



Vacation Donation for Randall Caron

Randy Caron is a Human Services Technician with the Department of Human Services. He has been a State employee, at Oakwood Terrace, since December of 2011.

In July 2015, Randy Caron was diagnosed with ALS, also known as Lou Gehrig disease. As a result of this life threatening illness, Randy is unable to work, and he has exhausted all of his sick and vacation leave accruals.

Randy has been approved for the Vacation Donation program, and would greatly appreciate any donations he would receive. Any State employee who accrues vacation may donate up to 40 hours per fiscal year, which will allow Randy to maintain his salary and health benefits. If you wish to donate vacation leave to Randy:

- Log into the State Employee Self Service Website
- Click on "Other Payroll", then "Leave Donations"
- Select the magnifying glass next to "Reserve Bank" and choose (recipient)'s name
- Enter the number of hours you wish to donate
- Click on the yellow "Save" box
- Donation forms are also available from your Human Resources Office. (or at <http://www.mmb.state.mn.us/doc/vacation/pe665.pdf>)

Thank you so much for your support and assistance.