ad-hoc Committee

May 5, 2026

1:30 p.m. – 2:30 p.m.

Attendees

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| ☒ Alison Slaats , MnGeo (Co-Chair) | ☐ Alison (Ali) Wieckowicz , MNIT DOT |
| ☒ Kevin Trappe , Beltrami Co. (Co-Chair) | ☐ Linse Lahti , DNR |
| ☐ Sally Wakefield , MnGeo | ☒ Pamela Oslin , MESB |
| ☐ Gerald (Gerry) Sjerven , Allete | ☒ Jonathan Mortensen , City of Shoreview |
| ☐ Stacey Stark , U-Spatial, U of M | ☐ Robin Mertes , MN Pollution Control Agency |
| ☒ Tanya Mayer , Met Council | ☒ Kory Thurnau , MnGeo |
| ☐ Jason Ewert , MNIT MPCA | |

Discussion

I. Welcome & Introductions

The group referenced insights from Mark Cots and Kurt Carlson (GAC Standards Committee) shared at a prior meeting and reviewed the Standards Committee's procedure/flowchart as a model.

II. Brainstorm Adaptation of Standards Committee Procedures

- Align on an approach to document a repeatable endorsement process, potentially adapting the [GAC Standards Committee procedures](#) and visual workflow to fit the Data Endorsement Committee's needs.
- Preference for a small drafting subgroup to produce a first version rather than live group editing.

Endorsement workflow (draft concept)

- Proposed steps: (1) Proposal submission, (2) Initial screening, (3) Technical evaluation, (4) Committee review & consensus, (5) Public review (likely shorter than Standards process), (6) Feedback handling/transparency, (7) Final committee recommendation, (8) GAC decision, (9) Post-endorsement actions, (10) Communication & summary sheet; timeline/lifecycle review to be defined.

Committee structure question

- Whether the Endorsement Committee is a long-term standalone body or embedded under an existing committee (e.g., Standards) remains to be decided.

Decisions

- Proceed with a drafting subgroup to create the first full draft of the endorsement procedure, modeled on the Standards Committee's approach and including a flowchart. Meeting ended early to enable drafting.
- Share a working draft by late May for wider committee feedback.

Action Item(s):

- I. **(Kevin, Alison, & Kory)-Draft Data Endorsement Process Document/ SOP**
 - Circulate 1st draft by late May
 - Schedule a short review meeting after the draft release (early June)