

GENERAL REPAIR WORKER

KIND OF WORK

Semi-skilled repair and maintenance work.

NATURE AND PURPOSE

Under general supervision, performs semi-skilled jobs in a variety of trade areas. The incumbent typically replaces parts, makes minor adjustments to machinery, and repairs buildings, equipment and miscellaneous articles. Work is done in accordance with established procedures, and frequent and detailed instructions are given on new or complex work.

EXAMPLES OF WORK (A position may not include all the work examples given, nor does the list include all the may be assigned.)

Make minor repairs and adjustments to plumbing, steam and water lines, electrical wiring and equipment, furniture, shelves, doors and windows, and machines of various kinds such as lawn mowers, water pumps and sewing machines.

Operate and maintain trucks, tractors, and other ground and road maintenance equipment.

Perform minor custodial duties including firing, repairing and maintaining low-pressure boilers as required.

Mow grass, shovel snow, and replace screens and storm windows.

Remove rubbish and garbage.

Load and unload trucks.

Replace or repair locks and make keys.

Assists building foreman or carpenter on major building construction.

Repair plaster walls and pour cement floors, sidewalks, curbs and driveways.

Assist with fire protection.

Supervise temporary labor and assist with training sessions on fire equipment and safety.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED

Knowledge of:

General methods and practices of the mechanical, masonry, welding, electrical, plumbing, carpentry and painting trades.

Occupational hazards and safety measures.

Ability to:

Perform semi-skilled work in a number of trade areas and to assist with more difficult work.

Use hand and power hand tools.

Instruct and direct unskilled helpers, patients or inmates.

Est.: 4/40T.C.: 4/72

Rev.: 6/45; 2/60; 11/72; 11/90

Ckd.: 11/91

Former Title(s): General
Repairman