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### Board of Dietetics and Nutrition Practice

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<https://mn.gov/boards/dietetics-and-nutrition/>

### AT A GLANCE

#### Credentialing Services

- 1,942 license renewals
- 239 new licenses issued

#### Education Services

- 10 education program approvals

#### Complaint Review

- 7 complaints investigated

### PURPOSE

The Minnesota Board of Dietetics and Nutrition Practice protects the public through licensure of dietitians and nutritionists, establishment of continuing education standards, and investigation and resolution of complaints against licensees and unlicensed persons engaging in the practice. The Board was established in 1995 under the authority of Minnesota Statutes, Chapter 148 and Rules 3250.

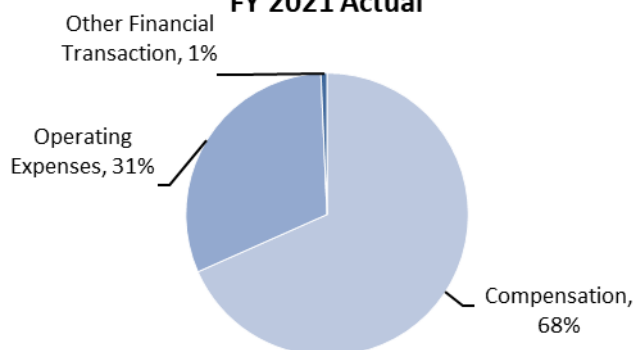
The mission of the Board is to:

- Ensure that all licensees meet the educational and practical requirements specified in law.
- Ensure that all licensees provide competent dietetic and nutrition care.
- Set standards for quality dietetic and nutrition services.
- Promote the public's interest in receiving quality dietetic and nutrition services.

### BUDGET

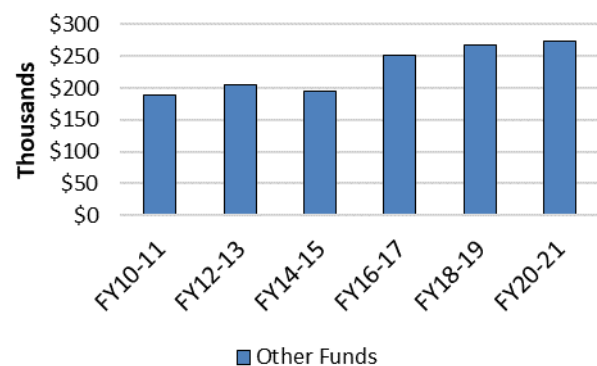
#### Spending by Category

FY 2021 Actual



Source: Budget Planning & Analysis System (BPAS)

#### Historical Spending



Source: Consolidated Fund Statement

The Board is funded by licensure fees and receives no general fund dollars. Minnesota Statutes section 214.06, subdivision 1(a) compels the Board to collect fees in the amount enough to cover direct and indirect expenditures. Funds are deposited as non-dedicated revenue into the state government special revenue fund. From this fund, the Board receives a direct appropriation to pay for agency expenses such as salaries, rent, costs associated with disciplinary/contested cases and operating expenditures. It also pays statewide indirect costs through an open appropriation.

In addition to Board operations, licensure fees fund activities that support multiple boards and/or other agencies. Some of these are: the Administrative Services Unit (interboard), Health Professionals Services Program (interboard), Office of the Attorney General for legal services, and the Criminal Background Check Program (interboard).

## STRATEGIES

The Board accomplishes its mission through implementation of the following strategies:

- Minnesota requires licensing or certification of dietitians and nutritionists. Initial licensure applications are reviewed to ensure that licenses are granted only when education, pre-professional experience, and national examination requirements are met. A Criminal Background Check is conducted and reviewed on all applicants with follow up performed on any actions disclosed in the report. License renewals ensure that current licensees have completed the required hours of continuing education. The Board follows up on any licensee responding negatively to application renewal practice questions.
- The Board's Complaint Resolution Committee (CRC) receives, investigates, and resolves complaints regarding the conduct or standard of care provided by licensees. The CRC also receives complaints of unlicensed individuals engaging in the practice.
- The Board promotes awareness of best practices in the profession.
- The Board is committed to technology upgrades that promote public protection and provide responsible, efficient, and cost-effective services. 100% of license renewals and 96% of initial applications were completed online.
- The seven-member Board of Dietetics and Nutrition Practice is comprised of 2 licensed dietitians and 2 licensed nutritionists, considered subject matter experts, and 3 public members, as appointed by the Governor. Members are volunteers that receive a per diem and mileage reimbursement for attendance at meetings.

## RESULTS

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quality	Percent of online license renewals	96.6%	100%	FY19 FY21
Quality	Percent of new license applications completed online	84%	96%	FY19 FY21
Quantity	Number of License Renewals	1,866	1,942	FY19 FY21
Quality	License granted within 5 days upon receipt of all documentation	100%	100%	FY19 FY21

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The statutory authority for the Minnesota Board of Dietetics and Nutrition Practice is located in Chapter 148.621 – 148.634: <https://www.revisor.mn.gov/statutes/?id=148.621>

The rules are located in MN Rules Chapter 3250. <https://www.revisor.mn.gov/rules/?id=3250>

Additional statutes pertaining to all health licensing boards are found in Chapters 13, 16, and 214.

*(Dollars in Thousands)*

	Actual FY20	Actual FY21	Actual FY22	Estimate FY23	Forecast Base FY24FY25		Enacted Budget FY24FY25	
<b><u>Expenditures by Fund</u></b>								
1201 - Health Related Boards	120	141	144	184	164	164	213	217
2000 - Restrict Misc Special Revenue	6	6	9	6	6	6	6	6
<b>Total</b>	<b>125</b>	<b>147</b>	<b>153</b>	<b>190</b>	<b>170</b>	<b>170</b>	<b>219</b>	<b>223</b>
Biennial Change			71		(3)		99	
Biennial % Change			26		(1)		29	
Enacted Budget Change from Base							102	
Enacted Budget % Change from Base							30	

(Dollars in Thousands)

	Actual	Actual	Actual	Estimate	Forecast Base		Enacted Budget	
	FY20	FY21	FY22	FY23	FY24	FY25	FY24	FY25
<b>1201 - Health Related Boards</b>								
Balance Forward In		32		20				
Direct Appropriation	147	149	164	164	164	164	213	217
Cancellations		40						
Balance Forward Out	27		20					
<b>Expenditures</b>	<b>120</b>	<b>141</b>	<b>144</b>	<b>184</b>	<b>164</b>	<b>164</b>	<b>213</b>	<b>217</b>
Biennial Change in Expenditures				67		0		102
Biennial % Change in Expenditures				26		(0)		31
Enacted Budget Change from Base								102
Enacted Budget % Change from Base								31

**2000 - Restrict Misc Special Revenue**

Balance Forward In	1	2	4	4	4	4	4	4
Receipts	6	8	9	6	6	6	6	6
Balance Forward Out	2	4	4	4	4	4	4	4
<b>Expenditures</b>	<b>6</b>	<b>6</b>	<b>9</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
Biennial Change in Expenditures				3		(3)		(3)
Biennial % Change in Expenditures				26		(19)		(19)
Enacted Budget Change from Base								0
Enacted Budget % Change from Base								0

(Dollars in Thousands)

	FY23	FY24	FY25	Biennium 2024-25
<b><i>Direct</i></b>				
<b>Fund: 1201 - Health Related Boards</b>				
FY2023 Appropriations	164	164	164	328
Forecast Base	164	164	164	328
Change Items				
Maintain Current Service Levels		49	53	102
<b>Total Enacted Budget</b>	<b>164</b>	<b>213</b>	<b>217</b>	<b>430</b>
<b><i>Dedicated</i></b>				
<b>Fund: 2000 - Restrict Misc Special Revenue</b>				
Planned Spending	6	6	6	12
Forecast Base	6	6	6	12
<b>Total Enacted Budget</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>12</b>
<b><i>Revenue Change Summary</i></b>				
<b><i>Dedicated</i></b>				
<b>Fund: 2000 - Restrict Misc Special Revenue</b>				
Forecast Revenues	6	6	6	12
<b>Total Enacted Budget</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>12</b>
<b><i>Non-Dedicated</i></b>				
<b>Fund: 1201 - Health Related Boards</b>				
Forecast Revenues	231	231	231	462
Change Items				
Fee Increase		8	8	16
<b>Total Enacted Budget</b>	<b>231</b>	<b>239</b>	<b>239</b>	<b>478</b>

*(Dollars in Thousands)*

	FY23	FY24	FY25	Biennium 2024-25	FY26	FY27	Biennium 2026-27
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**Maintain Current Service Levels**

This provision provides additional operating funds to maintain the current level of service delivery at the Board of Dietetics and Nutrition Practice.

<b>1201 - Health Related Boards Fund Cost (Savings)</b>	<b>0</b>	<b>49</b>	<b>53</b>	<b>102</b>	<b>53</b>	<b>53</b>	<b>106</b>
Expenditures	0	49	53	102	53	53	106

**Fee Increase**

This provision adds a new, not to exceed, \$20 fee for the Board of Dietetics and Nutrition Practice to provide license verifications for credentialing purposes.

<b>1201 - Health Related Boards Fund Cost (Savings)</b>	<b>0</b>	<b>(8)</b>	<b>(8)</b>	<b>(16)</b>	<b>(8)</b>	<b>(8)</b>	<b>(16)</b>
Revenues	0	8	8	16	8	8	16