

PHARMACIST SENIOR

KIND OF WORK

Advanced professional or supervisory pharmaceutical work.

NATURE AND PURPOSE

An employee in this class is accountable for directing a large and diverse state regional center pharmacy or for supervising the various activities of pharmacy and medical supplies services to public assistance recipients.

Employees in this class have institution-wide responsibility for directing pharmaceutical operations and for securing, making, compounding, and dispersing a wide variety of drugs and medications. Other employees direct the provision of pharmaceutical consultation and policy development activities within the Department of Human Services Central Office. All employees direct a wide variety of activities such as training and staff development, research, consultation to other specialty groups, drug control, drug evaluation, utilization review, and related community programs.

EXAMPLES OF WORK (A position may not include all the work examples given, nor does the list include all that may be assigned.)

Plans, develops, organizes, and directs a large institutional pharmacy program requiring the services of staff pharmacists; plans and supervises the extension of institutional pharmacy services as new programs are developed.

Directs the compounding of prescriptions, manufacturing and dispensing of pharmaceutical preparations and supplies for residents and out-patients; directs filling ward and drug station stock requisitions.

Directs the inspection of wards and drug stations for adequacy of drug stock; inspects pharmaceuticals for proper labeling and storage, expiration dates, effective strength, sanitary condition, and security measures; condemns and disposes of obsolete stock.

Directs the acquisition of drugs, chemicals, preparations, and supplies; directs periodic physical inventory, directs the preparation and maintenance of special records on the types and quantities of narcotics and alcohol purchased, dispensed, and in stock; directs the receipt, inspection, count, and storage of items; determines methods of improving the drug distribution system.

Advises physicians, nurses, and other staff on proper selection of drugs and probable effect; advises nurses and aides on dispensing and storing drugs.

Determines quantities and types of pharmaceuticals to be made in the pharmacy as well as the feasibility of making standard pharmaceuticals, evaluating cost, time, and availability factors.

Maintains control of investigational drugs and prepares reports on adverse drug reactions.

Develops and directs an active program of in-service training for staff on the utilization, effect, control, and types of drugs and medications.

Directs staff in ensuring that pharmacy and medical supplies services provided recipients are comparable to those provided the general public and are in compliance with the law.

Serves as liaison to pharmacy and medical supply providers to ensure that such services are available to an adequate number of providers and that they are aware of state policies.

Provides consultation to staff so that payment of claims is timely.

Establishes systems for detecting and dealing with provider abuse.

Monitor changes in federal law to ensure that state laws are not in conflict.

Directs an active research program relating to improved methods, practices, and policies of the pharmaceutical program.

Performs related work as required.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED

Knowledge of:

Thorough knowledge of modern pharmacology.

Thorough knowledge of the principles and practices of hospital pharmacy operations and management.

Thorough knowledge of the effects of drugs and the generic equivalents to name brand drugs.

Extensive knowledge of the Medical Assistant Program.

Considerable knowledge of the principles of supervision and administration.

Ability to:

Perform difficult assays and tests to determine identity, purity, and strengths of drugs.

Direct and participate in the preparation of pharmaceutical compounds and complex prescriptions in large quantities.

Establish and maintain effective working relationships with physicians, employees, clients, providers, and public and private officials.

Direct and instruct staff.

Develop and analyze cost surveys.

Maintain accurate records and prepare reports.

LEGAL OR LICENSURE REQUIREMENTS

Possession of a valid license to practice pharmacy in the State of Minnesota.

Est.: 12/73
Rev.: 4/01
Ckd.: 11/92

T.C.:
Former Title(s):