



Dear HR Directors, CFOs, and Designees,

Please see the attached information related to the Fair Labor Standards Act (FLSA) change taking place on December 1, 2016, including:

- Memo from Matthew Henderson, MMB Compensation Manager that describes what agencies need to do, new reports available, and resources/contacts.
- FLSA FAQs
- Talking Points to communicate with newly non-exempt employees
- PowerPoint presentation for Supervisors on the 2016 FLSA changes

Questions?

For questions regarding access to OBIEE:

- To gain access, contact your agency's security administrator or complete a [Request for Access to SWIFT Statewide Systems](#). The role access required to the FLSA subject area is: M_EPM_HR_PRIVATE_DATA_BY_DEPT.
- If you or your security administrator has questions, contact the SWIFT help desk at 651-201-8100, option 2 or via email at swifthelpdesk.mmb@state.mn.us.

For questions regarding changing FLSA Position Status data in SEMA4: [Agency Account Assignments](#)

For Payroll Questions: [Statewide Payroll Contacts](#)

For general questions about the law change and how MMB determined who was affected:

- Matthew Henderson, Compensation Manager at 651-201-8008 or matthew.henderson@state.mn.us
- Dori Leland, Acting Enterprise Director for Classification and Compensation at 651-259-3835 or dorilee.leland@state.mn.us

Thank you for your support,

Edwin Hudson

- [FLSA 2016 Talking Points Accessible.pdf](#)
- [2016 FLSA PPT for Supervisors Accessible.pptx](#)
- [FLSA 2016 Cover Memo Accessible.pdf](#)
- [FLSA 2016 faq Accessible.pdf](#)

