

INTERPRETIVE NATURALIST SUPERVISOR 2

KIND OF WORK

Highly responsible professional supervisory work in the development and implementation of educational and public service programs for the State Zoo.

NATURE AND PURPOSE

An employee in this class has responsibility for developing and directing programs and/or major functions so that the education program is consistent with the policies of the Minnesota Zoological Garden. This employee will participate in developing and coordinating the production, broadcasting and dissemination of educational programs and materials and may be called upon to prepare grant in aid requests for capital and operating supplements.

Work is performed independently with limited supervision by the Public Affairs Director and includes supervision of lower level employees and volunteers.

EXAMPLES OF WORK (A position may not include all the work examples given, nor does the list include all that may be assigned.)

Plans, develops and supervises the major educational programs at the Minnesota Zoological Garden such as Zoomobile Outreach, Volunteer activities, training program, and Monorail program.

Develops and maintains channels of communication between the Minnesota Zoological Garden and other institutions so that the Minnesota Zoological Garden attains recognition as a leader in the zoological field.

Acts as technical consultant so that animal and interpretive exhibit graphics material are integrated with the Minnesota Zoological Garden's educational programs.

Supervises employees conducting volunteer training and service programs so that maximum utilization is made of interested community resources.

Evaluates the projects undertaken by lower level workers to ascertain if project is effective and should be continued.

Prepares budget requests and monitors expenditures so that sound fiscal practices are followed and resources are used effectively.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED

Knowledge of:

Extensive knowledge of teaching practices and techniques.

Considerable knowledge of curriculum planning, and development.

Considerable knowledge of educational materials design, development, packaging and implementation techniques.

Knowledge of zoology, biology, and psychology.

Knowledge of volunteer organization dynamics and relations.

Ability to:

Ability to supervise and direct the work of others.

Ability to plan, develop and direct major educational programs or functions and coordinate them with other institutions services.

Ability to establish and maintain effective working relationships with other employees and the general public.

Ability to maintain and handle small animals in captivity.

Est.: 12/75  
Checked: 02/82

T.C.: 04/84  
Former Title(s): Interpretive  
Naturalist, Senior