

SPECIAL AGENT

KIND OF WORK

Complex criminal investigation work.

NATURE AND PURPOSE

An incumbent in this class is responsible for managing and conducting complex investigations involving all types of crime, gathering evidence, apprehending violators and testifying in criminal actions.

EXAMPLES OF WORK. (A position may not include all the work examples given, nor does the list include all that may be assigned.)

Conducts crime scene processing which includes searches, gathers evidence, prepares sketches, notes and photographs so that evidence is gathered and preserved in a manner acceptable to the courts.

Uses field investigative methods and techniques for gathering evidence so that available facts and information relative to a crime are obtained.

Uses specialized undercover investigative methods and techniques for gathering evidence so that available facts and information relative to the crime are obtained.

Keeps detailed records and reports of investigations and other activities so that progress on investigations can be determined and accurate records are always available.

Appears in court and testifies in criminal actions so that a judgment may be made by the court.

Performs related work as required.

Develop probable cause for search warrants, subpoenas, author affidavits and supervise timely execution.

Plan and direct investigative activities.

Interview suspects, victims and witnesses.

Receives and disseminates drug trafficker's activities to local law enforcement agencies so that their movements and activities may be monitored effectively.

Performs related work as required.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED

Knowledge of:

Extensive knowledge of the practices and association of specific types of criminals, and of the places where they are likely to be found.

Considerable knowledge of firearms and proficiency in their use.

Considerable knowledge of state, federal and local criminal laws and regulations.

Considerable knowledge of criminal court procedures and practices.

Considerable knowledge of ballistics, chemistry, physics and mechanics as related to crime and firearms.

Latest techniques and strategies for conducting a wide range of criminal investigations.

Ability to:

Provide expertise and consultation to stakeholders.

Ascertain facts by field investigation and obtain evidence.

Establish and maintain effective working relationships with other law enforcement agencies and the general public.

Evaluate reliability and credibility of interviews.

Ability to work in close contact with the general public while conducting felony level investigations that are complex, dangerous and/or politically sensitive.

NECESSARY SPECIALIZED QUALIFICATIONS

Required to be a Minnesota licensed peace officer.

Est.: 7/67
Rev.: 9/77
Ckd.: 12/92
Rev.: 6/17

T.C.: 9/81, 12/81
Former Title(s): Crime Investigator II,
Crime Investigator