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Board of Dietetics and Nutrition Practice

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<https://mn.gov/boards/dietetics-and-nutrition/>

AT A GLANCE

Credentialing Services

- 2,380 license renewals
- 328 new licenses issued

Education Services

- 22 education program approvals

Complaint Review

- 5 complaints investigated

PURPOSE

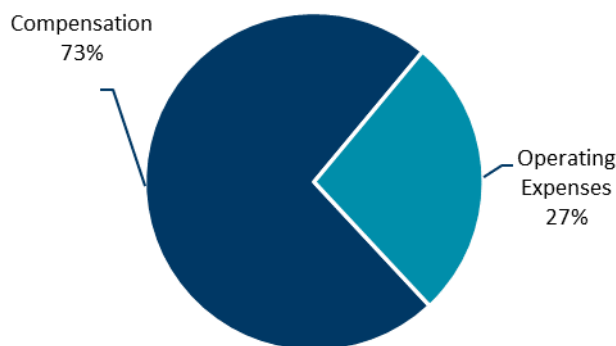
The Minnesota Board of Dietetics and Nutrition Practice protects the public through licensure of dietitians and nutritionists, establishment of continuing education standards, and investigation and resolution of complaints against licensees and unlicensed persons engaging in the practice. The Board was established in 1995 under the authority of Minnesota Statutes, Chapter 148 and Rules 3250.

The mission of the Board is to:

- Ensure that all licensees meet the educational and practical requirements specified in law.
- Ensure that all licensees provide competent dietetic and nutrition care.
- Set standards for quality dietetic and nutrition services.
- Promote the public's interest in receiving quality dietetic and nutrition services.

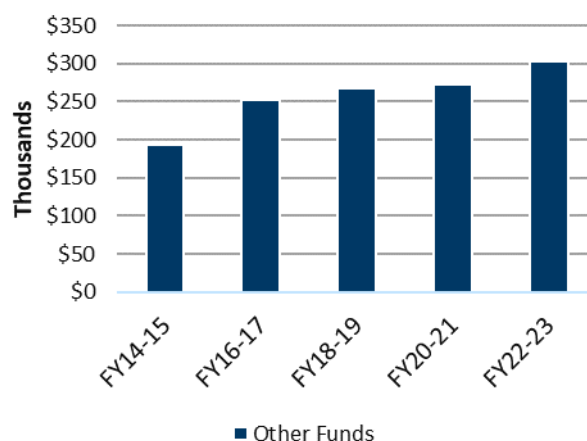
BUDGET

**Spending by Category
FY 2023 Actual**



Source: Budget Planning & Analysis System (BPAS)

Historical Spending



Source: Consolidated Fund Statement

The Board is funded by licensure fees and receives no general fund dollars. Minnesota Statutes section 214.06, subdivision 1(a) compels the Board to collect fees in the amount enough to cover direct and indirect expenditures. Funds are deposited as non-dedicated revenue into the state government special revenue fund. From this fund, the Board receives a direct appropriation to pay for agency expenses such as salaries, rent, costs associated with

disciplinary/contested cases and operating expenditures. It also pays statewide indirect costs through an open appropriation.

In addition to Board operations, licensure fees fund activities that support multiple boards and/or other agencies. Some of these are: the Administrative Services Unit, Health Professionals Services Program, Office of the Attorney General for legal services, and the Criminal Background Check Program.

STRATEGIES

The Board accomplishes its mission through implementation of the following strategies:

- Minnesota requires licensing or certification of dietitians and nutritionists. Initial licensure applications are reviewed to ensure that licenses are granted only when education, pre-professional experience, and national examination requirements are met. A Criminal Background Check is conducted and reviewed on all applicants with follow up performed on any actions disclosed in the report. License renewals ensure that current licensees have completed the required hours of continuing education. The Board follows up on any licensee responding negatively to application renewal practice questions.
- The Board's Complaint Resolution Committee (CRC) receives, investigates, and resolves complaints regarding the conduct or standard of care provided by licensees. The CRC also reviews complaints of unlicensed individuals engaging in the practice.
- The Board has seen a significant trend of new licensees practicing telehealth with 226 (67%) of FY 24 licenses issued to out-of-state applicants. The Board is currently discussing inclusion in the Dietitian Licensure Compact to accommodate this change.
- The Board experienced a 72% increase in new licenses issued from 191 in FY21 to 328 in FY24. The Board's commitment to technology upgrades has contributed to minimal staffing increases to accommodate this increased workload.
- The Board promotes awareness of best practices in the profession.
- The seven-member Board of Dietetics and Nutrition Practice is comprised of 2 licensed dietitians and 2 licensed nutritionists, considered subject matter experts, and 3 public members, as appointed by the Governor. Members are volunteers that receive a per diem and mileage reimbursement for attendance at meetings.

RESULTS

Measure name	Measure type	Measure data source	Historical trend	Most recent data
Percent of new license applications completed online	Quality	ALIMS Database	The Board is currently trending to a paperless work environment.	FY24 - 100% were completed online
Increase in number of licensed issued	Quantity	ALIMS Database	FY24 - 328 Licenses granted FY21 - 191 Licenses granted	72% increase of licenses issued
Percent of online renewals	Quality	ALIMS Database	Board now requires all renewals be completed online resulting in efficiencies. 2,380 were completed online in FY24	FY24 100% completed online

Measure name	Measure type	Measure data source	Historical trend	Most recent data
Length of time to issue licenses upon receipt of all requirements	Quality	ALIMS Database	Board expectation is to issue new licenses within 5 days upon receipt of all documentation	FY24 – 100% granted within the time period.

The statutory authority for the Minnesota Board of Dietetics and Nutrition Practice is located in Chapter 148.621 – 148.634: <https://www.revisor.mn.gov/statutes/?id=148.621>

The rules are located in MN Rules Chapter 3250. <https://www.revisor.mn.gov/rules/?id=3250>

Additional statutes pertaining to all health licensing boards are found in Chapters 13, 16, and 214.

(Dollars in Thousands)

	Actual FY22	Actual FY23	Actual FY24	Estimate FY25	Forecast Base	
					FY26	FY27
<u>Expenditures by Fund</u>						
1201 - Health Related Boards	144	142	156	274	217	217
2000 - Restrict Misc Special Revenue	9	9	14	15	11	11
Total	153	151	171	289	228	228
Biennial Change				156		(4)
Biennial % Change				51		(1)
<u>Expenditures by Program</u>						
Dietetics & Nutrition Bd.	153	151	171	289	228	228
Total	153	151	171	289	228	228
<u>Expenditures by Category</u>						
Compensation	112	110	130	197	139	139
Operating Expenses	40	41	41	92	89	89
Total	153	151	171	289	228	228
<u>Full-Time Equivalents</u>						
	0.99	0.95	1.00	1.50	1.00	1.00

(Dollars in Thousands)

	Actual	Actual	Actual	Estimate	Forecast Base	
	FY22	FY23	FY24	FY25	FY26	FY27
1201 - Health Related Boards						
Balance Forward In		25		57		
Direct Appropriation	164	164	213	217	217	217
Cancellations		47				
Balance Forward Out	20		57			
Expenditures	144	142	156	274	217	217
Biennial Change in Expenditures				144		4
Biennial % Change in Expenditures				50		1
Full-Time Equivalents	0.99	0.95	1.00	1.50	1.00	1.00

2000 - Restrict Misc Special Revenue

Balance Forward In	4	4	5	4		
Receipts	9	10	13	11	11	11
Balance Forward Out	4	5	4			
Expenditures	9	9	14	15	11	11
Biennial Change in Expenditures				12		(7)
Biennial % Change in Expenditures				69		(25)

(Dollars in Thousands)

	FY25	FY26	FY27	Biennium 2026-27
<i>Direct</i>				
Fund: 1201 - Health Related Boards				
FY2025 Appropriations	217	217	217	434
Forecast Base	217	217	217	434
<i>Dedicated</i>				
Fund: 2000 - Restrict Misc Special Revenue				
Planned Spending	15	11	11	22
Forecast Base	15	11	11	22
<i>Revenue Change Summary</i>				
<i>Dedicated</i>				
Fund: 2000 - Restrict Misc Special Revenue				
Forecast Revenues	11	11	11	22
<i>Non-Dedicated</i>				
Fund: 1201 - Health Related Boards				
Forecast Revenues	271	271	271	542