



# Minnesota School for Feeble-Minded.

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## NOTICE TO CORRESPONDENTS.

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1. *Always notify this office of any change of address.*
2. *When writing to this office ALWAYS GIVE FULL NAME and ADDRESS.*
3. *When writing to one of the children, please specify definitely the NAME OF THE PERSON FOR WHOM INTENDED and the name of the writer. Almost every day letters are received in my care for "My dear son," "Dear Sister," etc., and signed "Your loving mother," "Your brother," etc. It will be readily seen that there is much difficulty experienced in ascertaining the person for whom such letter is intended, especially if the post mark is dim.*
4. *Address communications concerning children or business matters to the Superintendent. Do not ask teachers and others to write about children, as every teacher and employe has all the work that he or she can properly attend to, and to request this extra work is to encourage neglect of duty or the sacrifice of a portion of the limited time permitted for recreation and which the good of the work demands should be so used.*
5. *Always prepay packages of clothing and other articles sent to children, and observe rule 3 (above) in regard to name and address.*

*Respectfully,*

*Dr. A. C. ROGERS, Supt.*