

## PILOT

### KIND OF WORK

Professional aircraft piloting work.

### NATURE AND PURPOSE

Under limited supervision, serves as pilot in command on flights of state passenger aircraft with occasional service as co-pilot. Responsibility extends to execution of complex radio and navigation procedures. Incumbents may delegate responsibility for preflight checks, but retain final authority over departure time and flight postponements when Chief Pilot is not available. Performs related work as required.

Performance assessed periodically by the Chief Pilot primarily in terms of adherence to appropriate safety procedures and professional skill and secondarily on passenger's satisfaction.

EXAMPLES OF WORK (A position may not include all the work examples given, nor does the list include all that may be assigned.)

Operates all department aircraft so that legal and safety standards are met while providing acceptable passenger service.

Complete ground tasks so flights are safe by checking and analyzing meteorological conditions, inspecting air worthiness of aircraft before each flight, ascertaining fuel adequacy, determining routing to destination, filing flight plan, directing loading and deplaning of passengers and cargo, ensuring proper loading of aircraft in adherence with weight and balance restrictions.

Coordinate information so schedules are kept by advising passengers of scheduled changes, keeping trip and aircraft records, maintaining flight currency and proficiency.

Co-pilot aircraft so that duties are distributed and pilot in command is assisted by calculating navigation problems, monitoring flight and navigation instruments, monitoring and calling out airspeeds.

### KNOWLEDGE, SKILLS AND ABILITIES REQUIRED

Knowledge of:

Aircraft operation sufficient to pilot and co-pilot fixed-wing multi-engine aircraft.

FAA rules and regulations sufficient to safely and legally pilot aircraft, navigating by sight or flight instruments.

Ability to:

Adhere to flight procedures sufficient to ensure safe aircraft operations.

Communicate information and give directions to passengers and the public.

LEGAL OR LICENSURE REQUIREMENTS (These must be met by all employees prior to attaining permanent status in the class.)

Airline Transport Pilot with Multi-Engine Land Rating (OR ATP with Single-Engine Rating AND Commercial Pilot Certificate, Multi-engine, Land with Instrument Rating).

FCC Radio-Telephone license.

Total flight time = 2,000 hours of flying time including all of the following: 1,500 hours pilot in command, 500 hours multi-engine, 50 hours instrument (10 hours in the last 3 years), 100 hours night (10 hours in the last year), 150 hours flying time within the last 12 months.

1st Class Medical (executive pilot physical, and stress test, will be given upon hire).

Pilots may not serve beyond their 62nd birthday.

Est.: 6/77T.C.:

Rev.:

Former Title(s):