Scanning the Horizon for Opportunities

Minnesota Governor’s Council on Developmental Disabilities
2002-2008
2002 Council Pilot Project

- Diana Krogstad, Metro Work Center
- Crew of four worked daily over 15 months to scan 28,000 documents
- Partners in Policymaking records and materials of dissolving institutions
Pilot Project Conclusions

- Real work opportunities
- Paper files expensive to store
- Scanning is business solution for public and private sectors
- Technology employment fits people with developmental disabilities
Resources Produced

- Digital Imaging How To’s
- Records Management: Handbook of Legal Requirements and Practical Considerations
- Guided by Katie Engler, data practices and records management expert
- Engler promoted document imaging at MNGRIN
Discovering the Early Adopters

May 2003
six imagers
MRCI - Blue Earth County
2004 MN Dept. of Human Services

- MnSOCS took on imaging project
- Heidi Forbes, placement coordinator, managed the project
MN Dept. of Human Services and MnSOCS in St. Paul
16 people trained for document preparation/scanning
four teams/two shifts
12 month period
1.3 million documents

MN Dept. of Human Services and MnSOCS in St. Paul
2004 Work Team Created

- Bill Harreld
  - Personal contacts state, county, city
  - Work station design
- MnDACA and MN Hab Coalition expanded master contract list
- 2005 MarketResponse International Employer Survey- quality work
Olmsted County Dept of Corrections

- Two hired for imaging
- PossAbilities of Southern Minnesota and Ability Building Center in Rochester involved
Rice County

- County Attorney’s office files scanned
- Four employed with KCQ
2005 Riverside Community Bank, Otsego

- One employed through Options
Media Activities

- Contract with Wallace Group for Communications
- Verdict, Digital Partnering with the Legal Profession, Shamus O’Meara

Trio converts important MINCO paper files into computer files

Workers with disabilities get a boost from digital conversions

Effort to link jobs in imaging, people with disabilities
2005 Trendex

- St. Paul business hires four through Lifeworks
- 9 month project

Imaging crew with Trendex CEO
Economics of Imaging

DVD

- Dana Badgerow, Dept. of Admin
- DHS/MnSOS
- Blue Earth County/MRCI
- Olmsted County/ABC
- Trendex/Lifeworks
2006 Statewide Workshops

- Fergus Falls
- Crookston
- Mankato
- Willmar
- Duluth
- St. Cloud
- Rochester
- Eagan
- Arden Hills
- Chanhassen
- Plymouth
- 175 attending

Clay Baer, Crabtree Companies, and Heidi Forbes, MnSOCS Awarded
2006 Johnson & Condon, PA

- Midway Training Services scanning contract
- Five people hired
- Shamus O’Meara key role
June 2006, Computerworld Honors Laureate Program Award for DHS

Presentations to over 2400 in business and non-profits

Mark Scipioni, Mgmt Analysis – expand scanning in government

Brenda Willard, Materials Mgmt Div., scanning contracts to favor workforce with developmental disabilities
2006-2007 Work Expands

- Dan Reed, PRI, hosts meetings to share experience
- Work gains:
  - Rochester United Way
  - Beltmann Group
  - Twin City Fan
  - Leonard, Street & Deinard
  - Minn. Pollution Control Agency
  - Hiawatha Homes
  - Community Action Council

- Reps. Berns, Madore and Kahn support document imaging funding legislation
Changing Face of Technology DVD

- Beltmann Group - Merrick, Inc.
- American Building Contractors - AccessAbility
- Johnson & Condon P.A. - MTS
- Blue Cross Blue Shield - Lifeworks
- Xiotech- Opportunity Partners

- International Summit Creative Award -- Communicator Award
OFTEN, IF PEOPLE WITH DEVELOPMENTAL DISABILITIES CAN OBTAIN PAID JOBS AT ALL, THEY TEND TO BE LOW-PAYING POSITIONS IN SERVICE INDUSTRIES, SUCH AS FAST FOOD, LAUNDRY AND JANITORIAL SERVICES. SKILLED OFFICE JOBS NORMALLY ARE CONSIDERED TO BE OUT OF REACH.

This innovative partnership, spearheaded by the Minnesota Governor’s Council on Developmental Disabilities, is providing adults with developmental disabilities (including those with autism) with good jobs and wages, and simplifying record-keeping for many organizations in the state. Adults with developmental disabilities are being put to work.
Employing People with Disabilities for Document Imaging

By Sherie Wallace

A n overriding goal of local government managers is to regularly work to make their organizations work better. Some of the most productive improve their operations by exploring and implementing new technologies or new space needed for paper laden file cabinets. Also noteworthy are the benefits of temporary or contract workers, available near minimum wage as opposed to staff with full status and benefits. County Social Services Director Bob Meyer did a cost study and determined the per page conversion cost was 8 cents a page. are logged-in automatically, allowing for quick selection of files containing key identifiers. A citizen no longer must wait for a clerk to retrieve a file, saving time that could be better spent elsewhere. Cities making their first attempt to upgrade their records management are apt to have substantial backlogs of
Federal Judge Donovan Frank
U.S. District Court, St. Paul

- 2007 Council presentation on including people with developmental disabilities
- Video created for Council web page
MTS Storefront

- Specializing in document imaging
2007 ProAct Imaging in Red Wing

- Goodhue County offices
- Norwood Promotional Products
2008 - Chisago Lakes Achievement Center

- Scanning for Kahbakong Cemetery Board in Taylor’s Falls
Day programs and private businesses
Preference for employing people with developmental disabilities
MMD’s Andy Doran managed review
Awards given to:
  - ACS State & Local Solutions
  - Ability Building Center
  - AccessAbility, Inc.
  - Cities Digital
  - Midway Training Services
  - MnSOCS
  - River City Data
ISD 916

**Autism Advocate**

**Dakota County Pioneer Press**

**Adult Employment**

Digital Imaging Leads to Job for Arizona Man with Autism

**Work is good fit, offers ‘perfectionists’ life skills**

Young people with autism master a valuable trade at School District 916

By Megan Boldt

A new program through the Northeast Metro 916 Intermediate School District, which provides special education and other services to 10 school districts, helped him hone his computer skills and learn to live on his own. Erdman and other students learned to convert paper documents to digital images during

LIFE SKILLS, 48
Digital Imaging on the Move

- Real progress
- Desirable and rewarding work for people with intellectual and developmental disabilities
- Council Chair Shamus O’Meara recognitions
  - Employers
  - State government
  - Team members
  - Day programs