

**MINNESOTA GOVERNOR'S COUNCIL
ON DEVELOPMENTAL DISABILITIES**

Wednesday, December 7, 2016
12:15 p.m. – 2:15 p.m.
Continuing Education and Conference Center
University of Minnesota St. Paul Campus
1890 Buford Avenue, St. Paul, Minnesota 55108

MINUTES

MEMBERS PRESENT

Ashley Bailey, Vice Chair
Michelle Albeck
Marrie Bottelson
Emilie Breit
Jason Flint for Alex Bartolic
Mary Hauff
Pamela Hoopes
Eric Kloos
Kate Onyeneho
Carolyn Perron
David Quilleash
Bonnie Jean Smith
Kathy Ware

STAFF PRESENT

Colleen Wieck
Mary Jo Nichols

MEMBERS EXCUSED

Senator John Hoffman
Alex Bartolic
David R. Johnson
Jim Lovold
Lynne Megan
Robbie Reedy
Jacqueline Rightler
Mike Stern
Alan Wilensky

MEMBERS ABSENT

Mary Raasch
Linda Simenstad

GUESTS

Nancy Miller, Metro State University
Judy Plante, Lanterna Consulting
Jonah Weinberg, Autism Society of Minnesota

I. CALL TO ORDER

Ashley Bailey, Council Vice-Chair, called the meeting to order at 12:25 p.m.

II. INTRODUCTIONS

Everyone present introduced him/herself.

III. APPROVAL OF AGENDA

Bailey asked for approval of the Agenda.

MOTION: Smith moved, seconded by Perron to approve the Agenda. Motion carried; there were no dissenting votes.

IV. APPROVAL OF MINUTES FOR AUGUST 3, 2016

Bailey asked for approval of the Minutes as written for August 3, 2016.

MOTION: Quilleash moved, seconded by Onyeneho, to approve the Minutes as written for August 3, 2016. Motion carried; there were no dissenting votes.

V. APPROVAL OF MINUTES FOR OCTOBER 5, 2016

Bailey asked for approval of the Minutes as written for October 5, 2016.

MOTION: Onyeneho moved, seconded by Bottelson, to approve the Minutes as written for October 5, 2016. Motion carried; there were no dissenting votes.

VI. CHAIR'S REPORT

In the absence of Senator Hoffman, there was no Chair's report.

VII. GRANT REVIEW COMMITTEE

Smith reported that draft Requests for Proposal for Cultural Outreach in Racial and Ethnic Communities, Self Advocacy for the Statewide Coordinating Effort and the Anti-Bullying Campaign, Employment, and Quality Improvement; and the Application for Cosponsorship Funds for Training Conferences were reviewed. There were no changes or changes made; these can now be released.

VIII. PUBLIC POLICY COMMITTEE

Ware reported that the Minnesota Student Survey results for Positive Behavior Supports were presented and a good discussion followed. Different data sets were reviewed. In terms of how they align with the Olmstead Plan, the survey results were not the most positive for students with disabilities.

IX. EXECUTIVE DIRECTOR'S REPORT

A. Annual Work Plan and Annual Administrative Spending Plan

Wieck noted that because of the Council's 45th Anniversary event in October, no business was conducted. Both of these items were held over for today's meeting.

1. Annual Work Plan

Wieck reported that annual work plans for FFYs 2017 and 2018 were included in the Five Year State Plan that was approved by the Administration on Intellectual and Developmental Disabilities (AIDD). The Council's Annual Work Plan is aligned with the 2015-2016 Baldrige Criteria and will be updated when the 2017 Criteria are available.

Wieck presented a summary of each section of the Work Plan.

Bailey asked for approval of the FFY 2017 Work Plan.

MOTION: Hoopes moved, seconded by Smith to approve the FFY 2017 Work Plan. Motion carried; there were no dissenting votes.

2. Annual Administrative Spending Plan

Wieck said that the D Act requires that at least 70% of the Council's annual allocation be spent on grants and 30% on administrative costs. We set aside 71% for grants to assure compliance. Those funds were approved at the August meeting.

A small increase in our funds was received for FFY 2016 because Puerto Rico did not spend all of their dollars.

Administrative costs in the amount of \$ 303,665 are almost identical in all areas to last year.

The state match is \$ 74,000 and has been at that same level since 1995. These dollars tend to be spent for Department of Administration expenses including rent, insurance, and overhead. In the event that we don't receive our federal funds in a timely manner, we can continue to operate.

Bailey asked for approval of the FFY 2017 Administrative Spending Plan.

MOTION: Onyeneho moved, seconded by Quilleash to approve the FFY 2017 Administrative Spending Plan. Motion carried; there were no dissenting votes.

B. Business Results

Wieck presented the FFY 2016 Business Results. These are data that the Council has documented across several years.

Quilleash commented that the Results are fabulous and wished that more businesses would produce this type of document. The Results show excellent continuous quality improvement.

COUNCIL PROGRAM

Wieck introduced Judy Plante who helped us through the Five Year State Plan planning process, and facilitated meetings for collecting input and feedback about the Olmstead Plan.

Plante said that we are in a public comment period regarding the Olmstead Plan goals. She referred to a color coded document that all Council members received in advance of today's meeting. The document identifies each of the goals by topic title and annual goal status – either not met, in process, or met. The status serves as a guidepost for where we are now.

Plante said that the remainder of today's meeting will be a working session. Those present were divided into four groups at four tables. Each table had specific goals that they would be discussing within a set time period. Each small group rotated to each table so everyone had the opportunity to provide comments and feedback on all of the Olmstead Plan goals.

Plante collected the results of the working session and prepared a summary document that is attached to the Minutes.

IX. ADJOURNMENT

Bailey asked that the meeting be adjourned.

The meeting was adjourned by consensus at 2:15 p.m.

Respectfully submitted,

Colleen Wieck
Executive Director