

Olmstead Subcabinet Meeting Minutes

Wednesday, March 25, 2020 • 10:30 a.m. to 11:00 a.m.

1) Call to Order

The meeting was conducted by conference call. Commissioner Ho welcomed everyone and thanked them for taking the time for the call during these ever changing times.

2) Roll Call

Subcabinet members present: Jennifer Lemaille Ho, Minnesota Housing (MHFA); Margaret Kelliher-Anderson, Minnesota Department of Transportation (MnDOT); John Harrington, Department of Public Safety (DPS); Roberta Opheim, Office of Ombudsman for Mental Health and Developmental Disabilities (OMHDD); and Colleen Wieck, Governor's Council on Developmental Disabilities (GCDD)

Designees present: Gertrude Matemba-Mutasa, Department of Human Services (DHS); Dee Torgerson, Department of Employment and Economic Development (DEED); Kate Erickson, Department of Corrections (DOC); Ann Schulte, Minnesota Department of Health (MDH); Daron Korte, Minnesota Department of Education (MDE); Mike McElhiney, Minnesota Department of Veterans Affairs (MDVA); and Wendy Wulff, Metropolitan Council (MetCouncil)

Guests present: Mike Tessneer, Rosalie Vollmar, Shelley Madore, Diane Doolittle, Mary Catherine, and Sue Hite-Kirk, Olmstead Implementation Office (OIO); Anne Smetak (MHFA); Erin Sullivan Sutton, and Adrienne Hannert (DHS); Mark Kinde (MDH)

Note: In the interest of time, all attendees on the phone were not identified.

CART provider: Paradigm Captioning and Reporting Services, Inc.

3) Agenda Review

The Subcabinet meeting was limited to 30 minutes. The agenda included the approval of the March 2020 Olmstead Plan Revision. Other agenda items, including public comments were moved to the May 18, 2020 Subcabinet meeting.

4) Reports

a) Chair

Commissioner Ho announced that Shelley Madore, the new OIO Director, began working on March 4, 2020. An announcement was sent to the Subcabinet on March 3, 2020, which provided information on Shelley's background and the experience she brings to the position.

b) Director

Shelley Madore introduced herself "virtually." She will be reaching out to Subcabinet agency leads to find out how OIO can best serve and support their agency's work.

5) Action Items

a) March 2020 Olmstead Plan Revision

Mike Tessneer (OIO) provided a brief overview of the annual Plan amendment process. This process began back in December 2019 when the draft potential amendments to Olmstead Plan measurable goals proposed by the Olmstead Subcabinet agencies were provisionally approved by the Subcabinet.

The Olmstead Subcabinet obtained public input on these draft amendments during two public comment periods. A summary of those public comment periods is provided on page 18 of the March 2020 Plan.

The draft version of the March 2020 Olmstead Plan was provided in the meeting materials. This version includes the amendments that were provisionally approved by the Subcabinet at the December 16, 2019 meeting. The draft Plan includes track changes to indicate the changes from the March 2019 Revision.

Upon approval by the Subcabinet, the March 2020 Revision of the Plan will be submitted to the Court by March 31, 2020.

Questions/Comments:

Dee Torgeson (DEED) asked for consideration about whether to mention the unknown impact of COVID-19 in the introductory letter. Mike Tessneer (OIO) confirmed that the introductory letter was written before the COVID-19 situation.

Kate Erickson (DOC) stated their public and stakeholder listening session comments are directly related to action areas of the Plan. She expressed that these comments reflect progression of their work and would like to make sure the work that is happening is not left out.

Shelley Madore (OIO) reported that there is a workplan report due to the Subcabinet this summer on the process and outcomes of the public comment process. The report will include recommendations on how to improve the public comment process and resulting response by the agencies to improve the Plan performance. Ms. Madore reiterated she will be reaching out to agency staff to determine the needs of the agencies, to include the point that Ms. Erickson brought up. Once COVID-19 restrictions are lifted, engagement opportunities with agency leads will be implemented.

Commissioner Ho stated there are unique challenges for people with disabilities and caregivers during the COVID-19 emergency. If agencies have different lead contacts for OIO, please let Ms. Madore know.

Motion: Approve the March 2019 Revision of the Olmstead Plan

Action: Motion: Anderson-Kelliher Second: Opheim

In Favor: A roll call vote was conducted with 12 Ayes and 0 Nays

- MHFA - Aye
- DHS - Aye
- DEED - Aye
- MNDOT - Aye
- DOC - Aye
- MDH - Aye
- MDE - Aye
- MDVA - Aye
- DPS - Aye
- MetCouncil - Aye
- OMHDD - Aye
- GCDD - Aye
- MDHR - not present

6) Adjournment

The meeting was adjourned at 10:52 a.m. The next Subcabinet Meeting will be May 18, 2020 from 3:00 p.m. to 4:30 p.m.