

American Rescue Plan (ARP) State Fiscal Recovery Funds (SFRF) Request Form

Please complete this form in accordance with the process instructions.

Agency/Point of Contact: Amy Jorgenson

Title of Request: COVID-19 Response Accountability Office Funding

Date: 8/26/2021 **Request Amount:** \$ 2,016,430

Expenditure Time Period: 7/1/2021 to 6/30/2023

Brief Summary of Request: (Summary must be complete on this page with supporting information attached)

Minnesota Management and Budget (MMB) requests \$2,016,430 for FY 22 and FY 23 from the American Rescue Plan (ARP) to continue the operations of the COVID-19 Response Accountability Office. The office provides critical auditing, reporting, internal controls, and financial management functions to ensure state and local government agencies are accountable for the COVID-19 funds they receive and that Minnesota meets federal reporting requirements.

The COVID-19 Response Accountability Office:

Monitors COVID related state appropriations and federal funds: The office plays the lead role in monitoring and maintaining an inventory of federal funding sources related to addressing the COVID-19 pandemic, including intended/allowable uses, amount of funds that Minnesota is expected to receive, any constraints on the use of those funds, and the associated documentation, reporting, and auditing requirements.

Maximize the use of federal funding resources in collaboration with various federal, state, and local government officials: While the office plays different roles depending on the funding source, one of its primary functions is to track the spending proposals and their progress through the review process as well as the subsequent decisions that are made on each.

Coordinate budgeting, accounting, and internal controls activities for COVID-19 related funding: Once funding has been authorized by MMB, the Governor's office, and the Legislature, the office coordinates with MMB Budget, Accounting and Internal Controls Divisions as well as state agencies to administer COVID-19 funding.

Establish and maintain a system of reporting COVID-19 related expenditures and results: The office's role of ensuring that the state complies with the various reporting requirements is based on the type of funding source. For non-federal funds, agencies are expected to monitor, understand, and meet the documentation and reporting requirements of the funds directly allocated to them. For the ARP the office will play the lead role in ensuring that the state and its subrecipients meet documentation and reporting requirements.

Britta Reitan

Digitally signed by Britta Reitan
Date: 2021.09.16 17:03:48 -05'00'

Department Head Signature

Date