

**DATE:** December 8, 2015

**SUBJECT:** New and revised pages in Self Service

Three new pages have been added to the My Personal Information menu in Self Service:

- Ethnic Groups
- Gender
- Complete and Submit I-9 Form

Two pages on the My Personal Information menu have been revised:

- Disability (formerly Disability Status)
- Veteran Status (formerly Military Status)

To find instructions in Self Service, select **My Personal Information** and then **Instructions**. Pages 1-3 of the instructions contain the Notice of Intent to Collect Private Data for Employment; this notice is part of the Self Service process.

### **Questions**

If you have questions, please contact your human resources office. To find contact information: on the State of MN Self Service menu, select **Need Assistance?** and then **Employee Contacts**.