

NATURAL RESOURCES AREA SUPERVISOR - WILDLIFE

KIND OF WORK

Supervisory work in wildlife management.

NATURE AND PURPOSE

Under limited supervision, plans and administers wildlife program activities in a wildlife management area (WMA) or geographic area of a DNR region through: census and survey activities; inspecting, reviewing, recommending and evaluating programs and projects; representing wildlife management programs to the public; supervising subordinate staff; developing and administering budgets so that area wildlife management objectives are met; performs related work as required.

This class differs from the Natural Resources Specialist, Intermediate positions in having overall responsibility for a specific geographic area and from the Natural Resources Specialist, Senior - Wildlife positions in magnitude and complexity of program responsibilities in the area.

EXAMPLES OF WORK (A position may not include all the work examples given, nor does the list include all that may be assigned.)

Supervise a unit/section to ensure the effective allocation of human resources by interviewing, selecting staff affirmatively, assigning, scheduling, directing, evaluating work performance, recommending achievement awards, and disciplining subordinate staff.

Develop, implement, and evaluate budgets and operational plans at the area level in accordance with departmental, regional, and area goals.

Promote wildlife habitat management activities on public and private lands by evaluating existing conditions, identifying habitat management needs, and developing specific habitat improvement project proposals.

Manage resource protection activities at the area level including basic law enforcement, environmental review, land acquisition, private land initiatives, and habitat protection for listed species.

Design and conduct wildlife population surveys, special hunts, wildlife depredation solutions, and hunting season recommendations.

Plan and direct communication to the public at the area level about department and division policies, hunting season rules and regulations, the status of wildlife populations, and local area wildlife management activities. Promote and establish community partnerships with citizens, private organizations, and other DNR disciplines to preserve, restore, and manage ecosystems.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED

Knowledge of:

Human resource policies, procedures, and labor contracts sufficient to establish priorities, make work assignments and approve the completed work of a large to moderate-sized group of professional and technical or clerical employees.

Wildlife management principles and wildlife biology sufficient to interpret data and apply knowledge to project activities.

Writing skills sufficient to develop project proposals, accomplishment reports, survey results, and correspondence.

Hunting and trapping traditions, methods, and regulations sufficient to interpret, explain, and enforce them.

Census and survey techniques, trapping and banding techniques and radio telemetry sufficient to carry out projects requiring use of these techniques.

Questionnaires and surveys sufficient to design, implement, compile, and analyze results of questionnaires.

Statistical and biometric analysis sufficient to plan, implement and evaluate wildlife population studies.

Laws, policies, and regulations regarding wildlife management sufficient to interpret, explain and enforce them.

Firearms proficiency sufficient to dispatch wild animals or abate damage.

Ability to:

Compile, write and edit clear and accurate reports.

Administer budget sufficient to reach goals within allocations.

Interpret aerial photos and topographic maps sufficient to plan and conduct surveys and projects.

Evaluate wildlife habitats and implement action sufficient to preserve and manage habitats for optimum wildlife production.

Develop and/or administer budget sufficient to reach goals within allocations.

Communicate effectively with clientele sufficient to respond to requests appropriately and to maintain an effective public relations program.

Apply accepted techniques in the investigation of projects.

Supervise the work of others.

Prepare and make effective oral presentations in training sessions and talks to community groups.

Write articles on wildlife management for professional journals or other publications.

Work in adverse weather and environmental conditions.

Maintain mechanical and construction equipment.

Operate and maintain motorized equipment and tools used in managing wildlife.

Est.: 08/30/00

Rev.:

Ckd.:

T.C.:

Former Title(s):