

DENTAL ASSISTANT

KIND OF WORK

Provides technical assistance to a dentist.

NATURE AND PURPOSE

An employee in this class is responsible for assisting a dentist with a variety of duties including taking x-rays, removing and replacing ligature ties and orthodontic appliances. Immediate supervision is received from a dentist on a day-to-day basis.

EXAMPLES OF WORK (A position may not include all the work examples given, nor does the list include all that may be assigned.)

Takes impressions for study models and opposing models for bridgework.

Removes sutures and periodontal packs.

Applies topical medications prescribed by the dentist.

Charts the mouth and teeth of patients.

Prepares patients for dental treatment.

Takes x-rays.

May give personal oral hygiene instructions to patients.

Performs related work as required.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED

Knowledge of:

Working knowledge of common oral hygiene techniques.

Considerable knowledge of standard dental equipment and methods.

Ability to:

Operate x-ray equipment.

Chart mouths and teeth.

Keep records and maintain files.

Control patients.

Sterilize instruments and equipment.

Assist in a dental laboratory.

NECESSARY SPECIAL QUALIFICATION

Licensed as a Dental Assistant with the Minnesota State Board of Dentistry.

Est.: 10/75  
Rev.: 02/08/2019  
Ckd.: 10/91

T.C.:  
Former Title(s): Dental Assistant Registered