

NURSING EVALUATOR

KIND OF WORK

Journeyman level professional patient care evaluation work in health care facilities.

NATURE AND PURPOSE

An employee in this class, under general supervision by a Health Facility Evaluation Supervisor 1 or 2 or higher level health program administrator performs non-supervisory work in surveying patient care practices in health care facilities as a member of a review team to determine compliance with applicable laws and regulations. The employee has received intensive formal and on-the-job training in the tasks to be accomplished, does not require constant supervision, and is expected to exercise judgment in making independent decisions. The employee may perform tasks along with others in the journeyman classes Health Facility Evaluator 2 or Public Health Sanitarian 2; or with employees in the entry level classes Health Facility Evaluator 1 or Public Health Sanitarian 1. When the latter is the case, the relationship is not generally one of direct supervision but, rather of training the new, less experienced employee and may involve serving as "lead worker" in a team of less experienced employees.

Promotion from this level in health facility evaluation work is contingent upon vacancies in the higher level classes Health Facility Evaluation Supervisor 1 and Health Facility Evaluation Supervisor 2. These classifications require increased responsibility and generally include supervision of subordinate staff.

EXAMPLES OF WORK (A position may not include all the work examples given, nor does the list include all that may be assigned.)

Conducts surveys of health care facilities in a designated geographic area as part of a team, concentrating on adequacy of patient care practices, to evaluate health care facilities for licensing in accordance under federal medicare and medicaid regulations.

Conducts surveys of specialized facilities such as home health agencies, radiation facilities, and laboratories.

Conducts survey entrance and exit interviews with facility administrators.

Coordinates with other team members for compilation of information derived from surveys, makes sure that patient care portion of reports are complete, and prepares reports including correction orders and certification deficiencies based on results of surveys and site visits.

Checks nursing procedure manuals and patient records for completeness and accuracy.

Reviews orientation and in-service training provided to facility staff.

Checks patient care plans and patient activity records.

Inspects medication records of patients and drug inventory records and control procedures at the health facility.

Determines adequacy of nurse staffing levels and qualifications of nursing staff.

Checks level of physician services at a health facility.

Interviews patients to evaluate level of direct patient care.

Furnishes consultation to personnel in hospitals, nursing homes, boarding care homes and supervised living facilities to assist them in understanding rules, regulations, and standards regarding patient care, and in correcting deficiencies to improve services to patients or residents.

Presents findings of investigations particularly in the area of patient care to facility administrator, and submits a written report of findings of investigation to supervisor.

Presents information at legal proceedings such as appeals of licensure orders, penalty assessments, and certification denials.

Performs related work as required.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED

Knowledge of:

Knowledge of patient care practices and procedures in health care facilities.

Working knowledge of federal and state laws relating to health care facilities.

Working knowledge of the Minnesota Department of Health functions, policies and procedures and its participation in public health programs.

Working knowledge of health facility survey techniques and procedures.

Ability to:

Ability to establish and maintain effective working relationships with professional health personnel, local officials and the general public.

Ability to present ideas effectively either orally or in writing.

NECESSARY SPECIAL QUALIFICATIONS

Current licensure as a registered nurse with the Minnesota Board of Nursing.

Est.: 08/04/75

Rev.:

Ckd.: 06/78, 04/1998, 06/2002

T.C.: 11/17

Former Title(s): Nursing Evaluator 2