

REGIONAL RESOURCES DISABILITY SPECIALIST

KIND OF WORK

Professional developmental disabilities work.

NATURE AND PURPOSE

Under general supervision, an employee in this class provides training, service evaluation, case management review, and technical assistance to counties, intermediate care facilities, and developmental achievement centers within an assigned region of the state. In addition, mediates conciliation conferences between individual service recipients and county social service agencies.

This class differs from the Developmental Disabilities Program Advisor in degree of accountability because of the responsibility to mediate conciliation conferences.

This class differs from the Developmental Disabilities Program Consultant who uses technical expertise to provide advice and assistance to the Developmental Disabilities Regional Services Specialist and Program Advisors. The consultant's expertise is used in a broader scope to develop system-wide improvements and program delivery services and monitor program-wide activities. Some positions are responsible for ensuring compliance with the Welsch Negotiated Settlement.

EXAMPLES OF WORK (A position may not include all the work examples given, nor does the list include all that may be assigned.)

Authorizes eligibility for medical assistance for the Department of Human Services in order to comply with statutory requirements. This is accomplished by reviewing screening documents, keeping data bases of screening documents, assisting case managers regarding eligibility criteria, and handling appeals of medical assistance eligibility.

Allocates/reallocates waived services to assure that needs for waived services are met according to department policy. This is accomplished by developing criteria to determine allocation/reallocation of home and community-based services and reviewing the status of counties requesting home and community-based services.

Assists counties in development of home and community-based services to maximize use of waived services meeting needs of individual consumers in a cost-effective way. This is accomplished by developing and distributing a manual with relevant statutes and rules, reviewing existing county plans, encouraging and assisting counties in the whole development process, and determining quality of services being provided, and assisting in solving problems of policy and procedure.

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Provides consultation to county agencies in developing a quality case management system. This is accomplished by discussion of individual client issues, evaluating status, and determining problems of case management services.

Reviews individual discharge plans for persons exiting from regional centers to ensure appropriate planning and compliance with departmental policies have occurred. This is accomplished by providing training, maintaining data, reviewing all plans and assisting in resolving problems with plans.

Mediates conciliation conferences between individual service recipients and county social service agencies to comply with statutory requirements. This is accomplished by mediating issues and concerns at individual hearings, collecting and maintaining data about requests for conciliation and providing training about the conciliation process.

Est.: 6/87
Rev.: 10/98

T.C.: 10/9/98
Former Title(s): Developmental Disability
Regional Services
Specialist