

AVIATION REPRESENTATIVE, SUPERVISOR

KIND OF WORK

Supervisory, aviation inspection, enforcement and safety program work.

NATURE AND PURPOSE

Employee in this class is responsible for supervising several aviation safety and enforcement professionals, ensuring that provisions of Minnesota law and administrative rules governing aviation are observed and that state aviation facilities are safely maintained and operated. Responsibility extends to deciding courses of action to be followed in non-compliance situations discovered by subordinates. The incumbent establishes operating procedures for aviation representatives and recommends state policy, regulation and legislative changes based on enforcement and safety program experience.

This classification is distinguished from lower-level aviation representatives by exercise of full supervisory authority of a group of several subordinate professional employees and by responsibility for inspection coverage of all aviation activities under state jurisdiction.

EXAMPLES OF WORK (A position may not include all the work examples given, nor does the list include all that may be assigned.)

Assigns aviation representatives to safety, enforcement and inspection duties so that areas of the state's jurisdiction receive appropriate attention.

Recommends changes in statutes and rules based on field inspection experiences so that the state's aviation regulatory structure remains practical to administer.

Conducts on-site investigations of difficult compliance problems, aircraft accidents and other incidents with significant impact on state aviation safety so that problem areas receive appropriate and timely attention.

Hires, evaluates, trains, rewards and disciplines several subordinate aviation representatives in order to maintain a well-qualified staff.

Consults with airport operators and owners of flight-related businesses so they receive appropriate advice on safety improvements and legal compliance requirements.

Manages assigned engine aircraft so that they are properly maintained and assigned in accord with unit priorities.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED

Knowledge of:

Thorough knowledge of FAA and Minnesota statutes and regulations governing aviation businesses and airports in Minnesota.

Considerable knowledge of commercial aviation operations and general aviation problems.

Working knowledge of supervisory techniques.

Ability to:

Ability to tactfully resolve aviation compliance problems.

NECESSARY SPECIAL QUALIFICATIONS

Possession of a valid Commercial Pilot's Certificate with an instrument rating and necessary medical certificates.

Est.: 7/79TC:

Rev.:

Former Title(s):