

# Agency Biennial Budget Base Certification

Due by October 17, 2016



**Department/Agency:**

**Base Budget Years:** 2018-2019

**As of:** \_\_\_ / \_\_\_ / 2016

## Chief Financial Officer or Budget Director Certification

I have prepared the biennial base budget in compliance with [M.S. 16A.10, Subd. 2](#), [M.S. 16A.11, Subd. 3](#) and the base budget instructions as issued by the State Budget Director of Minnesota Management and Budget. (<https://www.mn.gov/mmb/budget/budget-instructions/bibudprep/>). I certify it's accurate for the actual years FY 2014 -2016, budgeted FY 2017, base years FY 2018 – 2019, and planning years FY 2020 – 2021.

- The base budget reflects current law.
- Known obligations are included and assumptions are consistent with the base budget instructions and adequately funded within base budget resources.
- Estimates for dedicated and non-dedicated revenue are reasonable and represent the most likely scenario.

I have reviewed and discussed the agency's base budget and compensation assumptions with my Executive Budget Officer (EBO). I have reviewed all base budget fiscal pages, and the required reports as shown below have been submitted electronically:

- Agency Expenditures Overview fiscal page report
- Agency Financing by Fund fiscal page report

*Signed:* \_\_\_\_\_  
(Department/Agency Chief Financial Officer or Budget Director)