



**American Rescue Plan (ARP) State
Fiscal Recovery Funds (SFRF)
Request Form**

Please complete this form in accordance with
the process instructions.

Agency/Point of Contact: Department of Corrections, Connie Jones, Assistant Commissioner


Title of Request: Staff overtime bonus pay

Date: 1/25/2022 **Request Amount:** \$ 1,100,000

Expenditure Time Period: 2/1/2022 to 9/30/2022 (no later than 6/30/2023)

Brief Summary of Request: (Summary must be complete on this page with supporting information attached)

The DOC is currently facing unprecedented staffing shortages and anticipate continuing to face these shortages in light of the spread of COVID-19 and a national shortage of workers. Retaining current staff and attracting new staff benefits continuity of operations by providing a safe and secure environment for people who work, visit or reside within a correctional facility and assists in proper staffing of the facilities. As it stands today, Correctional Officer staff are averaging 1,253 8-hour shifts of overtime each pay period. A significant amount of these overtime shifts are being forced on junior staff, some multiple days per week. Therefore, the Minnesota Department of Corrections is requesting \$1.1 million to stem critical staffing shortages by providing bonus pay to staff to take on overtime shifts, with the goal of reducing the requirement to force junior staff and ultimately retain the new staff for the long-term.



Department Head Signature

1/26/22

Date