

NATURAL RESOURCES AREA SUPERVISOR - FISHERIES

KIND OF WORK

Supervisory work in fish management programs.

NATURE AND PURPOSE

Under limited supervision administer and supervise a comprehensive area fisheries management program and budget through planning, development, and implementation to support sport fishing in a geographic area of a DNR region.

This class differs from the NR Specialist Intermediate Fisheries class in its overall responsibility for a large fisheries management area. This class differs from the NR Specialist Senior Fisheries classification in that Area Supervisors are responsible for a specific area rather than the entire region, along with supervision of staff, and the interaction with a variety of stakeholders.

EXAMPLES OF WORK (A position may not include all the work examples given, nor does the list include all that may be assigned.)

Supervise a management area to ensure the effective allocation of human resources: interview; recommend staff selection affirmatively; assign, schedule, and direct; evaluate work performance; recommend achievement awards; and discipline subordinate staff.

Plan and direct lake survey programs to provide the necessary information for lake management plans, by designing and supervising surveys, special investigations and creel censuses, and analyzing the data.

Direct a fish propagation and distribution program so fish populations are maintained or improved by: identifying lakes to be stocked; specifying numbers and species of fish to be stocked; conducting rearing operations; and planning and directing the harvest.

Represent the department to the public to increase their program knowledge by presenting information to individuals or groups and by preparing written and oral reports.

Administer operational functions to ensure programs are implemented efficiently and effectively by determining needs, submitting spending plans, determining equipment replacement/purchase timetables, purchasing supplies, and overseeing maintenance of buildings and grounds.

KNOWLEDGES, SKILLS AND ABILITIES REQUIRED

Knowledge of:

Human resource policies, procedures, and labor contracts sufficient to establish priorities, make work assignments and approve the completed work of a large to moderate-sized group of professional and technical or clerical employees.

Limnology, biology, ecology, chemistry, life history of fish, fish taxonomy sufficient to plan, implement and evaluate programs.

Principles and techniques of fish management and research sufficient to plan, implement and evaluate programs.

DNR laws, programs, policies, and procedures sufficient to educate the public.

Ability to:

Supervise staff and delegate authority.

Use computers, including knowledge of programming language, databases, spreadsheets, and work processing, sufficient to enter and analyze data.

Establish budgets and administer team.

Oversee operations and maintenance of equipment.

Communicate technical information orally and in writing sufficient to document draft lake management plans/reports and communicate with individuals, groups, the public, and fisheries professionals.

Work in adverse weather and environmental conditions.

Operate equipment, such as boats, outboard motors, trailers, etc.

Occasionally lift articles such as a maximum of 50 pound bags of feed and frequent lifting and/or carrying of objects such as nets and file boxes.

Obtain a Class D Minnesota drivers license.

Plan and implement programs.

Identify and define problems and make recommendations.

Est.: 08/30/00

Rev.:

Ckd.:

T.C.:

Former Title(s):