

## Olmstead Executive Committee Meeting Minutes

Friday, November 13, 2020, 3:30 p.m. to 4:30 p.m.

### 1) Call to Order/Roll Call

Commissioner Ho welcomed everyone and asked the agency attendee to identify themselves.

**Subcabinet members present:** Jennifer Leimaile Ho, Minnesota Housing; Jodi Harpstead, Department of Human Services (DHS); Mary Catherine Ricker, Minnesota Department of Education (MDE); Colleen Wieck, Governors Council on Developmental Disabilities (GCDD)

**Designees present:** Michelle Smith, Department of Corrections (DOC); Blake Chaffee, Department of Employment and Economic Development (DEED)

**Guests present:** Shelley Madore, Mike Tessneer, Rosalie Vollmar, Diane Doolittle, Carolyn Sampson, Sue Hite-Kirk, Olmstead Implementation Office (OIO); John Patterson, Minnesota Housing; Erin Sullivan Sutton, Karen Sullivan Hook and Catherine Courcy, (DHS); Daniel Gulya, North Dakota Olmstead

*Note: In the interest of time, all attendees to the GoToWebinar were not identified.*

**CART provider:** Paradigm Captioning and Reporting Services, Inc.

### 2) Agenda Review

Commissioner Ho reviewed the agenda. She asked Commissioner Harpstead (DHS) to talk about how DHS is addressing the end of court jurisdiction on the Jensen case.

Commissioner Harpstead stated that DHS remains committed to the Olmstead Plan and the elements of the Jensen Settlement. DHS will continue to track their goals and milestones and will continue to support OIO in producing quarterly reports as well as continuing to track the metrics for the Subcabinet. Her only concern at this time is to clarify whether the approval of the Quarterly Report happens with the Executive Committee or with the full Subcabinet. Commissioner Harpstead also suggested that in addition to using the quarterly reports to measure progress that we also continue working to track the Big 6 Issues.

Commissioner Ho asked Shelley Madore, OIO Director to talk about the Big 6 workgroups.

Shelley Madore (OIO) provided a summary of the framework that will be used to support the Big 6 Workgroups. She will be reaching out to agency leads to develop workgroup membership to include external members. A Zoom waiver has been requested so that community members can be more involved in the public engagement meetings. She will provide a walk through of the new website at the December meeting.

### 3) November 2020 Quarterly Report

Commissioner Ho asked Mike Tessneer (OIO) to present the November 2020 Quarterly Report. Mr. Tessneer reviewed the Executive Summary of the November 2020 Quarterly Report (pgs. 7-8 of the packet)

#### Questions/Comments

Commissioner Harpstead (DHS) requested that this quarterly report make reference to the COVID-19 pandemic. She has been carefully tracking cases of COVID-19 among people with disabilities in group homes. Commissioner Harpstead stated she is thrilled with the performance of providers of group homes who have found ways to keep individuals safe. It is also worth mentioning that opening the adult day centers has not caused major outbreaks in group homes at this time.

Mr. Tessneer stated that COVID-19 is referenced in the report for goals that are reporting data since March 2020. Agency leads will be meeting to further discuss how the pandemic has affected the goals.

Commissioner Ho asked Shelley Madore (OIO) to present on the Quality of Life Survey update (pg. 28 of the packet).

Commissioner Ho stated that at this point she recommends that the action taken by the Executive Committee is to review the Quarterly Report and recommend that the Subcabinet approve it at the next meeting.

#### Questions/Comments: None

**Motion:** Recommend that the Subcabinet approve the November 2020 Quarterly Report

**Action:** Motion – Chaffee                      Second - Ricker

**In Favor:** A roll call vote was conducted with 5 Ayes and 0 Nays

MHFA -Aye

DHS – Aye

DEED – Aye

MDE – Aye

DOC - Aye

### 4) Proposed 2021 Meeting Schedule

Commissioner Ho asked Mike Tessneer (OIO) to present the meeting schedule for 2021. Mr. Tessneer reviewed the document and pointed out any highlights from the handout.

#### Questions/Concerns: None

Commissioner Ho stated a vote was not needed to accept the meeting schedule.

## 5) Proposed Plan Amendment Process

Commissioner Ho asked Mike Tessneer (OIO) to present the proposed Plan Amendment process. Mr. Tessneer reviewed the process and pointed out the proposal to move out final approval of the Plan Revision from March to April.

### Questions/Comments:

Shelley Madore (OIO) further added having a later timeline will allow for more engagement from people with disabilities. This will be done through a robust social media campaign. She will be sharing more details of this at upcoming Subcabinet meetings.

**Motion:** Recommend that the Subcabinet Approve the Proposed Plan Amendment Process

**Action:** Motion – Ricker                      Second - Harpstead

**In Favor:** A roll call vote was conducted with 5 Ayes and 0 Nays

MHFA -Aye

DHS – Aye

DEED – Aye

MDE – Aye

DOC - Aye

## 6) Adjournment

Commissioner Ho asked if there were any further items for discussion.

Shelley Madore (OIO) asked for clarification about expectations for the Executive Committee going forward.

### Comments:

Commissioner Ho's initial thought were for the Executive Committee to minimize the technical, required and more focused work of the Subcabinet meeting to allow for more creativity and robust conversations in that space. The intent was also to reduce the number of Subcabinet meetings in a year and aim for the highest use of their time.

Commissioners Harpstead and Ricker both suggested blending the metrics currently used with the Big 6 Issues and bringing that plan to the Executive Committee. Planning the Subcabinet meetings could be one of the purposes of this committee so that roles can be determined to further engage Subcabinet members and intentionally set a new tone at those meetings.

Ms. Madore asked if the Subcabinet would have interest in looking at “hot topics” and “stories” captured from the new website as a way of being more engaged with the challenges and successes of people with disabilities.

Executive Committee members agreed this approach will help the Subcabinet to have focused energy in accomplishing cross-sector opportunities.

Commissioner Ho adjourned the meeting at 4:21 p.m.

**Next Subcabinet Meeting:** December 21, 2020 – 3:00 to 4:30 p.m.

