

MEETING OF DIRECTORS OF THERAPY MEETING. MAY 16

Present:	Dr. Engberg, presiding	Mr.	Madow	Mrs. Blomquist
	Mr. Krafve	Rev.	Streufert	ME. Roewer
	Dr. Kennedy		Miss Perkins	Mr. Roach
				Miss Boyes

Minutes of the previous meeting were approved.

Unfinished Matters:

Deaths on Grade: Consideration deferred until next meeting.

Car Washing: Memo was prepared and distributed.

Red Cross Home Nursing Course for Patients: Placed on deferred list.

Vacation Forms, Autopsy Forms, Operation Forms: Superintendent reported drafts had been prepared and will be presented at the Hospital Staff meeting and prepared for use.

Delivery of Packages: Memo is in preparation by Mr. Krafve and will apply to all outlying buildings.

Upper Midwest Hospital Conference: Mrs. Blomquist made a brief report as did the Superintendent in regard to sessions each had attended.

Approval for Detached Duty: Mr. Krafve is preparing the necessary form to be used for such requests.

Incoming Telephone Calls to Doctors Regarding Patients: Superintendent is to present this matter for discussion by the medical staff and will report back here for further discussion.

Letters from Doctors Notifying Families of Illness: A new form for such letters will be discussed at the next hospital staff meeting.

Care of Bodies of Patients who Die on the Grade: Dr. Kennedy and Mrs. Blomquist are not yet ready to report.

Old Records of Patients: Mr. Krafve will cooperate with Miss Perkins relative to this problem and secure the help of the Medical Records as well.

General Staff Meeting: It is to be deferred until in July.

' Dietetic Gum and Candy: Miss Uggen is arranging for this to be stocked in patients' store.

Use of Vacated Staff Dining Room: Mr. Krafve, Mrs. Blomquist and Mr. Roach were appointed as a committee to study and report on possible uses.

New Business:

Discontinuing Operation at Walcott: Superintendent read a memo from Mr. Holtan in regard to this matter. For the information of the group stated that this matter is under study in the non-therapy group and decisions reached will be given to the therapy conference.

Announcement of Annual Meeting of Minnesota Society for Mentally Retarded: Mr. Roewer informed the group of this meeting to be held at Macalaster College Saturday, May 21, 1955 and indicated that the program is available for the information of anyone who might be interested to attend.

i

Contributions offered by Veterans and other Organizations: Mr. Roach presented various articles that have been received, followed by a discussion as to how to make these available for the best possible use or happiness of the patients. It was decided that Mr. Roach should take the responsibility for such gifts and in cooperation with other staff supervisors determine the specific uses to which these should be put and the areas to be supplied. With Mr. Krafve he will arrange for complying with the legal requirements of accepting and accounting for them.

The Problem of Switchboard Operators locating Staff Supervisors and Professional Personnel: Mr. Krafve discussed the difficulty that switchboard operators are having in regard to this matter. It was decided that a board should be placed in the hospital on which staff physicians could indicate that they are or are not present in the hospital but no other decision was reached to solve this problem beyond attempting to educate the general staff of the need for keeping switchboard operators informed of how to locate them during hours of duty when they are away from their usual station.

Programming for Difficult Patients! Dr. Kennedy presented the problems that the medical staff are having because of inadequate programs in those instances where it is particularly difficult to determine and carry out a proper program either because of the patient's conduct and especially where the patient is known to be a chronic run away or where there would be the danger to other members in a work group or to the public during unauthorized absences from the institution. A general discussion was held with the final decision that further thought should be given to this problem in trying to find improvement on the present procedure. For the present the staff physicians will have to continue to carry this as his specific problem and try to work it out with the other personnel concerned as well as is possible within the limitations of our facilities and understaffing. The Superintendent requested that Dr. Kennedy bring this up for discussion at the hospital staff meeting which is to be held this afternoon.