

AUTOMOBILE DRIVER

KIND OF WORK

Operation of a car or light truck.

NATURE AND PURPOSE

An employee in this class operates a state-owned car or light truck or other non-state-owned vehicle. He or she is responsible for the safe transportation of passengers and the delivery of materials. Driving may be combined with other duties of a manual or clerical nature.

EXAMPLES OF WORK (A position may not include all the work examples given, nor does the list include all that may be assigned.)

Picks up and drives passengers from one location to another.

Keeps car or truck filled with gas and oil.

Makes trips for materials and supplies.

Makes minor emergency repairs on the vehicle.

Performs related work as required.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED

Knowledge of:

Working knowledge of state laws and regulations relating to the operation of passenger cars and light trucks.

Ability to:

Drive all types of passenger vehicles or light trucks.

Understand and carry out simple instructions.

LEGAL/LICENSURE REQUIREMENTS

Possession of a valid driver's license (class D).

Est.: 3/40
Rev.: 10/9/50
Rev. 11/10/53
Checked: 5/23/62
Rev. 11/11/77
Ckd. 8/92
Rev. 7/14/14
Rev. 6/7/18

T.C.:
Former Title(s):