



**American Rescue Plan (ARP) State  
Fiscal Recovery Funds (SFRF)  
Request Form**

Please complete this form in accordance with  
the process instructions.

**Agency/Point of Contact:** Department of Administration

**Title of Request:** Parking and Transit Revenue Shortfall

**Date:** 6/22/2022 **Request Amount:** \$ 1,388,000

**Expenditure Time Period:** 6/22/2022 **to** 6/30/2023

**Brief Summary of Request:** (Summary must be complete on this page with supporting information attached)

The Department of Administration's (Admin) Parking and Transit Program is user-financed; expenses for parking facilities on the Capitol Complex are funded by user fees paid by state employees who contract to park and users of state parking meters. This request will fund maintenance, repairs, utilities, supplies, fees, and subsystem costs necessary for the continued operation of state parking facilities.

There has been a 25 percent decline in the number of parking contracts as well as a 75 percent decrease in parking meter revenue since the start of the pandemic. Admin has worked to control the expenses in this account through salary reductions, postponing repairs and general maintenance, and minimizing overtime expenses associated with snow and ice control; however, additional financial assistance is still needed in order for this account to pay ongoing operating expenses. Funding for this program is critical to the continuation of government operations as upkeep of parking facilities and transit program help to ensure that employees are able to access their workspaces and visitors can access government facilities.

\$1.388 million in expenditures from this allocation will be contingent upon sufficient receipt of funds returned to the state resulting from the cots-sharing provisions identified in hospital contracts and additional underspending that occurred from the MDH Emergency Temporary Staffing Pool - Hospital Supplemental Staffing allocation approved on January 15, 2022 under LCRC Action Order #11.

DocuSigned by:

**Alice Roberts-Davis**

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Department Head Signature

6/23/2022

Date