

Unclassified Authorization Codes Chart

SEMA4 UnclAuth code	Statutory Reference	Description	Statute Language
1AXX	43A.08 Subd.1a	Other Unclassified Position Authorities	<p>(abridged) A position designated by an appointing authority** according to this subdivision must meet the following standards and criteria:</p> <p>(1) the designation of the position would not be contrary to other law relating specifically to that agency;</p> <p>(2) the person occupying the position would report directly to the agency head or deputy agency head and would be designated as part of the agency head's management team;</p> <p>(3) the duties of the position would involve significant discretion and substantial involvement in the development, interpretation, and implementation of agency policy;</p> <p>(4) the duties of the position would not require primarily personnel, accounting, or other technical expertise where continuity in the position would be important;</p> <p>(5) there would be a need for the person occupying the position to be accountable to, loyal to, and compatible with, the governor and the agency head, the employing statutory board or commission, or the employing constitutional officer;</p> <p>(6) the position would be at the level of division or bureau director or assistant to the agency head; and</p> <p>(7) the commissioner has approved the designation as being consistent with the standards and criteria in this subdivision.</p> <p>These wages are not covered by Minnesota's unemployment compensation system.</p>
AXXX	43A.08 Subd.1(1)	Elected Officials	<p>"chosen by election or appointed to fill an elective office"</p> <p>These wages are not covered by Minnesota's unemployment compensation system.</p>
B1XX	43A.08 Subd.1(16,20)	Heads of Boards or CEOs at DOC or DHS facilities	<p>Subd.1 (16) "executive directors or executive secretaries appointed by and reporting to any policy-making board or commission established by statute"</p> <p>Subd.1 (20) "chief executive officers in the Department of Human Services"</p> <p>These wages are not covered by Minnesota's unemployment compensation system.</p>
BXXX	43A.08 Subd.1(2)	Heads of Agencies	<p>"heads of agencies required by law to be appointed by the governor or other elective officers, and the executive or administrative heads of departments, bureaus, divisions, and institutions specifically established by law in the unclassified service"</p> <p>These wages are not covered by Minnesota's unemployment compensation system.</p>

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C1XX	43A.08 Subd.1(3)	Confidential Commissioners' Secretaries	"... and one confidential secretary in the agencies listed in Subd.1a, and in the Office of Strategic and Long-Range Planning."
CHAP	43A.08 Subd.1(17)	Unclassified by Agency-enabling legislation	"employees unclassified pursuant to other statutory authority"
CXXX	43A.08 Subd.1(3)	Deputies & Assistant Agency Heads	"deputy and assistant agency heads and one confidential secretary in the agencies listed in Subd.1a, and in the Office of Strategic and Long-Range Planning." These wages are not covered by Minnesota's unemployment compensation system.
DXXX	43A.08 Subd.1(4)	Confidential Secretary & 1 Employee in Constitutional Offices (not AG)	"the confidential secretary to each of the elective officers of this state and, for the secretary of state and state auditor, an additional deputy, clerk, or employee"
FXXX	43A.08 Subd.1(6)	Governor & Lieutenant Governor's Office employees	"employees in the offices of the governor and of the lieutenant governor and one confidential employee for the governor in the office of the Adjutant General" State job codes specifically excluded for UI reporting: 008002 and 008012
GXXX	43A.08 Subd.1(7)	Washington DC Office Employees	"employees of the Washington, D.C., office of the state of Minnesota"
I1XX	43A.08 Subd.1(9)	Higher Ed & Arts School- NOT Non- Tenured Major Policy Makers	Abridged ". . . and professionals in academic and academic support programs, administrative or service faculty, teachers, research assistants, and student employee eligible under terms of the federal Economic Opportunity Act work study program in the Perpich Center for Arts Education and the MnSCUs, but not the custodial, clerical, or maintenance employees, or any professional or managerial employees performing duties in connection with the business administration of these institutions"

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IXXX	43A.08 Subd.1(9)	Higher Ed & Arts School - Non- Tenured Major Policy Makers	Abridged “presidents, vice-presidents, deans, other managers and professionals in academic and academic support programs . . . and student employee eligible under terms of the federal Economic Opportunity Act work study program in the Perpich Center for Arts Education and the MnSCUs, but not the custodial, clerical, or maintenance employees, or any professional or managerial employees performing duties in connection with the business administration of these institutions” State job codes include: 007828, 007003, 007004, 007870, 007850, 007865, and 007866 These wages are not covered by Minnesota’s unemployment compensation system.
JXXX	43A.08 Subd.1(10)	National Guard	“officers and enlisted persons in the National Guard”
KXXX	43A.08 Subd.1(11)	AG Office- attorneys, legal assts, 3 confidential	“attorneys, legal assistants, and three confidential employees appointed by the Attorney General or employed with the attorney general’s authorization”
LCMR	86.51	LCMR Other Unclassified Authorities	Currently no active legislation for new appointments. This can change with each legislative session.
LXXX	43A.08 Subd.1(12)	Judges and Judicial Branch Employees	“judges and all employees of the judicial branch, referees, receivers, jurors, and notaries public, except referees and adjusters employed by the Department of Labor and Industry” State job codes specifically excluded for UI reporting: 009011, 008840, 008114, 009224, 009225, 009226, 009227, and 009228
MXXX	43A.08 Subd.1(13)	State Patrol	“members of the State Patrol; provided that selection and appointment of State Patrol troopers must be made in accordance with applicable laws governing the classified service” i.e., all troopers are unclassified, but the selection process has to be followed as if they are classified positions.
OXXX	43A.08 Subd.1(14)	Exam Monitors	“examination monitors and intermittent training instructors employed by the Departments of Management and Budget (MMB) and Commerce, and by professional examining boards and intermittent staff employed by the technical colleges for the administration of practical skills tests and for the staging of instructional demonstrations” State job codes specifically excluded for UI reporting: 009028

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PROX	43A.346 Subd.3	Post-Retirement Option	“Notwithstanding any law to the contrary, state postretirement option positions shall be in the unclassified service but shall not be covered by the Minnesota State Retirement System unclassified employees plan.”
PXXX	43A.08 Subd.1(15)	Student Workers	“student workers” Note: <i>Does not include student workers on a campus paid thru financial aid.</i> Valid state job codes include ONLY: 008596, 008597, 008598, and 008599
SESS	(session law)	Unclassified Authorization by Session Law	This authority could change every legislative session.
SXXX	43A.08 Subd.1(18)	Agriculture Intermittents	“intermittent help employed by the commissioner of agriculture to perform duties relating to pesticides, fertilizer, and seed regulation”
TUNC	43A.08 Subd.2a	Temporary Unclassified	“ Temporary unclassified positions. The commissioner, upon request of an appointing authority, may authorize the temporary designation of a position in the unclassified service. The commissioner may make this authorization only for professional, managerial or supervisory positions which are fully anticipated to be of limited duration.”
UXXX	43A.08 Subd.1(19)	Administrator & Deputy Admin of State Academies	“the administrators and the deputy administrators at the State Academies for the Deaf and the Blind”
VXXX	43A.08 Subd.1(8)	Legislature & Legislative Commissions - not LCMR	“employees of the legislature and of legislative committees or commissions; provided that employees of the Legislative Audit Commission, except for the Legislative Auditor, the deputy legislative auditors, and their confidential secretaries, shall be employees in the classified service”
XXXX	N/A Positions are Not Unclassified	Position is classified.	All positions covered by AFSCME are “classified”, as well as many positions in other bargaining units. State job codes specifically excluded for UI reporting: 008800 and 008878
XXXX	N/A Positions are Not Unclassified	Position is non- status	Individuals hired into “non-status” positions are not state employees, even though they are on payroll in SEMA4 (i.e., interns, smoke-chasers, veterans’ home workers, and MN Conservation Corp workers). State job codes specifically excluded for UI reporting: 008736, 009082, 009000, 009010, 009054, 009055, 009056, 009057, 009010, 009027, 009050, 009069, and 009081