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**Board of Occupational Therapy Practice**

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<https://mn.gov/boards/occupational-therapy/>

### AT A GLANCE

#### Active Licenses as of July 16, 2024:

- 4,691 occupational therapists
- 1,171 occupational therapy assistants
- 14 temporary occupational therapists
- 12 temporary occupational therapy assistants

#### Complaint Services- July 1, 2022- June 30, 2024

- 26 complaints open/received
- 22 complaints closed

#### Staff

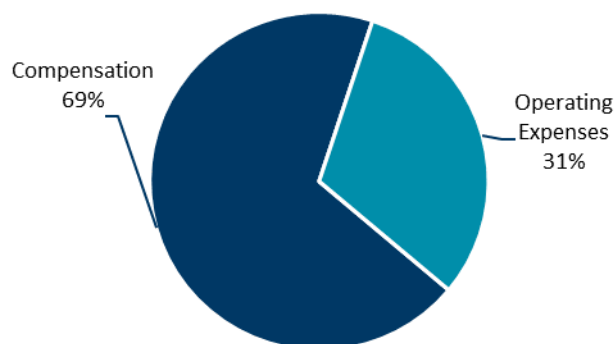
- 3.0 full time equivalent employees

### PURPOSE

The Minnesota Board of Occupational Therapy Practice exists to protect the public. The Board enforces statute related to ensuring competent, ethical occupational therapy services. Regulation of occupational therapy practitioners began in 1996 under the Minnesota Department of Health and moved to the Board in 2018. The Board carries out its mission by granting qualified applicants the privilege to practice in Minnesota and by investigating complaints related to the statutory obligation of licensed individuals to provide competent, safe, ethical care. The Board has a strong focus on customer service ensuring licensee, applicant, and public inquiries are responded to in a timely manner.

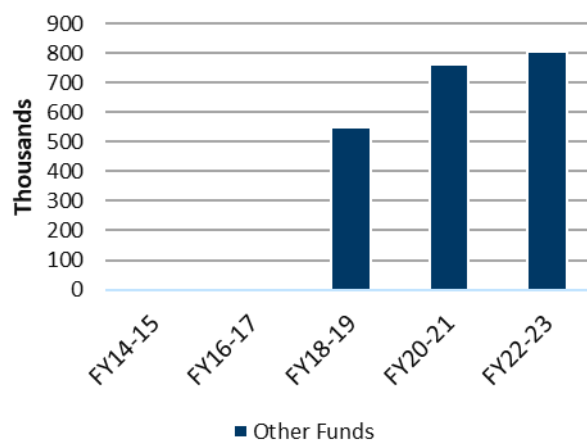
### BUDGET

Spending by Category  
FY 2023 Actual



Source: Budget Planning & Analysis System (BPAS)

Historical Spending



Source: Consolidated Fund Statement

The Board is funded by licensure fees and receives no general fund dollars. Minnesota Statutes section 214.06, subdivision 1(a) compels the Board to collect fees in an amount sufficient to cover direct and indirect expenditures. Funds are deposited as non-dedicated revenue into the state government special revenue fund. From this fund, the Board receives a direct appropriation to pay for agency expenses. It also pays statewide indirect costs through an open appropriation.

In addition to Board operations, licensure fees fund activities that support the health regulatory boards collaborative. These include: The Administrative Services Unit (inter-board), Small Agency Resource Team (SmART), Health Professionals Services Program (inter-board), Office of the Attorney General for legal services, and the Criminal Background Check Program (inter-board).

## STRATEGIES

The Board of Occupational Therapy Practice promotes and protects the health and safety of the citizens of Minnesota, accomplishes its public protection mission, and contributes to statewide outcomes by:

- Only issuing licenses to fully qualified individuals.
- Administering the license renewal process, ensuring statutory requirements are met.
- Educating stakeholders, licensees, potential licensees, educational programs, and the public.
- Responding to inquiries, complaints, and reports regarding applicants and licensees.
- Investigating and resolving complaints.
- Maintaining a comprehensive website that provides information for licensees, applicants, and other stakeholders, meeting state mandates and public interest.
- Ensuring inquiries are managed in a timely and efficient manner.
- Conducting ongoing analysis of regulatory body best practice to ensure effective decision making.
- Actively participating in the Occupational Therapy Interstate Licensure Compact development.
- Collaborating with other state and national entities on matters related to occupational licensing.

## RESULTS

The information included below was generated using the Board's licensure and regulatory database. The total number of licensees continues to increase annually.

Measure name	Measure type	Measure data source	Historical trend	Most recent data FY23-24
New OT licenses issued	Quantity	Automated Licensure Management System	642	649
New OTA Licenses Issued	Quantity	Automated Licensure Management System	165	163
Time to issue of new licenses once applicant completed requirements	Quality	Automated Licensure Management System	3-5 Business days	1-4 Business days
Number of Licenses renewing	Quantity	Automated Licensure Management System	6,034	6,912*
On-time license renewal applications completed online	Quality	Automated Licensure Management System	100%	100%
Email inquiries responded to within one business day	Quality	Random one week sample of board inbox	N/A	93%

\*The Board is in process of converting to birth month renewals. Renewal numbers are increased given licensees may have renewed more than once (with prorated fees) between FY23 and FY24.

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The Board's activities are primarily governed by Minnesota Statutes sections 148.6401 to 148.6449 <https://www.revisor.mn.gov/statutes/cite/148> and Minnesota Statutes chapter 214 <https://www.revisor.mn.gov/statutes/cite/214>

## Occupational Therapy Practice Board

## Agency Expenditure Overview

(Dollars in Thousands)

	Actual	Actual	Actual	Estimate	Forecast Base	
	FY22	FY23	FY24	FY25	FY26	FY27
<b><u>Expenditures by Fund</u></b>						
1201 - Health Related Boards	367	404	419	684	560	560
2000 - Restrict Misc Special Revenue	14	20	14	19	13	13
<b>Total</b>	<b>381</b>	<b>423</b>	<b>433</b>	<b>703</b>	<b>573</b>	<b>573</b>
Biennial Change				332		10
Biennial % Change				41		1
<b><u>Expenditures by Program</u></b>						
Occupational Therapy Pract Bd	381	423	433	703	573	573
<b>Total</b>	<b>381</b>	<b>423</b>	<b>433</b>	<b>703</b>	<b>573</b>	<b>573</b>
<b><u>Expenditures by Category</u></b>						
Compensation	289	291	308	332	339	347
Operating Expenses	91	131	125	362	225	224
Capital Outlay-Real Property	1			5	5	
Other Financial Transaction	1	1	0	4	4	2
<b>Total</b>	<b>381</b>	<b>423</b>	<b>433</b>	<b>703</b>	<b>573</b>	<b>573</b>
<b><u>Full-Time Equivalents</u></b>						
	<b>3.00</b>	<b>3.07</b>	<b>2.98</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

## Occupational Therapy Practice Board

## Agency Financing by Fund

(Dollars in Thousands)

	Actual	Actual	Actual	Estimate	Forecast Base	
	FY22	FY23	FY24	FY25	FY26	FY27
<b>1201 - Health Related Boards</b>						
Balance Forward In		108		61		
Direct Appropriation	456	456	480	623	560	560
Transfers Out		100				
Cancellations		60				
Balance Forward Out	89		61			
<b>Expenditures</b>	<b>367</b>	<b>404</b>	<b>419</b>	<b>684</b>	<b>560</b>	<b>560</b>
Biennial Change in Expenditures				333		17
Biennial % Change in Expenditures				43		2
Full-Time Equivalents	3.00	3.07	2.98	3.00	3.00	3.00

**2000 - Restrict Misc Special Revenue**

Balance Forward In	5	5	7	6		
Receipts	14	16	14	13	13	13
Balance Forward Out	5	1	6			
<b>Expenditures</b>	<b>14</b>	<b>20</b>	<b>14</b>	<b>19</b>	<b>13</b>	<b>13</b>
Biennial Change in Expenditures				(1)		(7)
Biennial % Change in Expenditures				(3)		(21)

(Dollars in Thousands)

	FY25	FY26	FY27	Biennium 2026-27
<b><i>Direct</i></b>				
<b>Fund: 1201 - Health Related Boards</b>				
FY2025 Appropriations	623	623	623	1,246
Base Adjustments				
Current Law Base Change		(63)	(63)	(126)
Forecast Base	623	560	560	1,120
<b><i>Dedicated</i></b>				
<b>Fund: 2000 - Restrict Misc Special Revenue</b>				
Planned Spending	19	13	13	26
Forecast Base	19	13	13	26
<b><i>Revenue Change Summary</i></b>				
<b><i>Dedicated</i></b>				
<b>Fund: 2000 - Restrict Misc Special Revenue</b>				
Forecast Revenues	13	13	13	26
<b><i>Non-Dedicated</i></b>				
<b>Fund: 1201 - Health Related Boards</b>				
Forecast Revenues	544	487	544	1,031