



Dear agency payroll, HR, learning management, and accounting staff,

As a part of our continuous improvement efforts, we are upgrading the state's SEMA4 and Enterprise Learning Management systems to improve accessibility and user experience. Design changes will enhance the look and feel of the systems but will not affect time entry, payroll, or other core employee/personnel functions. The upgrade work is happening now and we plan to launch the upgrades this fall.

What will change with the upgrades?

- **SEMA4** will be accessed through the Administrative Portal instead of a separate URL
- **Self Service New Hire/Rehire Activity Guide** will be updated with a new look and new name: Onboarding OneStop
- **Benefits Enrollment** will be enhanced for user experience
- **The State of Minnesota Careers website** will allow applicants to search and apply for state jobs from their mobile phones
- **Recruiting Solutions agency users** will now use the same User ID for access during and after business hours

Impacts to other work

This is a priority project for members of MMB's SEMA4 and Enterprise Learning Management teams. At this time, additional work outside the scope of this project will take a lower priority.

We will keep you updated

As frequent users of these systems, we will provide you periodic updates on the status of the project, sneak peeks, training, and more. We will also communicate to all enterprise employees closer to the go-live date this fall.