

DAIRY INSPECTION SUPERVISOR

KIND OF WORK

Supervisory work in conducting a statewide program in either Grade A milk, manufacturing grade milk or certification of interstate shipments of milk and milk products.

NATURE AND PURPOSE

An employee in this class is responsible for directing a statewide program for the inspection of dairy producers, processors and distributors or conducting surveys of milk producers, receiving stations, pasteurization plants, milk container fabricating plants and evaluating enforcement procedures relative to interstate certification. This employee supervises a staff of inspectors or survey officers assigned to either the Grade A milk, manufacturing milk or the certification programs. In addition, the employee is functionally responsible for the training of the survey officer or inspectors in carrying out the activities of these programs and for coordinating the activities of these programs with other programs of the division. Work is performed under the immediate direction of the Dairy Inspection Director and is reviewed through conferences and reports of inspections in the field.

EXAMPLES OF WORK (A position may not include all the work examples given, nor does the list include all that may be assigned.)

Plans, installs and administers comprehensive milk sanitation certification in educational programs in order to ensure adequate supply of wholesome safe milk and milk products for consumers.

Trains and supervises all inspectors and certification officers assigned to the dairy program in order to ensure quality inspections.

Cooperates closely with designated milk producers and processors in order to approve the quality of milk and other dairy products.

Advises, trains and examines qualifications of designated milk plant field staff to ensure that they meet the minimum qualifications of the FDA-USPHS milk ordinance and state milk standards.

Assists individual dairy farmers in planning improvements on dairy farms so that current requirements will be met.

Prepares and recommends to the director new or revised dairy regulations and definitions for consideration in order to better serve consumer and industry needs.

Supervises examination and licensing of milk and cream testers, samplers and graders to ensure that legal uniform methods are being followed.

Meets with individuals, groups and governmental officials in order to discuss dairy licensing, enforcement policies, programs relative needs and interpretation of standards.

Organizes and coordinates statewide milk survey and certification activities regarding interstate shipments to ensure that legal uniform methods are followed.

Attends USPHS/FDA annual milk sanitation survey offices training seminar in order to update and improve knowledge in the field.

Assists USPHS/FDA milk sanitation officials in conducting spot checks of interstate milk shippers so that milk quality is monitored.

Serves as an expert witness in court so that the state's legal position will be maintained.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED

Knowledge of:

Thorough knowledge of dairy laws, rules and regulations.

Thorough knowledge of principles of sanitation and sanitary standards prescribed by the laws, rules and regulations of the state and federal codes.

Thorough knowledge of the production processing distribution and utilization of dairy products.

Considerable knowledge of court and legal procedures.

Thorough knowledge of procedures governing the cooperative State Public Health Service/Food and Drug Administration Program for certification of interstate milk shippers.

Considerable knowledge of state and national public health laws, codes and regulations relating to milk sanitation and Grade A and manufactured milk products.

Ability to:

Ability to organize and direct a statewide program for the inspection of dairy producers, processors and distributors to conduct extensive surveys and to prepare and present reports, appraisals and recommendations.

Ability to plan and conduct an educational program among dairy farmers directed toward improvement of sanitary quality in the milk produced on their farms.

Ability to identify training needs and to develop training programs to improve efficiency.

Ability to apply modern recognized tests as used in the dairy industry.

Ability to establish and maintain effective working relationships with others.

Ability to write and speak effectively.

Est.: 10/28/64

Rev.: 02/07/69, 10/26/77, 06/02/78

Ckd.: 4/81

TC:

Former Title(s):