

Table of Contents

Board of Private Detective and Protective Agent Services

<i>Agency Profile</i>	1
Agency Expenditure Overview	3
Agency Financing by Fund	4
Agency Change Summary	5
<u>Additional Documents</u>	6
<i>Enacted Budget Changes</i>	6

<https://dps.mn.gov/entity/pdb/Pages/default.aspx>

AT A GLANCE

- The Minnesota Board of Private Detective and Protective Agent Services (MNPDB) currently regulates 380 private detective and protective agent licensed individuals and corporate license holders
- There are approximately 11,600 security personnel in the State of Minnesota
- The agency's current budget is \$288,000 annually. This allows for 3 FTE's – The Executive Director, an Investigative Analyst, and Administrative Assistant
- MNPDB certifies more than 1,425 training courses
- MNPDB's stakeholders include legislators, law enforcement, other state agencies, associations, media, license holders, and the public

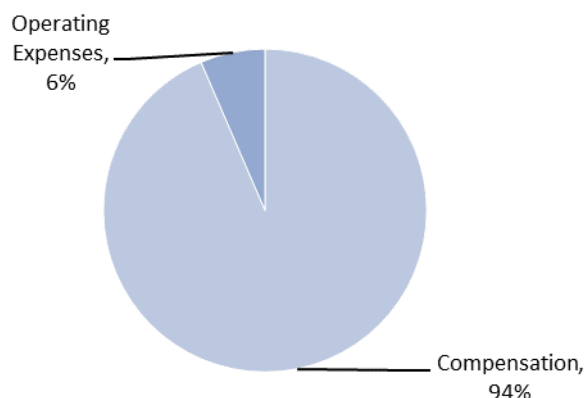
PURPOSE

The mission of the Private Detective and Protective Agent Services Board (MNPDB) is to ensure investigative and security service license holders meet and maintain statutory qualifications and standards. This includes, but is not limited to, meeting criteria in criminal background checks, educational requirements, proof of financial responsibility, and ensuring license holders are acting responsibly and in the best interest of their clients.

With public safety and consumer protection as primary goals, the agency investigates complaints against license holders and violations of statutes, provides support to law enforcement and the courts regarding unlicensed activity and police impersonation, and works towards increasing the quality of the industry.

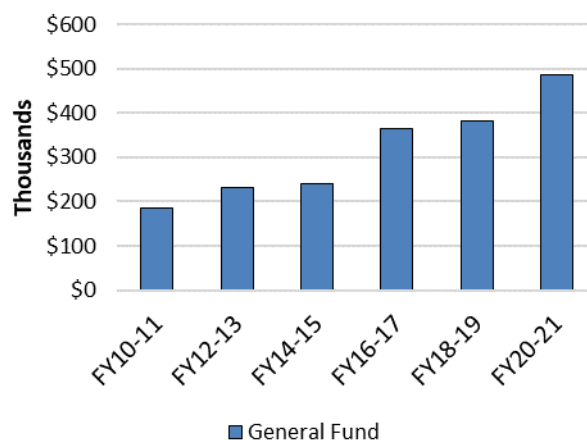
BUDGET

**Spending by Category
FY 2021 Actual**



Source: Budget Planning & Analysis System (BPAS)

Historical Spending



Source: Consolidated Fund Statement

STRATEGIES

Streamlining Procedures: MNPDB has implemented a number of initiatives to process applications, renewals, complaints, officer changes, training certifications and data privacy requests more quickly. These include but are not limited to the Executive Director approving training and instructors within 48-72 hours of receipt, simplifying and revising forms, revising the license renewal process, data practice reviews, engaging in the retention schedule

and holding only required material, and working with license holders to resolve issues before going to the board. PDB continuously reviews and revises processes to increase efficiency.

Website Revision: A large percentage of the agency's time is spent dealing with inquiries and providing various information including forms. The current website provides a portion of this information. Our agency will be requesting more bandwidth and developing a more user-friendly platform. We will be revisiting the ease to access and add downloadable information of interest to applicants, license holders, law enforcement, and the public.

Auditing and Inspections: License holders and certified training courses are currently audited at their renewal time which is every two years. Recently, the agency began conducting audits between these renewal dates and have found concerning results related to public safety and consumer protection. As the agency deals with security and investigative personnel it is imperative that these individuals are properly background checked and trained. MNPDB will conduct onsite visits and additional random audits to be more proactive in regulating the industry.

Training: Auditing training records has brought a concern over accuracy. Maintaining 1,400 + courses is resulting in a need for a professional record management system. This will be made a part of the 2024-2025 budget request.

Hiring: In the past few years there has been a tremendous shift in police services that have heightened the needs for security agents. MNPDB have seen an uptick in license applications producing additional work for a small work force. We will be asking for additional employees to handle the processing and maintain the regulatory needs of the agency.

RESULTS

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quantity	Applications Processed	31	43	FY 2020 & FY 2021
Quantity	Renewal Applications Processed	116	111	FY 2020 & FY 2021
Quality	Training Courses Reviewed and Approved	101	61	FY 2020 & FY 2021
Quality	Disciplinary Actions	37	8	FY 2020 & FY 2021

MN Statutes 326.32-326.339 (<http://www.revisor.mn.gov/statutes/cite/326>) provides the legal authority for MNPDB.

(Dollars in Thousands)

	Actual FY20	Actual FY21	Actual FY22	Estimate FY23	Forecast Base FY24FY25		Enacted Budget FY24FY25	
<u>Expenditures by Fund</u>								
1000 - General	241	246	262	308	288	288	758	688
Total	241	246	262	308	288	288	758	688
Biennial Change				82		6		876
Biennial % Change				17		1		154
Enacted Budget Change from Base								870
Enacted Budget % Change from Base								151

Private Detectives & Protective Agents Board

Agency Financing by Fund

(Dollars in Thousands)

	Actual FY20	Actual FY21	Actual FY22	Estimate FY23	Forecast Base FY24 FY25		Enacted Budget FY24 FY25	
1000 - General								
Balance Forward In		39		20				
Direct Appropriation	277	277	282	288	288	288	758	688
Cancellations		70						
Balance Forward Out	36		20					
Expenditures	241	246	262	308	288	288	758	688
Biennial Change in Expenditures				82		6		876
Biennial % Change in Expenditures				17		1		154
Enacted Budget Change from Base								870
Enacted Budget % Change from Base								151

(Dollars in Thousands)

	FY23	FY24	FY25	Biennium 2024-25
Direct				
Fund: 1000 - General				
FY2023 Appropriations	288	288	288	576
Forecast Base	288	288	288	576
Change Items				
Equipment and Staffing		460	380	840
Maintain Current Service Levels		10	20	30
Total Enacted Budget	288	758	688	1,446
Revenue Change Summary				
Non-Dedicated				
Fund: 1000 - General				
Forecast Revenues	200	200	200	400
Total Enacted Budget	200	200	200	400

(Dollars in Thousands)

	FY23	FY24	FY25	Biennium 2024-25	FY26	FY27	Biennium 2026-27
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Equipment and Staffing

This provision provides funding for the board to add additional staff and purchase additional equipment to continue to provide necessary levels of service. Additional equipment includes a records management system to streamline operations processes and provide better monitoring capabilities for the thousands of individuals that the board monitors. Additional staff will assist in addressing a recent growth in license holders that require monitoring and assistance who are filling gaps in security service positions due to recent law enforcement staffing issues. Additional staff and equipment will allow the board to better monitor and enforce private detectives and protective agents.

1000 - General Fund Cost (Savings)	0	460	380	840	380	380	760
Expenditures	0	460	380	840	380	380	760

Maintain Current Service Levels

This provision provides additional operating funds to maintain the current level of service delivery at the Private Detectives and Protective Agents Board.

1000 - General Fund Cost (Savings)	0	10	20	30	20	20	40
Expenditures	0	10	20	30	20	20	40