

QUICK REFERENCE GUIDE

February 20, 2024

SWIFT Modules and Functionality

The PeopleSoft modules listed below are the modules included in Statewide Integrated Financials Tools (SWIFT). The Business Processes listed correspond to the Functionality in each SWIFT Module. **Note:** Not all business processes are currently in effect.

Module Abbreviation	SWIFT Module	Business Process/Functionality
AM	Asset Management	<ul style="list-style-type: none"> • Add Asset • Process Asset Integration with Payables and Procurement • Depreciation Processing • Create Asset Accounting • Add Leased Assets • Dispose of Assets
AP	Accounts Payable	<ul style="list-style-type: none"> • Voucher Entry • Voucher Processing • Voucher Maintenance • Payment Processing • Journal Voucher Entry
AR and BI	Accounts Receivable and Billing	<ul style="list-style-type: none"> • Create Bill • Adjust Bills • Apply Payments • Managing Customer Collections
KK	Commitment Control (Budget)	<ul style="list-style-type: none"> • Create Controlled Budget Journals • Create Controlled Budget Transfers • Define Budgets
CG	Catalog Management	<ul style="list-style-type: none"> • Define Items • Manage Category Codes • Define EPro Catalogs
CM	Cash Management	<ul style="list-style-type: none"> • Cash Positioning • Bank Account Reconciliation

Module Abbreviation	SWIFT Module	Business Process/Functionality
CA	Cost Allocations	<ul style="list-style-type: none"> • Process Allocations • Capture Labor Costs
EPro	EProcurement	<ul style="list-style-type: none"> • Catalog Punchout Requisitions • Requisition Entry - Special Request • Requisition Sourcing • Change Requisitions • Cancel Requisitions • Workflow • Inquiries and Reports
GL	General Ledger	<ul style="list-style-type: none"> • Create Journals • Import Journals • Maintain Chart of Accounts
GM	Grants Management	<ul style="list-style-type: none"> • Create Contract • Update Contract Project Information • Amend Contract • Award Setup • Grant Closure • Grants Revenue Recognition and Billing • Establish Grants Prepayments/Advances
IN	Inventory	<ul style="list-style-type: none"> • Replenish Inventory • Manage Returned Material • Inventory Counts • Manage Inventory • Receipts & Put-away Stock • Fulfill Stock Orders • Inventory Accounting • Inventory Integration • Define Items • Reporting & Analysis

Module Abbreviation	SWIFT Module	Business Process/Functionality
PC	Project Costing	<ul style="list-style-type: none"> • Create Projects • Create/Adjust Project Budgets • Maintain Projects • Distribute Indirect Cost • Add Project Transactions
PO	Purchasing	<ul style="list-style-type: none"> • Requisition Processing • Purchase Order (PO) Processing • Receiving • Create PO • Change PO • Cancel PO • Pcard processing • Procurement Staging • Procurement Integration • Procurement Budget Control • Inquiries and Reports
SC	Supplier Contract Management	<ul style="list-style-type: none"> • Create Commodity-based Supplier Contracts • Create Supplier Contract Agreements • Create Supplier Contract Releases • Monitor Supplier Contract Agreements • Amend Commodity-based Supplier Contracts • Create Ad Hoc/Contract Document Templates • Create Ad Hoc Documents • Monitor Supplier Contract Agreements • Supplier Contracts Analysis & Inquiry • Vendor Access Contract Information • Create Encumbered Supplier Contracts • Create and Manage Contract Documents Electronically

Module Abbreviation	SWIFT Module	Business Process/Functionality
SS	Strategic Sourcing	<ul style="list-style-type: none"> • Create Buy Event • Create Sell Event • Bid Analysis • Manage Events • Award Event • Amend Event • Event Responses
SUP	Supplier Portal	<ul style="list-style-type: none"> • Bidder Registration • Supplier Review of Information • Supplier Notifications
VND	Supplier/Vendor	<ul style="list-style-type: none"> • Supplier Entry • Supplier / Vendor Maintenance • Supplier Demographics