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### Board of Accountancy

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<https://boa.state.mn.us/>

### AT A GLANCE

- 9 Board members appointed by the Governor; 2 are non-CPA public members
- 6 employees at full staffing

In FY 2021-22, the Board:

- Renewed over 17,500 certificates and firm permits annually
- Received 978 applications for CPA licensure
- Evaluated and issued 920 new and reciprocal individual licenses
- Issued 130 new firm permits
- Investigated 188 new complaints

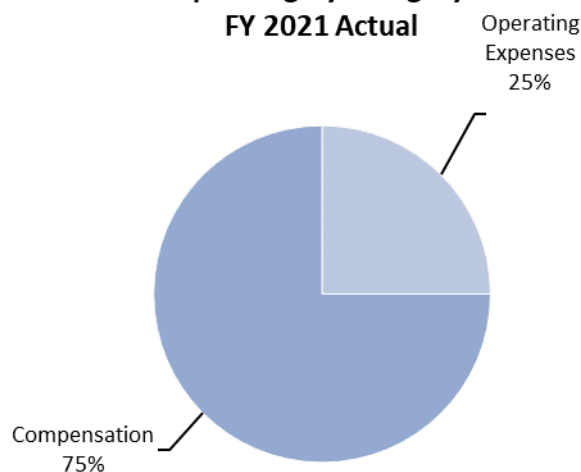
### PURPOSE

The mission of the Minnesota Board of Accountancy is to protect the public through the regulation of the practice of accounting by Certified Public Accountants, Registered Accounting Practitioners, and others in Minnesota by:

- Ensuring that those entering the practice meet standards of competency by way of education, experience, and examination;
- Establishing standards of practice for those certified or registered to practice;
- Requiring that anyone practicing or offering to practice accounting be certified or registered and continue to maintain their professional competence; and
- Enforcing the laws, rules, and standards governing the practice of accounting in Minnesota in a fair, expeditious, and consistent manner.

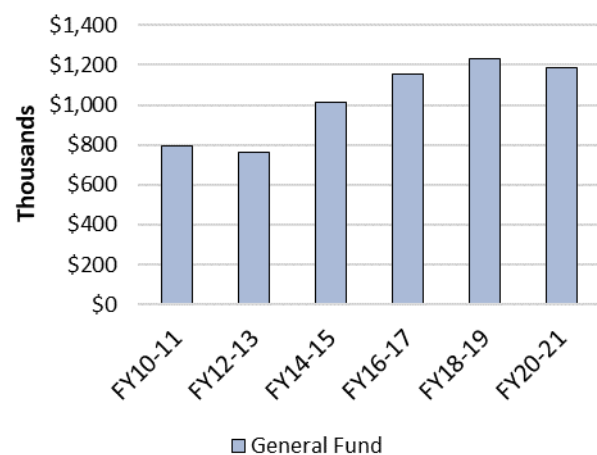
### BUDGET

**Spending by Category  
FY 2021 Actual**



Source: Budget Planning & Analysis System (BPAS)

**Historical Spending**



Source: Consolidated Fund Statement

The Board's budget is funded through General Fund appropriations. The total FY22-23 biennial budget is \$1,386,000. The Board collects application and licensure fees which are deposited in the state's General Fund.

## STRATEGIES

To accomplish its mission, the Board uses the following strategies:

1. **Regulatory** – Collaborating with the National Association of State Boards of Accountancy (NASBA) on consistent standards for examination, licensure, and enforcement. Evaluating applications to ensure that those entering professional practice have completed the required education, examination, and experience.
2. **Enforcement** – Investigating complaints and taking action against licensees and unlicensed individuals who violate the Board's statutes and rules. Removing individuals from practice when necessary. Exchanging enforcement data across jurisdictions. Providing public access to license status, discipline history, and the complaint process. Ensuring that the Board's statutes and rules are up-to-date and understandable.
3. **Outreach and Education** – Providing information to Minnesota citizens, legislators, other state agencies, schools, professional societies, and NASBA about the value of licensure and the requirements of competent practice.

The Board of Accountancy contributes to creating a thriving economy that encourages business growth and employment opportunities by:

- Issuing permits to firms and licenses to individuals who practice public accounting; ensuring that those individuals and firms comply with statutes, rules, and accounting and auditing standards; and contributing to a stable and secure financial network;
- Ensuring that statutes and rules reflect the minimum standards to protect the public; and
- Updating statutes and rules to remove unnecessary barriers to licensure and certification.

The Board contributes to providing efficient and accountable government services by:

- Responding quickly and professionally to applicants, licensees, certificate holders, and the public;
- Providing education and information to the public, students, and licensees; and
- Thoroughly and efficiently investigating complaints and taking enforcement action when appropriate.

The Board strives for equity in licensure and certification by:

- Ensuring that standards for Minnesota residents are not easier or harder to achieve than standards for those already licensed or certified in another state transferring to Minnesota;
- Consistently applying the statutes and rules to all applicants, licensees, and firms; and
- Using plain language on application forms and in administrative rules.

## RESULTS

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quality	Average business days to process online renewal applications	1.2	1.1	FY 19-20 & FY 21-22
Quality	Average days to licensure (individuals)	12	11	FY 19-20 & FY 21-22
Quality	Average days to licensure (firms)	16	20	FY 19-20 & FY 21-22
Quality	Average days to resolve a complaint	68	69	FY 19-20 & FY 21-22

The Board of Accountancy's legal authority comes from M.S. §214.01 and M.S. §326A.

<https://www.revisor.mn.gov/statutes/cite/214.01>

<https://www.revisor.mn.gov/statutes/cite/326A>

*(Dollars in Thousands)*

	Actual	Actual	Actual	Estimate	Forecast Base		Enacted Budget	
	FY20	FY21	FY22	FY23	FY24	FY25	FY24	FY25
<b><u>Expenditures by Fund</u></b>								
1000 - General	584	605	658	728	706	700	846	861
<b>Total</b>	<b>584</b>	<b>605</b>	<b>658</b>	<b>728</b>	<b>706</b>	<b>700</b>	<b>846</b>	<b>861</b>
Biennial Change				196		20		321
Biennial % Change				17		1		23
Enacted Budget Change from Base								301
Enacted Budget % Change from Base								21

(Dollars in Thousands)

	Actual	Actual	Actual	Estimate	Forecast Base		Enacted Budget	
	FY20	FY21	FY22	FY23	FY24	FY25	FY24	FY25
1000 - General								
Balance Forward In		123		30				
Direct Appropriation	694	675	688	698	704	698	844	859
Open Appropriation					2	2	2	2
Transfers Out		45						
Cancellations		148						
Balance Forward Out	110		30					
Expenditures	584	605	658	728	706	700	846	861
Biennial Change in Expenditures				196		20		321
Biennial % Change in Expenditures				17		1		23
Enacted Budget Change from Base								301
Enacted Budget % Change from Base								21

(Dollars in Thousands)

	FY23	FY24	FY25	Biennium 2024-25
<b>Direct</b>				
<b>Fund: 1000 - General</b>				
FY2023 Appropriations	698	698	698	1,396
Base Adjustments				
All Other One-Time Appropriations		6		6
Forecast Base	698	704	698	1,402
Change Items				
Maintain Current Service Levels		20	41	61
Additional Staffing		120	120	240
Total Enacted Budget	698	844	859	1,703
<b>Open</b>				
<b>Fund: 1000 - General</b>				
Base Adjustments				
November Forecast Adjustment		2	2	4
Forecast Base		2	2	4
Total Enacted Budget		2	2	4
<b>Revenue Change Summary</b>				
<b>Non-Dedicated</b>				
<b>Fund: 1000 - General</b>				
Forecast Revenues	1,641	1,641	1,641	3,282
Total Enacted Budget	1,641	1,641	1,641	3,282

(Dollars in Thousands)

	FY23	FY24	FY25	Biennium 2024-25	FY26	FY27	Biennium 2026-27
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Maintain Current Service Levels

This provision provides additional operating funds to maintain the current level of service delivery at the Board of Accountancy.

1000 - General Fund Cost (Savings)	0	20	41	61	41	41	82
Expenditures	0	20	41	61	41	41	82

Additional Staffing

This funding provides a full-time position dedicated to the licensing and permitting work of the Board. The position meets the dual objective of maintaining a strong standard of licensure service while increasing the efficiency of efforts in enforcement and compliance. It also provides for changing technology requirements and demands for services from licensees and the public.

1000 - General Fund Cost (Savings)	0	120	120	240	120	120	240
Expenditures	0	120	120	240	120	120	240