

REHABILITATION THERAPIES DIRECTOR

KIND OF WORK

Administrative work directing a rehabilitation therapies program in a state institution.

NATURE AND PURPOSE

An employee in this class is responsible for planning and directing a coordinated program or educational and recreational activities in a state institution. Responsibilities include establishing long range complementary program of educational, occupational and industrial therapy, recreation and music programs, and related therapies, assisting in the determination of scope of therapy programs and supervising professional staff in charge of individual programs

Within broad program direction provided by the chief medical officer of the hospital, this employee is given wide latitude in determining methods of operation.

EXAMPLES OF WORK (A position may not include all the work examples given, nor does the list include all that may be assigned.)

Organizes and directs the programs of patient therapies and the institution.

Consults with physicians and psychiatrists so that specific therapies and programs are provided for individuals and groups.

Reviews program plans and patient progress reports of subordinate personnel and recommends continuation, revision or curtailment of specific programs.

Conducts training programs through staff meetings, discussions and demonstrations.

Advises section supervisors as to individual techniques, policies and overall program development.

Confers with the chief medical officer on program development.

Performs related work as required.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED

Knowledge of:

Thorough knowledge of the principles, practices and techniques of administering a coordinated program in education, recreation, music, industrial, occupational and related therapies.

Considerable knowledge of recent developments and changing concepts in such fields.

Ability to:

Organize and coordinate the program complementary to the overall treatment effort of the hospital.

Integrate programs with medical needs and analyze individual therapy programs.

Plan, coordinate and evaluate the work of professional/non-professional personnel in education, recreation, music, industrial, occupational and related therapies.

Plan and direct in-service training for subordinates, ward personnel and volunteers.

Establish and maintain effective working relationships with other hospital staff and volunteers.

Speak and write effectively.

Est.: 9/64T.C.:

Rev.:

Ckd.: 1/68

Former Title(s):