Data Endorsement ad-hoc Committee Notes

March 3, 2026
1:30 p.m. – 2:30 p.m.

Attendees:

☒ **Alison Slaats**, MnGeo (Co-Chair)

☒ **Kevin Trappe**, Beltrami Co. (Co-Chair)

☐ **Sally Wakefield**, MnGeo

☐ **Gerald (Gerry) Sjerven**, Allete

☐ **Stacey Stark**, U-Spatial, U of M

☐ **Tanya Mayer**, Met Council

☐ **Jason Ewert**, MNIT MPCA

☐ **Alison (Ali) Wieckowicz**, MNIT DOT

☐ **Linse Lahti**, DNR

☒ **Pamela Oslin**, MESB

☒ **Jonathan Mortensen**, City of Shoreview

☐ **Robin Mertes,** MN Pollution Control Agency

☒ **Kory Thurnau**, MnGeo

Notes:

- **Agenda Overview:** Kevin outlined the agenda, focusing on concerns or issues with the forms reviewed previously, test runs, and comments/questions regarding the proposal and evaluation forms.
- **Form Feedback:** Jonathan and Pamela confirmed no significant changes were needed for the forms.
- **Loose Ends:** Kevin mentioned a few action items, such as cleaning up hyperlinks and minor issues before finalizing the forms.
- **Decision-Making Process:** Discussion on the process of making decisions, scoring criteria, and the evaluation form. Alison referenced the North Carolina process for marking data as authoritative.
- **Scoring System:** Jonathan suggested considering a weighted scale for scoring, while Alison and Pamela discussed transparency.
- **Pass/Fail Criteria:** The group agreed on pass/fail criteria.
- **Documentation and Aggregation:** Discussion on the importance of documentation and communication with data sources for aggregated datasets.

- **Updating and Maintaining Data:** The group debated the importance of data being actively updated and maintained, with a consensus that certain datasets would need regular maintenance while others would not(static).
- **Redundancy in Questions:** The group decided to remove question 2.6 and keep question 3.5 to avoid redundancy.
- **Next Steps:** Alison and Kevin planned to meet for further planning, and the group discussed scheduling future meetings.

Follow-Up Tasks:

- **Form Revisions:** Kory to create a new version of the evaluation form incorporating discussed changes, such as pass/fail criteria and removing redundant questions.
- **Documentation:** Alison and Kevin to draft a summary of the current progress and plan for the next meeting.
- **Meeting Scheduling:** Kory to schedule meetings for April and May to ensure timely progress and feedback from the GAC.