

## Olmstead Subcabinet Meeting Minutes

Tuesday, May 28, 2019 • 3:30 p.m. to 4:30 p.m.

Minnesota Housing – Lake Superior Conference Room, 400 Wabasha Street North, Suite 400, St Paul

### 1) Call to Order

Commissioner Ho welcomed everyone and expressed her appreciation for everyone's flexibility regarding today's meeting which was rescheduled from May 20, 2019 and will be shortened due to a Cabinet meeting.

### 2) Introductions

**Subcabinet members present:** Jennifer Leimaile Ho, Minnesota Housing; Colleen Wieck, Governor's Council on Developmental Disabilities (GCDD); Larry Herke, Minnesota Department of Veterans Affairs (MDVA); Roberta Opheim, Ombudsman Office for Mental Health and Developmental Disabilities (OMHDD); John Harrington, Department of Public Safety (DPS); Jan Malcolm, Minnesota Department of Health (MDH), joined at 3:35 p.m.; Paul Schnell, Department of Corrections (DOC), joined at 3:40 p.m.; Rebecca Lucero, Minnesota Department of Human Rights (MDHR), joined at 3:40 p.m.; Mary Cathryn Ricker, Minnesota Department of Education (MDE), joined at 3:45 p.m.

**Designees present:** Stacy Twite, Department of Human Services (DHS); Daron Korte (MDE); Nick Thompson, Met Council.

**Guests present:** Mike Tessneer, Darlene Zangara, Zoua Vang and Rosalie Vollmar, Olmstead Implementation Office (OIO); Rachel Robinson, Anne Smetak and Ryan Baumtrog (Minnesota Housing); Shireen Gandhi and Adrienne Hannert (DHS); Tom Delaney, Emily Jahr and Holly Anderson (MDE); Larry Vrooman and Deven Bowdry, Department of Employment and Economic Development (DEED); Stephanie Lenartz and Ann Schulte (MDH); Kristie Billiar and Jean Wallace, Department of Transportation (DOT); Christina Schaffer (MDHR); Maura McNellis-Kubat, Office of Ombudsman for Mental Health and Developmental Disabilities (OMHDD); Gerri Sutton, Met Council; Mary Kay Kennedy, Advocating Change Together (ACT); Justin Page, Minnesota Disability Law Center; and Christy Caez and her daughter (members of the public)

### 3) Agenda Review

Commissioner Ho reported that Governor Walz scheduled a conference call for Cabinet members at 4:00 p.m. today. All Cabinet members including Commissioner Ho need to leave the Subcabinet meeting at 3:55 p.m. to join the call. Commissioner Ho proposed to change the order of the agenda to ensure that the action items are complete before that time. There were no objections to that change.

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## 6) Action Items

### a) Proposed Baseline – Community Engagement Goal Two

Darlene Zangara (OIO) presented the proposed baseline for Community Engagement Goal Two. The baseline number was gathered during the 2018-2019 public input opportunities during the Plan amendment process. The baseline includes the number of individuals who participated and the number of comments received. The data for the annual goals will include all the public input opportunities that take place during the year.

#### Questions/Comments:

There were no questions.

**Motion: Approve the baseline for Community Engagement Goal Two**

**Action: Motion – Lucero                      Second – Opheim                      In Favor – All**

### b) May 2019 Quarterly Report

Mike Tessneer (OIO) reviewed the Executive Summary of the Quarterly Report (page 21 of 108) to highlight the goal areas where progress is being made and goals have been met. Agency staff reported on goals targeted for improvement or that need further explanation.

- Adrienne Hannert (DHS) reported on three goals that are not on track
  - Transition Services Two (page 29)
  - Transition Services Three (page 31)
  - Positive Supports Three (page 50)

#### Questions/Comments:

Daron Korte (MDE) asked if the legislative proposal to establish a community competency restoration task force referred to on page 30 was approved by the Legislature. Adrienne Hannert (DHS) reported that it was approved.

- Kristie Billiar (DOT) reported on Transportation Goal Two (page 52) including an update to previously reported numbers.

#### Questions/Comments:

There were no questions.

- Gerri Sutton (Met Council) reported on Transportation Four (page 53) including a change in on-time performance criteria and an update to previously reported numbers.

#### Questions/Comments:

Commissioner Ho stated that she had attended a listening session on Metro Mobility and found it very helpful and gained a lot of information in a short amount of time.

**Motion: Approve the May 2019 Quarterly Report**

**Action: Motion – Wieck                      Second – Harrington                      In Favor – All**

**c) Workplan Compliance Report for May**

Mike Tessneer (OIO) reported that nine workplan activities were reviewed. There were no exceptions to report. The list of activities reviewed are included in the packet.

**Motion: Approve May Compliance Report**

**Action: Motion – Ricker                      Second – Schnell                      In Favor – All**

**4) Approval of Minutes**

**a) Subcabinet meeting on April 22, 2019**

Commissioner Ho asked if there were any edits needed to the April meeting minutes. No changes were needed.

**Motion: Approve April Subcabinet Meeting Minutes**

**Action: Motion – Ricker                      Second – Malcolm                      In Favor – All**

**5) Reports**

**a) Chair**

There was no report from the Chair.

**b) Executive Director**

Darlene Zangara (OIO) reminded the Subcabinet that at the April Subcabinet meeting, concerns were raised related to the Secretary of State's website. On the page where individuals can apply for positions on boards and commissions, the information regarding accommodations was difficult to find. After following up with the responsible agencies, the accommodations language is now been moved to the home page of the website and is easier to find.

**c) Legal Office**

Anne Smetak (Minnesota Housing) reported that the post status conference court order has not yet been issued.

**d) Compliance Office**

Mike Tessneer (OIO) reminded the Subcabinet that the June meeting will include the updated agency workplans based on changes made in the March 2019 Plan Revision. He also expressed his appreciation for the efforts made by the agencies since the last meeting to identify designees and agency leads.

**7) Public Comments**

There were no individuals signed up for public comment.

**8) Adjournment**

The meeting was adjourned at 3:55 p.m.

**Next Subcabinet Meeting: June 24, 2019 – 3:00 p.m. – 4:30 p.m.**