Statewide Payroll Services staff process garnishments for state employees. The term “garnishment” includes all types of garnishments, such as support orders, tax levies, bankruptcies, student loans, garnishment summons, and notice of levies. Most garnishment paperwork is delivered directly to Statewide Payroll Services. Occasionally, garnishment paperwork is delivered directly to state agencies.

Upon receipt of a garnishment, the agency **must**:

- Date and time stamp the documents; and
- **Immediately** forward all paperwork, including any checks for fees, to: deductions.mmb@state.mn.us or FAX to: 651-296-8325 or mail to: Minnesota Management & Budget Attn: Garnishments 658 Cedar Street, Suite 400 St. Paul MN 55155

If paperwork is not forwarded to Statewide Payroll Services promptly, the agency may be responsible for deductions that were not taken and any assessed fines/penalties.

**Questions?**
Agency Payroll, HR, or Accounting staff should contact deductions.mmb@state.mn.us.

**PLEASE SHARE THIS INFORMATION WITH APPROPRIATE AGENCY STAFF**