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**Board of Private Detective and Protective Agent Services**

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<https://dps.mn.gov/entity/pdb/Pages/default.aspx>

### AT A GLANCE

- The Minnesota Board of Private Detective and Protective Agent Services (MNPDB) regulates approximately 400 private detective and protective agent license holders.
- There are approximately 13,000 security personnel in the State of Minnesota.
- MNPDB certifies more than 1,500 training courses.
- MNPDB's stakeholders include legislators, law enforcement, other state agencies, associations, the media, license holders, and the general public.

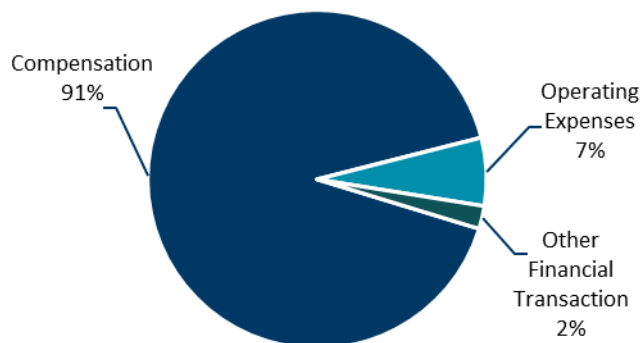
### PURPOSE

The mission of the Private Detective and Protective Agent Services Board (MNPDB) is to ensure that investigative and security service license holders meet and maintain statutory qualifications, standards, and requirements. This includes meeting criteria in criminal background checks, educational requirements, proof of financial responsibility, and ensuring that license holders are acting responsibly and in the best interest of their clients.

With public safety and consumer protection as primary goals, the agency investigates complaints against license holders and violations of statutes. It also provides support to law enforcement and the courts regarding unlicensed activity and police impersonation and works towards increasing the quality of the industry.

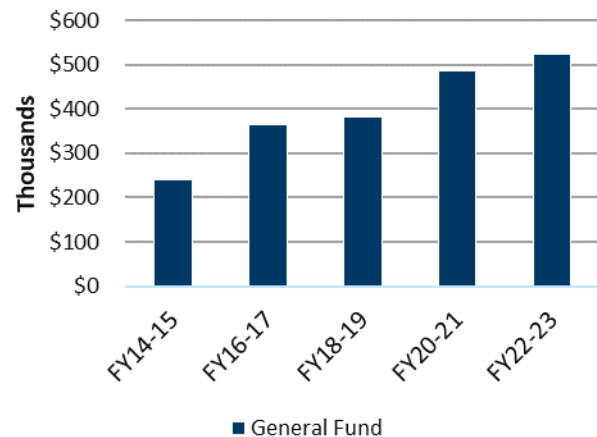
### BUDGET

**Spending by Category  
FY 2023 Actual**



Source: Budget Planning & Analysis System (BPAS)

**Historical Spending**



Source: Consolidated Fund Statement

## STRATEGIES

**Streamlining Procedures:** MNPDB has implemented several initiatives to process applications, renewals, complaints, officer changes, training certifications, and data privacy requests more quickly. These include the executive director approving training and instructors within 48 to 72 hours of receipt, simplifying and revising forms, revising the license renewal process, conducting data practice reviews, engaging in the retention schedule and holding only required material, and working with license holders to resolve issues before going to the board. MNPDB is implementing an electronic record management system, and it continuously reviews and revises its own processes to increase efficiency.

**Website Revision:** MNPDB is part of the Department of Public Safety's new website implementation. This will increase customer's ease of use in locating specific information, and it allows the board to add additional pertinent details and guidance.

**Complaints, Investigations, and Audits:** License holders and non-licensed security agencies, along with certified training courses, are audited and investigated by MNPDB. The agency investigates all complaints and processes them as instructed by the board.

## RESULTS

| Measure name | Measure type                           | Measure data source                            | Historical trend                        | Most recent data  |
|--------------|--|--|---|---|
| Quantity     | Applications processed                 | Internal agency spreadsheets and paper records | 43 processed in fiscal year (FY) 2023   | 52 processed in FY 2024   |
| Quantity     | Renewal applications processed         | Internal agency spreadsheets and records       | 111 processed in FY 2023                | 116 processed in FY 2024  |
| Quality      | Training courses reviewed and approved | Internal agency spreadsheets and records       | 61 reviewed and approved in FY 2023     | 136 reviewed and approved in FY 2024  |
| Quality      | Complaints and investigations          | Internal agency spreadsheets and records       | Ten investigations completed in FY 2023 | 18 investigations initiated in FY 2024;<br>Ten investigations are completed and eight are ongoing |

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MN Statutes 326.32-326.339 (<http://www.revisor.mn.gov/statutes/cite/326>) provides the legal authority for MNPDB.

# Private Detectives & Protective Agents Board

# Agency Expenditure Overview

(Dollars in Thousands)

|  | Actual<br>FY22 | Actual<br>FY23 | Actual<br>FY24 | Estimate<br>FY25 | Forecast Base |      |
|--|----------------|----------------|----------------|------------------|---------------|------|
|  |                |                |                |                  | FY26          | FY27 |

## Expenditures by Fund

|                   |            |            |            |              |            |            |
|-------------------|------------|------------|------------|--------------|------------|------------|
| 1000 - General    | 262        | 263        | 330        | 1,116        | 689        | 689        |
| <b>Total</b>      | <b>262</b> | <b>263</b> | <b>330</b> | <b>1,116</b> | <b>689</b> | <b>689</b> |
| Biennial Change   |            |            |            | 922          |            | (68)       |
| Biennial % Change |            |            |            | 176          |            | (5)        |

## Expenditures by Program

|   |            |            |            |              |            |            |
|---|------------|------------|------------|--------------|------------|------------|
| Private Detectives and Protective Agents Bd | 262        | 263        | 330        | 1,116        | 689        | 689        |
| <b>Total</b>                                | <b>262</b> | <b>263</b> | <b>330</b> | <b>1,116</b> | <b>689</b> | <b>689</b> |

## Expenditures by Category

|                             |            |            |            |              |            |            |
|-----------------------------|------------|------------|------------|--------------|------------|------------|
| Compensation                | 245        | 240        | 318        | 619          | 563        | 563        |
| Operating Expenses          | 17         | 17         | 13         | 497          | 126        | 126        |
| Other Financial Transaction |            | 6          |            |              |            |            |
| <b>Total</b>                | <b>262</b> | <b>263</b> | <b>330</b> | <b>1,116</b> | <b>689</b> | <b>689</b> |

## Full-Time Equivalents

|             |             |             |             |             |             |
|-------------|-------------|-------------|-------------|-------------|-------------|
| <b>3.12</b> | <b>3.00</b> | <b>3.51</b> | <b>3.51</b> | <b>3.51</b> | <b>3.51</b> |
|-------------|-------------|-------------|-------------|-------------|-------------|

# Private Detectives & Protective Agents Board

## Agency Financing by Fund

(Dollars in Thousands)

|                                   | Actual<br>FY22 | Actual<br>FY23 | Actual<br>FY24 | Estimate<br>FY25 | Forecast Base<br>FY26 FY27 |            |
|-----------------------------------|----------------|----------------|----------------|------------------|----------------------------|------------|
| <b>1000 - General</b>             |                |                |                |                  |                            |            |
| Balance Forward In                |                | 24             |                | 428              |                            |            |
| Direct Appropriation              | 282            | 288            | 758            | 688              | 689                        | 689        |
| Cancellations                     |                | 49             |                |                  |                            |            |
| Balance Forward Out               | 20             |                | 428            |                  |                            |            |
| <b>Expenditures</b>               | <b>262</b>     | <b>263</b>     | <b>330</b>     | <b>1,116</b>     | <b>689</b>                 | <b>689</b> |
| Biennial Change in Expenditures   |                |                |                | 922              |                            | (68)       |
| Biennial % Change in Expenditures |                |                |                | 176              |                            | (5)        |
| Full-Time Equivalents             | 3.12           | 3.00           | 3.51           | 3.51             | 3.51                       | 3.51       |

# Private Detectives & Protective Agents Board

## Agency Change Summary

(Dollars in Thousands)

|                                 | FY25 | FY26 | FY27 | Biennium<br>2026-27 |
|---------------------------------|------|------|------|---------------------|
| <b>Direct</b>                   |      |      |      |                     |
| <b>Fund: 1000 - General</b>     |      |      |      |                     |
| FY2025 Appropriations           | 688  | 688  | 688  | 1,376               |
| Base Adjustments                |      |      |      |                     |
| Minnesota Paid Leave Allocation |      | 1    | 1    | 2                   |
| Forecast Base                   | 688  | 689  | 689  | 1,378               |
| <b>Revenue Change Summary</b>   |      |      |      |                     |
| <b>Non-Dedicated</b>            |      |      |      |                     |
| <b>Fund: 1000 - General</b>     |      |      |      |                     |
| Forecast Revenues               | 204  | 204  | 204  | 408                 |