

PROGRAM COMMITTEE

October 22, 1968

Present : Mr. Errickson, chairman; Dr. Johnson, Mr. Madow, Chaplain Streufert, Mr. Nelson, Mr. Knack, Mrs. Blomquist, Mrs. Stabbert, Mrs. Myers, Mrs. Gates, Mrs. Finstuen, Mrs. Wangness, Mrs. Goodwin, Mrs. Anderson

Absent : Mrs. Nethery (meeting)

Seclusion and Quiet Room Usage: The use of restraints and seclusion and the purpose of such was discussed. It is a treatment and not a punishment and the patient should be made to understand this if he can mentally do so. Who has the right to place a patient in seclusion or restraint? Since we have the Unit system it hardly seems right that personnel in charge should have to wait for the doctor to order this. If the patient is unruly and needs attention, the person in charge should have this authority. Mr. Errickson appointed Mrs. Blomquist to locate rules that Dr. Vail had sent to us in 1960 on restraint and seclusion. Copies are attached to these minutes and further discussion will be held at next weeks meeting. Revisions may be made. We shall present a policy to follow.

Off Grounds Privileges: Suggestions were made that we should be more liberal with off and on campus privileges. There are roughly 230 residents here who are capable of having these privileges. Those who treat these privileges with respect should not be restricted because of a few who have abused these privileges. There are restrictions on certain areas and these restrictions should be respected by the residents. Mrs. Goodwin and Chaplain Streufert were selected to prepare and present some guidelines to us on "Off Grounds and Off Campus Policy" to the Committee in two weeks.

Staffing: How many Techs. do we need to staff adequately? Dr. Johnson reported that in making rounds he found some buildings well staffed and others in serious need of more help. Some definite information should be available as to the number of Techs. we have and need in each building. He has asked Program Directors to send him the following information on paper:

- 1) How many Techs. are needed for each specific building for adequate staffing?
- 2) How many Techs. are now at these buildings working?
- 3) what are their working hours?

There is the problem as to what the Techs. duties should be. Should they be asked to do janitorial work after being told when hired that their work would be caring for patients? The Program Directors asked "Why aren't employees kept in the Units and buildings that have trained them?"

Program Development Committee meeting will be held next Wednesday, October 30 at Cambridge.

Next meeting Of Program Committee, October 29

Agenda:

- 1) Staffing Needs and Retention
- 2) Guidelines and Rules

Recorder
Lillian Bi

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