

NATURAL RESOURCES MANAGER

KIND OF WORK

Responsible administrative natural resource work directing a major natural resource program.

NATURE AND PURPOSE

As a section supervisor, this employee independently plans, directs and coordinates a major complex statewide natural resource program. The employee is responsible for establishing standards and policies for the statewide management of the resource within a discipline to ensure uniformity. Employees in this class have wide latitude for independent action within the limits of the department's programs and policies, and work closely with the division director in the formulation of policies designed to accomplish the department's program.

EXAMPLES OF WORK (A position may not include all the work examples given, nor does the list include all that may be assigned.)

Prepares preliminary budgets for activities and programs within areas of specialty so that specific budget proposals can be made to division directors.

Reviews documents and drafts submitted to a Department of Natural Resources division for review and comment prior to publication and release so that realistic, factual, and substantiated data or information is disseminated.

Assists the Director of Parks and Recreation in planning, developing, and maintaining a statewide system of recreation trails so that needs of trail users will be met.

Develops a statewide comprehensive recreation system including establishment of management plans for each state park, forest recreation area and recreation river route so that all available resources are identified and procedures are established for their use, preservation and improvement.

Directs the planning and conducting of state forest resources inventory program in order to provide forest resource information as a basis for making forest management decisions and then using that information to provide technical assistance to efficiently utilize the forest resource.

Directs the planning and formulation of comprehensive forest management plans for all state boards and programs and procedures for providing forest management assistance and services to land owners in order to develop and improve the forest resource.

Directs the planning, coordination, and evaluation of a comprehensive forest environmental protection program to provide for maximum productivity and utilization of all forest resources.

Directs the planning and development of a statewide fisheries management program to ensure that the resource will be developed in a coordinated, efficient manner.

Directs the planning, development, monitoring and evaluation of the statewide wildlife management program so that the wildlife resources of the state will be wisely managed.

Reviews and evaluates proposed legislation in areas of specialization before legislative committees when so directed.

Performs related work as required.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED

Knowledge of:

Extensive knowledge of the principles and practices of natural resource management including knowledge of current research and development practices.

Extensive knowledge of departmental programs, policies and applicable state and federal regulations related to natural resource management in Minnesota.

Thorough knowledge of the principles of management and effective supervision.

Ability to:

Plan, coordinates and direct the administrative and technical aspects of a comprehensive program in a specific area of natural resource conservation.

Critically review technical and non-technical written reports and to make investigations and recommendations on the basis of such reports.

Establish and maintain effective working relationships with the public, administrative officials, and employees.

Communicate effectively, verbally and in writing.

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Class Specification

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Est.: 3/41 T.C.: 11/41, 12/46, 6/53, 8/56, 3/63,

Ckd.: 4/70, 6/77, 11/92 7/67, 12/70, 6/75

Rev.: Former Title(s): Natural Resources Manager 5

Conservation Manager V

Technical Services Supervisor

Wildlife Research Supervisor

State Land Administrator

Chief Game Warden

Game Warden Supervisor III

Game Warden Supervisor II

Game and Fish Conservation Exec.

Fisheries Supervisor

Forester V

Game Supervisor

Game Propagation Supervisor

Parks Planner

Parks Operation Supervisor