



2019-2020

STAR OF THE NORTH FELLOWSHIP

DEPARTMENT OF HUMAN SERVICES – OPERATIONS, OFFICE OF INSPECTOR GENERAL LICENSING

OVERVIEW:

The fellow will work with division leadership and the data and policy analysts to find and implement opportunities for policy and program development using data. The fellow will evaluate and manipulate data to identify trends and recommend policies and procedures to increase transparency, program integrity and accountability within DHS-licensed programs. General duties will include data analysis, data visualization, and report writing.

Specific projects may include:

- Collaboration with the division’s licensing and investigation units to identify trends and develop metrics for business and program performance using interactive data visualization dashboards.
- Data analysis to increase public transparency through enhancement of public-facing information. This may include legislative reports on trends in licensing across Minnesota, fact sheets to help the public and service providers understand the division’s work, and interactive data visualizations for the division’s public website.
- Improve data insights and transparency related to the delegated licensing done by counties and agencies in family child care, family adult day services, adult foster care, and child foster care programs. This may include identifying ways to measure county performance, analyzing compliance monitoring trends, and creating dashboards to share data with internal and external stakeholders. □□□ Identify maltreatment and licensing trends and develop policies and recommendations to enhance the safety and protection of children and vulnerable adults receiving services from DHS-licensed providers; and,
- Data analysis for strategic planning, budgeting, policy development, federal and state compliance reporting, equity analyses and to meet other business requirements.

Internally, the fellow can expect to interact with the other divisions within the Office of Inspector General, and policy areas across the Department of Human Services. Externally, the fellow may interact with state and county agencies, license holders, and other interested stakeholders.

WHAT YOU WILL LEARN:

See description above

WHAT WE REQUIRE:

See description above

ADDITIONAL INFORMATION:

444 LAF – DHS building

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