

## QUICK REFERENCE GUIDE

November 1, 2019

### Purchasing and Receiving Assets

Assets are most commonly generated from information entered during the Purchasing, Receiving, and Vouchering processes. This is referred to as the “Asset Integration from Purchasing” process.

Guides are available in the Purchasing Tile with instructions for these processes. Links to these guides are provided below:

- [Purchase Assets](#)
- [Determine Correct Receiving Process for Assets](#)
- [Receive a Single Asset with One Funding Source](#)
- [Receive a Single Asset with Split Funding](#)
- [Receive Assets with Multiple Quantities](#)
- [Receive Assets with Multiple Quantities and Split Funding](#)
- [Manual Receipt Push Process](#)