



**American Rescue Plan (ARP) State  
Fiscal Recovery Funds (SFRF)  
Request Form**

Please complete this form in accordance with  
the process instructions.

**Agency/Point of Contact:** Department of Labor and Industry / Nicole Blissenbach

**Title of Request:** Frontline Worker Pay IT Solution Discovery

**Date:** 1/19/2022 **Request Amount:** \$ 100,000

**Expenditure Time Period:** 2/14/2022 to 4/11/2022 (no later than 6/30/2023)

**Brief Summary of Request:** (Summary must be complete on this page with supporting information attached)

This ARP SFRF request is for money to scope an IT solution that will be used for the frontline worker pay program when it is ultimately finalized by the legislature and signed into law by the Governor. Conducting the discovery for the IT system in advance will put the administration in the best position to quickly and efficiently distribute money to eligible frontline workers. The overall goal of the project is to scope out an easy-to-use solution that will collect applications from frontline workers, determine eligibility, configure a call center, distribute payments to eligible workers, and provide reporting functionality. This request is for phase one of the project, the scoping work. Phase 2 is the implementation phase and is dependent on final legislation. The administrative cost of phase 2, the implementation phase, is included in the supplemental budget request. The attached slides provide an overview of the goals, tasks, and outcomes of the scoping work and the expedited RFO timeline.

**Nicole Blissenbach** Digitally signed by Nicole Blissenbach  
Date: 2022.01.19 15:32:50 -06'00'

Department Head Signature

1/19/2022

Date