



COVID-19 MINNESOTA FUND EXPENDITURE REPORT

July 15, 2020

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Executive Summary

- The COVID-19 Minnesota fund was created to pay expenditures associated with the peacetime emergency declared by the Governor in executive order 20-01 related to COVID-19. The fund was established on March 28, 2020 with a starting balance of \$200 million.
- Money in the fund is appropriated to the Commissioner of Management and Budget to be disbursed or transferred to state agencies, as necessary, to:
 1. Protect Minnesota citizens from the COVID-19 outbreak, and;
 2. Maintain state government operations throughout the duration of the peacetime emergency.
- The Commissioner of Management and Budget may authorize expenditures of \$1 million or less. An expenditure request in excess of \$1 million must be submitted to the Legislative COVID-19 Response Commission for review and recommendation before it can be authorized.
- The COVID-19 Minnesota fund will expire December 31, 2020, pursuant to the Laws of 2020, Chapter 81. Upon expiration, any money in the fund that remains unobligated will transfer back to the general fund.
- As of July 14, 2020, \$9.118 million remains unauthorized in the fund. \$181.264 million has been authorized by the Legislative COVID-19 Response Commission and \$9.618 million has been authorized as an expenditure of \$1 million or less.
- One expenditure request for \$6 million for the Minnesota Zoo was submitted to the Legislative COVID-19 Response Commission for review and recommendation between June 30, 2020 and July 14, 2020. This request received the requisite number of positive recommendations to authorize the expenditure.
- No new expenditures of \$1 million or less were authorized between June 30, 2020 and July 14, 2020.
- LCRC Action Order #8 provides for discretionary spending on critical supplies. As of July 14, 2020, \$845,342 of spending authority remains in this authorization. No purchases were authorized from LCRC Action Order #8 between June 30, 2020 and July 14, 2020.

Background

The COVID-19 pandemic presented an unprecedented challenge to our State. On March 19, 2020, in a letter to the leaders of the Minnesota Senate and House of Representatives, Governor Walz and Lt. Governor Flanagan asked the Legislature to create a fund that would give the Administration the flexibility to deploy resources necessary to respond to the needs of Minnesotans in real time.

On March 28, 2020, the Legislature passed legislation creating the COVID-19 Minnesota fund, transferring to it \$200 million from the general fund, and appropriating all money to the Commissioner of Management and Budget to be disbursed or transferred to state agencies, as necessary, to:

1. Protect Minnesota citizens from the COVID-19 outbreak, and;
2. Maintain state government operations throughout the duration of the peacetime emergency.

The legislation also established the Legislative COVID-19 Response Commission to review expenditures. Members of the Commission are: Senate President Jeremy Miller, Senate Majority Leader Paul Gazelka, Senate Minority Leader Susan Kent, Senator Julie Rosen, Senator Dick Cohen, Speaker of the House Melissa Hortman, House Majority Leader Ryan Winkler, House Minority Leader Kurt Daudt, Representative Lyndon Carlson, and Representative Pat Garofalo.

The Commissioner of Management and Budget may authorize expenditures of \$1 million or less. However, the process for approving these requests adopted by the Administration requires additional approval from the Commissioner of Health and the Governor's Chief of Staff.

An expenditure request in excess of \$1 million must be submitted to the Legislative COVID-19 Response Commission for review and recommendation before it can be authorized. Upon submission, the Commission has 24 hours to review a request and provide a positive recommendation, a negative recommendation, or no recommendation. If a majority of commission members from the Senate and a majority of commission members from the House of Representatives provide a negative recommendation on a proposed expenditure, the commissioner is prohibited from expending the money. If a majority of the commission members from the senate or a majority of the commission members from the house of representatives do not make a negative recommendation, or if the commission makes no recommendation, the commissioner may expend the money.

The Commissioner of Management and Budget must provide reports on the spending from the COVID-19 Minnesota fund to the Legislative COVID-19 Response Commission on the 15th and last day of each month. The report must include the total amount of each expenditure, the purpose of each expenditure, and any additional information the commissioner of management and budget determines is necessary to properly document each expenditure.

The COVID-19 Minnesota fund will expire December 31, 2020, pursuant to the Laws of 2020, Chapter 81. Upon expiration, any money in the fund that remains unobligated will transfer back to the general fund.

Authorized Expenditures

Below is a summary of total authorized expenditures from the COVID-19 Minnesota fund. The first chart highlights authorized expenditures in excess of \$1 million. The second chart highlights authorized expenditures of \$1 million or less.

Authorized Expenditures in Excess of \$1 Million

(\$ in thousands)

Request #	Date	Agency	Description	Requested	Approved
LCRC-1	03/30/20	MDH	Ventilators	\$31,500	\$31,500
LCRC-2	03/30/20	MDH	N95 Respirators	\$16,000	\$16,000
LCRC-3	04/02/20	MDH	Amend LCRC Request #2 from \$4 million to \$16 million	~	~
LCRC-4	04/02/20	MDH	PPE – Gowns	\$8,000	\$8,000
LCRC-5	04/02/20	MDH	PPE – Gloves	\$7,000	\$7,000
LCRC-6	04/03/20	MDH	PPE – Surgical Masks	\$5,400	\$5,400
LCRC-7	04/09/20	DOC	Manage COVID-19 Related Demands for March/April	\$2,255	\$2,255
LCRC-8	04/14/20	MDH	Amend LCRC Requests #1-6 for Critical Supply Needs	~	~
LCRC-9	4/22/20	MDH	Rapid and Widespread Testing for COVID-19	\$36,000	\$36,000
LCRC-10	4/28/20	MDH	Preparation of a Community Alternative Care Site	\$1,840	\$1,840
LCRC-11	5/4/2020	MDA	Animal Carcass Disposal	\$10,952	\$10,952
LCRC-12	5/6/2020	MDH	Community Engagement and Outreach	\$2,250	\$2,250
LCRC-13	5/7/2020	ADM	Storage Facility	\$6,900	\$6,900
LCRC-14	5/9/2020	MDH	Gown Purchase; Flexibility for Critical Care Supplies	\$21,550	\$21,550

Request #	Date	Agency	Description	Requested	Approved
LCRC-15	5/10/2020	DHS	Isolation Space for Individuals Experiencing Homelessness	\$7,200	\$7,200
LCRC-16	5/13/2020	MDH	Regional Mobile Testing Teams: Long Term Care	\$3,000	\$3,000
LCRC-17	5/13/2020	MDH	Washable Gowns Purchase	\$8,500	\$8,500
LCRC-18	5/14/2020	MDH	Purchase of Testing Supplies – Swabs	\$4,359	\$4,359
LCRC-19	5/21/2020	MDH	Glove Purchase; Flexibility for Critical Care Supplies	\$2,557	\$2,557
LCRC-20	6/30/2020	MNZOO	Maintain Zoo operations during COVID-19 Pandemic	\$6,000	\$6,000
			SUBTOTAL Requests in Excess of \$1 Million	\$181,264	\$181,264

Authorized Expenditures of \$1 Million or Less

(\$ in thousands)

Request #	Date	Agency	Description	Requested	Approved
MMB-1	03/30/20	MDH	N95 Respirators	\$402	\$402
MMB-2	03/31/20	MDH	Cloth Masks	\$250	\$250
MMB-3	03/31/20	MDH	Face Shields	\$59	\$59
MMB-4	04/01/20	MDH	Cloth Masks	\$250	\$250
MMB-5	04/01/20	MDH	Gloves	\$600	\$600
MMB-6	04/01/20	MDH	Nasal Cannula	\$84	\$84
MMB-7	04/06/20	MDH	Face Shields	\$277	\$277
MMB-8	04/07/20	MDH	Reusable Respirators	\$78	\$78
MMB-9	04/07/20	MDH	Infrared Thermometers	\$8	\$8
MMB-10	04/07/20	MDH	Reusable, Washable Gowns	\$85	\$85
MMB-11	04/07/20	MDH	Safety Glasses	\$8	\$8
MMB-12	04/08/20	MDH	Gloves	\$77	\$77
MMB-13	04/08/20	MDH	Patient and Equipment Tracking System Software	\$64	\$64
MMB-14	04/08/20	MDH	Water Resistant, Washable Gowns	\$35	\$35
MMB-15	04/09/20	MDH	Simple Surgical Masks	\$150	\$150
MMB-16	04/09/20	MDH	Hand Sanitizer	\$455	\$455
MMB-17	04/09/20	MDH	Simple Surgical Masks	\$266	\$266

Request #	Date	Agency	Description	Requested	Approved
MMB-18	04/09/20	MDH	Alternate Care Sites Medical Supplies	\$180	\$180
MMB-19	04/10/20	MDH	Simple Surgical Masks	\$850	\$850
MMB-20	04/10/20	MDH	Shoe Covers	\$17	\$17
MMB-21	04/13/20	MDH	Surgical Masks	\$470	\$470
MMB-22	04/13/20	MDH	BiPAP Machines and Equipment	\$415	\$415
MMB-23	04/13/20	MDH	Surgical Masks	\$961	\$961
MMB-24	04/13/20	MDH	Gloves	\$2	\$2
MMB-25	04/20/20	MDH	Alternative Care Sites - Professional/Technical Contract	\$198	\$198
MMB-26	5/2/2020	DHS	Direct Food Assistance to Tribal Nations	\$386	\$386
MMB-27	5/5/2020	MDH	Health Care Surge Work Group – software purchase	\$86	\$86
MMB-28	5/15/2020	MDH	Swab Kits	\$760	\$760
MMB-29	5/16/2020	MDH	Testing	\$897	\$897
MMB-30	5/22/2020	MDH	Testing Supplies – Swabs and Collection Kits	\$999	\$999
MMB-31	6/4/2020	MDH	Alt. Care Site - Building System Startup	\$250	\$250
			SUBTOTAL Requests of \$1 Million or Less	\$9,618	\$9,618

Commentary on Authorized Expenditures

One new LCRC request was authorized for expenditures in excess of \$1 million between June 30, 2020 and July 14, 2020, totaling \$6 million.

1. **LCRC-20: \$6,000,000 is authorized to the Minnesota Zoo to maintain operations at the Minnesota Zoo during the COVID-19 pandemic.** The Zoo relies on earned income for two-thirds of its operating budget. With the closure of the Zoo during the COVID-19 outbreak, and anticipated lower revenues due to continued social distancing, these funds will ensure animal care continues and specialized facilities and equipment are maintained. As a state agency, the Zoo is not eligible for the federal paycheck protection program, lines of credit, or many other tools used by businesses and nonprofits to weather this crisis. This authorization replaces less than half of the anticipated biennial loss and is just one piece of a multi-year financial strategy. With these funds, the Zoo can avoid indefinite closure and continue actively working on phased reopening plans that meet social distancing guidelines while maximizing earned and contributed revenue.

Appendix A:

COVID-19 Minnesota Fund Detail
Laws 2020, Chapter 71, Article 1, Section 7
March 30, 2020 – July 14, 2020
(\$ in thousands)

Legislative COVID-19 Response Commission (LCRC) reviews requests over \$1 M within 24 hours for approval

Initial Fund Balance	Approved Spending Authority	Remaining Unauthorized	Actual Spent / Encumbered	Not Committed
\$ 200,000	\$ 190,882	\$ 9,118	\$ 178,189	\$ 12,693

Legislative COVID-19 Response Commission (LCRC) Authorizations

Agency	Expenditure Request	Approved Spending Authority	Approval Date	Purchased
Health	Ventilators	\$31,500	3/30/2020 LCRC #1	800 Ventilators and 200 Airvo machines
Health	N95 Respirators (original approval 3/30 for \$4 M)	\$16,000	4/2/2020 LCRC #2, #3	1,500,000 N95 Respirators/Masks
Health	Personal Protective Equipment--Gowns	\$8,000	4/2/2020 LCRC #4	No purchase
Health	Personal Protective Equipment-Gloves	\$7,000	4/2/2020 LCRC #5	Vendor can't fulfill order 10,000,000 gloves
Health	Personal Protective Equipment-Surgical Masks	\$5,400	4/3/2020 LCRC #6	4,000,000 Surgical masks
Corrections	COVID-19 related demands in March/April	\$2,255	4/9/2020 LCRC #7	Cleaning/medical supplies and compensation
Health	Spending already approved in previous requests	[\$42,043]	4/14/2020 LCRC #8	Discretionary spending for critical supplies
Health	Discretionary spending for critical supplies \$33		4/14/2020 LCRC #8	125,000 Gloves
Health	Discretionary spending for critical supplies \$184		4/14/2020 LCRC #8	1,000,000 Shoe covers (500,000 pairs)
Health	Discretionary spending for critical supplies \$6		4/14/2020 LCRC #8	1,440 lab coats, 100 pants, 20,000 gloves
Health	Discretionary spending critical supplies \$180		4/15/2020 LCRC #8	4,000 Half-mask respirators and 8,000 filters
Health	Discretionary spending critical supplies \$5		4/15/2020 LCRC #8	Alternate Care Sites miscellaneous supplies
Health	Discretionary spending critical supplies \$6		4/15/2020 LCRC #8	36,000 Gloves
Health	Discretionary spending critical supplies \$76		4/16/2020 LCRC #8	1,500 Infrared thermometers
Health	Discretionary spending critical supplies \$285		4/16/2020 LCRC #8	1,470,000 Gloves
Health	Discretionary spending critical supplies \$1.695 M		4/16/2020 LCRC #8	105,000 Gowns
Health	Discretionary spending critical supplies \$800		4/17/2020 LCRC #8	100,000 Gowns
Health	Discretionary spending critical supplies \$7		4/17/2020 LCRC #8	10,000 Poncho style gowns
Health	Discretionary spending critical supplies \$8		4/20/2020 LCRC #8	77,400 Gloves
Health	Discretionary spending critical supplies \$11.673 M		4/20/2020 LCRC #8	598,752 Washable gowns
Health	Discretionary spending critical supplies \$175		4/20/2020 LCRC #8	150,000 Cloth masks
Health	Discretionary spending critical supplies \$1.947 M		4/21/2020 LCRC #8	300,000 Disposable gowns (\$ revised 5/11/2020)
Health	Discretionary spending critical supplies \$820		4/21/2020 LCRC #8	1,000,000 Simple surgical masks
Health	Discretionary spending critical supplies \$423		4/22/2020 LCRC #8	2,415,000 Gloves
Health	Discretionary spending critical supplies \$10		4/22/2020 LCRC #8	50,000 Gloves
Health	U of M & Mayo Clinic COVID-19 Rapid Widespread Testing	\$36,000	4/22/2020 LCRC #9	U of M and Mayo Clinic - Rapid & Widespread Testing
Health	Discretionary spending critical supplies \$130		4/22/2020 LCRC #8	4,000 Washable gowns
Health	Discretionary spending critical supplies \$77		4/23/2020 LCRC #8	9,000 Disposable gowns
Health	Discretionary spending critical supplies \$4		4/23/2020 LCRC #8	80 Pulse oximeters
Health	Discretionary spending critical supplies \$7		4/24/2020 LCRC #8	99,000 Gloves
Health	Discretionary spending critical supplies \$19		4/27/2020 LCRC #8	600 Pulse oximeters
Health	Discretionary spending critical supplies \$81		4/27/2020 LCRC #8	1,116,000 Gloves
Health	Discretionary spending critical supplies (Revised)		4/27/2020 LCRC #8	Vendor can't fulfill order 200,000 N95 Masks \$841
Health	Discretionary spending critical supplies \$20		4/27/2020 LCRC #8	368,900 Gloves
Health	Preparation of Community Alt. Care Site in Roseville	\$1,840	4/28/2020 LCRC #10	Preparation of Community Alt. Care Site in Roseville
Health	Discretionary spending critical supplies \$16		4/28/2020 LCRC #8	215,700 Gloves (Order Revised 5/5/2020)
Health	Discretionary spending critical supplies \$358		4/28/2020 LCRC #8	101,840 Face shields
Health	Discretionary spending critical supplies \$19		4/28/2020 LCRC #8	250 Infrared thermometers
Health	Discretionary spending critical supplies \$7.487 M		4/29/2020 LCRC #8	1,000,000 Disposable gowns
Health	Discretionary spending critical supplies \$3		4/29/2020 LCRC #8	21,000 Gloves
Health	Discretionary spending critical supplies Alt Care \$6		4/30/2020 LCRC #8	103 Oxygen flow regulators
Health	Discretionary spending critical supplies \$378		4/30/2020 LCRC #8	100,000 Face shields
Health	Discretionary spending critical supplies \$21		4/30/2020 LCRC #8	399,600 Gloves
Health	Discretionary spending critical supplies \$950		5/1/2020 LCRC #8	1,000,000 Simple surgical masks
Health	Discretionary spending critical supplies \$1.627 M		5/1/2020 LCRC #8	100,000 Reusable gowns
Agriculture	Animal Carcass Disposal	\$10,952	5/4/2020 LCRC #11	Environmental emergency response
Health	Discretionary spending critical supplies \$4		5/5/2020 LCRC #8	36,000 Gloves
Health	Discretionary spending critical supplies \$10		5/5/2020 LCRC #8	200 Infrared thermometers
Health	Community Engagement and Outreach	\$2,250	5/6/2020 LCRC #12	Community engagement/outreach contracts
Health	Discretionary spending critical supplies \$71		5/6/2020 LCRC #8	1,319,100 Gloves
Administration	Storage Facility	\$6,900	5/7/2020 LCRC #13	Secure and manage storage facility
Health	Discretionary spending critical supplies \$2.031 M		5/7/2020 LCRC #8	125,000 Reusable, washable gowns
Health	Discretionary spending critical supplies \$3		5/7/2020 LCRC #8	20,000 Gloves
Health	Discretionary spending critical supplies \$2.001 M		5/7/2020 LCRC #8	12,000,000 Gloves
Health	Discretionary spending critical supplies \$363		5/8/2020 LCRC #8	600,600 Surgical masks
Health	Discretionary spending critical supplies \$479		5/8/2020 LCRC #8	100,000 Cloth masks
Health	Discretionary spending critical supplies \$1.066 M		5/8/2020 LCRC #8	1,005,520 N95 masks
Health	Discretionary spending critical supplies \$7		5/8/2020 LCRC #8	50,000 Gloves
Health	Gown Purchase; Flexibility for Critical Care Supplies	\$21,550	5/9/2020 LCRC #14	3,000,000 Waterproof gowns

Agency	Expenditure Request	Approved Spending Authority	Approval Date	Purchased
Human Services	Isolation Space for Individuals Experiencing Homelessness	\$7,200	5/10/2020 LCRC #15	Isolation space for homelessness individuals
Health	Discretionary spending critical supplies \$10		5/12/2020 LCRC #8	50,000 Gloves
Health	Regional Mobile Testing Strike Teams for Priority Settings	\$3,000	5/13/2020 LCRC #16	Testing at long term care facilities
Health	Gown Purchase	\$8,500	5/13/2020 LCRC #17	520,000 Washable gowns
Health	Discretionary spending critical supplies \$1.187 M		5/14/2020 LCRC #8	10,000,000 Gloves
Health	Purchase of Testing Supplies - Swabs	\$4,359	5/14/2020 LCRC #18	1,000,000 testing swabs
Health	Discretionary spending critical supplies \$809		5/15/2020 LCRC #8	5,000,000 Gloves
Health	Discretionary spending critical supplies \$1		5/18/2020 LCRC #8	10,000 Gloves
Health	Discretionary spending critical supplies \$1		5/19/2020 LCRC #8	100 Cloth masks with clear view
Health	Discretionary spending critical supplies \$4.140 M		5/19/2020 LCRC #8	1,000,000 Disposable gowns
Health	Glove Purchase	\$2,557	5/21/2020 LCRC #19	22,000,000 Gloves
Health	Discretionary spending critical supplies \$45		5/27/2020 LCRC #8	Purchase cancelled of 712,000 Sanitizing Wipes
Health	Discretionary spending critical supplies \$555		6/1/2020 LCRC #8	40,000 Washable gowns
Health	Maintain Zoo operations during COVID-19 Pandemic	\$6,000	6/30/2020 LCRC #20	Maintain Zoo operations during COVID-19 Pandemic

Non-Legislative COVID-19 Response Commission (LCRC) Authorizations (\$1 million or under)

Agency	Expenditure Request	Approved Spending Authority	Approval Date	Purchased
Health	100,000 N95 Respirators/Masks <i>(Revised 5/29/2020)</i>	\$402	3/30/2020	Vendor can't fulfill order 104,000 N95 Masks
Health	100,000 Cloth masks	\$250	3/31/2020	100,000 Pleated cotton masks
Health	25,000 Face shields	\$59	3/31/2020	25,000 Face shields
Health	100,000 Cloth masks	\$250	4/1/2020	50,000 Pleated cotton masks <i>(Revised)</i>
Health	10,000,000 Gloves	\$600	4/1/2020	1,814,800 Gloves <i>(Revised)</i>
Health	1,000 Cannula	\$84	4/1/2020	1,000 Cannula
Health	125,000 Face shields	\$277	4/6/2020	126,250 Face shields <i>(Revised 5/8/2020)</i>
Health	2,016 Moldex Reusable Respirators (half-mask)	\$78	4/7/2020	2,016 Half-mask respirator
Health	150 Infrared thermometers	\$8	4/7/2020	
Health	1,700 Reusable, washable gowns	\$85	4/7/2020	1,700 Reusable, washable gowns
Health	1,500 Safety glasses	\$8	4/7/2020	1,500 Safety glasses
Health	1,530,000 Gloves	\$77	4/7/2020	1,530,000 Gloves <i>(Revised)</i>
Health	Patient and Equipment Tracking System (software)	\$64	4/8/2020	Patient & Equipment Tracking System (software)
Health	700 Water resistant, washable gowns	\$35	4/8/2020	700 Water resistant, washable gowns
Health	150,000 Surgical masks	\$150	4/9/2020	150,000 Surgical masks
Health	75,120 Bottles of hand sanitizer <i>(Revised 4/22/2020)</i>	\$455	4/9/2020	75,120 Bottles of hand sanitizer
Health	270,000 Surgical masks	\$266	4/9/2020	270,000 Surgical masks
Health	Alternate Care Sites medical supplies	\$180	4/9/2020	Alternate Care Sites Team medical supplies
Health	1,000,000 Simple surgical masks	\$850	4/10/2020	1,000,000 Surgical masks
Health	120,000 Shoe covers	\$17	4/10/2020	6,600 Shoe covers (3,300 pairs)
Health	1,000,000 Surgical masks	\$470	4/13/2020	1,000,000 Surgical masks
Health	500 BiPAP machines and related hoses/equipment	\$415	4/13/2020	500 BiPAP machines, hoses, and equipment
Health	1,000,000 Surgical masks	\$961	4/13/2020	1,000,000 Surgical masks
Health	120 boxes of gloves (100 per box)	\$2	4/13/2020	12,000 gloves
Health	Alt. Care Sites - Professional/Technical Contract	\$198	4/20/2020	Investigation and Planning Services
Human Services	Direct food assistance to Tribal Nations	\$386	5/2/2020	Direct food assistance to tribal nations
Health	Health Care Surge - software purchase	\$86	5/5/2020	Scheduling/workforce management software
Health	Swab Kits	\$760	5/15/2020	100,000 Swab kits
Health	Testing	\$897	5/16/2020	Testing
Health	Testing Supplies - Swabs and Collection Kits	\$999	5/22/2020	500,000 Swabs, 250,000 Collection kits
Health	Alt. Care Site - Building System Startup	\$250	6/4/2020	Professional Technical Contract

Purchase Summary
Data through 7/14/2020

Quantity	Purchased
2,505,520	N95 Respirators/Masks
800	Ventilators
200	Airvo machines
500	BiPAP machines, hoses, and equipment
10,020,600	Surgical Masks
400,000	Cloth Masks
100	Cloth masks with clear view
353,090	Face Shields
60,255,500	Gloves
6,904,152	Gowns
1,000	Cannulas
1,500	Safety glasses
6,016	Half-mask respirator
75,120	Bottles of hand sanitizer
1,006,600	Shoe covers
1,540	Lab coats and pants
1,950	Infrared thermometers
10,000	Poncho style gowns
680	Pulse oximeters
103	Oxygen flow regulators
1,500,000	Testing swabs
350,000	Swab kits
	Patient and Equipment Tracking System (software)
	Alternate Care Sites misc medical supplies
	Corrections cleaning/medical supplies
	P/T Contract Alternate Care Facility
	Lease and preparation Community Alt. Care Site Roseville
	COVID-19 rapid & widespread testing
	Community engagement/outreach contracts
	Secure and manage storage facility
	Environmental emergency response
	Scheduling/workforce management software
	Direct food assistance to tribal nations
	Isolation space for homelessness individuals
	Testing at long term care facilities
	Maintain Zoo operations during COVID-19 Pandemic

Appendix B:

Legislative COVID-19 Response Commission Recommendations

The Commissioner of Management and Budget submitted eight expenditure requests to the Legislative COVID-19 Response Commission for review and recommendation between April 30, 2020 and May 14, 2020. Upon submission of an expenditure request, the Commission has 24 hours to review and provide a positive recommendation, a negative recommendation, or no recommendation.

If a majority of commission members from the senate and a majority of commission members from the house of representatives provide a negative recommendation on a proposed expenditure, the commissioner is prohibited from expending the money. If a majority of the commission members from the senate or a majority of the commission members from the house of representatives make a positive recommendation or no recommendation, the commissioner may expend the money.

LCRC REQUEST #	Sen. Miller	Speaker Hortman	Sen. Gazelka	Rep. Winkler	Sen. Kent	Rep. Daudt	Sen. Rosen	Rep. Carlson	Sen. Cohen	Rep. Garofalo
20. Maintain Zoo operations during COVID-19 Pandemic	Positive	Positive	Negative	Positive	Positive	No Rec.	Positive	Positive	Positive	Positive



Appendix C:

Legislative COVID-19 Response Commission Request Forms

- LCRC-20 – Maintain Zoo operations during COVID-19 Pandemic

Coronavirus Relief / Health Care Response / COVID-19 Minnesota Funds Request Form

Please complete this form in accordance with the process instructions.

Agency/Point of Contact: Minnesota Zoo / John Frawley, Director

Title of Request: Preserve the Minnesota Zoo

Date: 6/30/2020 **Request Amount:** \$ 6,000,000

Expenditure Time Period: 7/1/2020 to 6/30/2021

Request Funding Source:

- Coronavirus Relief Fund
(if selected complete page 2)
- Health Care Response Fund
- COVID-19 Minnesota Fund

Brief Summary of Request: (Summary must be complete on this page with supporting information attached)

An authorization of \$6 million is requested to maintain operations at the Minnesota Zoo during the COVID-19 pandemic. The Zoo relies on earned income for two-thirds of its operating budget. With the closure of the Zoo during the COVID-19 outbreak, and anticipated lower revenues due to continued social distancing, additional funding is necessary to ensure animal care continues and specialized facilities and equipment are maintained.

Projected revenue loss for the FY2020-21 biennium is over \$15 million. As a state agency, the Zoo is not eligible for the federal paycheck protection program, lines of credit, or many other tools used by businesses and nonprofits to weather this crisis. If approved, this request would replace less than half of the anticipated biennial loss, and is just one piece of a multi-year financial strategy. Already, the Zoo has laid off a significant number of staff, reduced hours for other staff where possible, cancelled or delayed major projects, and cut spending in areas that do not affect the health and safety of the animals.

The Zoo is actively working on phased reopening plans that meet social distancing guidelines while maximizing earned and contributed revenue. However, even with those plans in place, the Zoo cannot balance the FY 2021 budget without state assistance - current cash flow projections indicate the Zoo's general operating budget would run out of cash by early calendar year 2021. Cutting expenses more than what has been done already would limit the Zoo's ability to generate the projected \$7 million in earned revenue currently included in the FY 2021 budget. Even if the Zoo were to cut all expenses except animal care and basic maintenance, the remaining cost would still exceed the annual state appropriation. Without additional state appropriations, the Zoo will likely close indefinitely, begin the process of refunding millions of dollars in memberships, and reduce the animal collection and assets.


Department Head Signature

6/30/2020
Date