

## View All Payments Inquiry

The guide covers viewing the All Payments inquiry to view the status of a specific payment.

### Step 1: View the All Payment page for a Deposit.

1. Navigate to the *All Payments* page using the instructions below.

Navigation Options	Navigation Path
Navigation Collection	Accounting, Accounts Receivable, Review Payments and Items, Review Payments section, All Payments.

2. Accept the default *Deposit Unit* or enter a *Deposit Unit*.
3. Enter a *Deposit ID* or click on the **Lookup** icon to search for and select a *Deposit ID*. **Note:** if you don't know the *Deposit ID*, other fields can be entered to narrow your search, including User ID, Payment Status, Accounting Date or Entered Date.

**All Payments**

Enter any information you have and click Search. Leave fields blank for a list of all values.

[Find an Existing Value](#)

**Search Criteria**

Deposit Unit =

Deposit ID begins with

Payment Sequence =

Payment ID begins with

User ID begins with

Assigned Operator ID begins with

Payment Status =

Accounting Date =

Entered Date =

Payment Type =

Payment Predictor

Case Sensitive

[Basic Search](#)

4. Click on the **Search** button. The *All Payments* page displays.

**All Payments**

Deposit Unit	G1001	Deposit ID	TRN05	Payment ID	CK # 99999
Payment Amount	450.00	Currency	USD	User	0115
Selected Amount	0.00	Currency	USD	Assigned	0115
Payment Status	Complete	Posting Status	Complete	Unpost Reason	
Account	US002 RH	Acctg Date	09/07/2018	Entered Date	09/07/2018
Posting Action	No Action	Posted Date	09/07/2018	Payment Type	Payment
Created By	0115	Modified By	0115		
Created On	09/07/2018 9:43AM	Last Modified On	09/07/2018 12:12PM		

**Customer Information**

Unit	Customer	Name

**Reference Information**

Qual Code	Reference
Item	TRN04001
Item	TRN04001

**Item Selected**

Unit	Customer ID	Item ID	Line	Payment Amount	Currency

Return to Search
Notify

5. The header displays several fields the following information:

- Payment Amount, Bank Account.
- Payment Status. Refer to the "[Payment Status Codes](#)" guide for a complete listing of Payment Statuses and descriptions.
- User ID for User, Assigned, Created By, Modified by.
- Accounting Date, Entered Date, Posted Date, Created On and Last Modified By dates.

6. If the payment is for an AR Item, the Customer and/or Reference Information entered in the deposit will display.