

Faribault State Hospital

T. Anderson

June 9, 1969

T. Thompson

Constructive activity training and evaluation in Hickory and Dakota D.A.C's.

1. Mr. Grabowski and I distributed sheets for constructive activities 1, 2, and 3, and explained their use to staff in Hickory and Dakota buildings.
  2. It was emphasized that not all activities will be appropriate for all patients, and that in each case a pretest (as described on the activity sheet) must be done to determine whether a given activity is appropriate for any specific patient.
  3. In order to evaluate progress, it is necessary to obtain good records of programs implemented. To that end, the number of patient activities programmed will be tabulated daily by Barbara in the Unit Office. This will be done by having her visit each D.A.C. at 2:15 to collect all Activity Recording sheets. She will mark on a daily Patient Activities Programmed Sheet (see sample attached) which activities were programmed for each patient, and add all activities programmed to yield a grand total. The grand total activities programmed (i.e. the sum of activities programmed for each of the individual patients) will then be plotted by Barbara, and posted on the D.A.C. door. In addition, graphs plotting Activities programmed for each Technician will be posted in the Building Office and in the Grandview Unit Office.
  4. The criteria for having programmed an activity will be that:
    - a. An activity numbering 1 through 20 (or one specified under "other" is conducted at a specified time as indicated on a schedule submitted to the Unit Office. This is to be recorded on the daily activity sheet in the appropriate place.
    - b. A pretest baseline is/has been obtained as specified on the activity sheet. This need only be done once at the beginning of training a given activity. The pretest results must be recorded.
    - c. Training procedures have been carried out and recorded on the data sheets provided. Failure to record results will mean that the activity will not be considered programmed for that day.
  5. I will provide graph sheets for plotting the number of Patient Activities Programmed.
  6. I have asked Barbara to have more data sheets run off, since once programming is initiated, our supply will be quickly eliminated.
- cc: E. Errickson  
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