

**Table of Contents**  
**Marriage and Family Therapy, Board of**

*Agency Profile* ..... 1

Agency Expenditure Overview ..... 4

Agency Financing by Fund ..... 5

Agency Change Summary ..... 6

**Change Item(s)** ..... 7

*MN.IT Cost Reduction and Appropriation Transfer* ..... 7

[mn.gov/boards/marriage-and-family/](http://mn.gov/boards/marriage-and-family/)

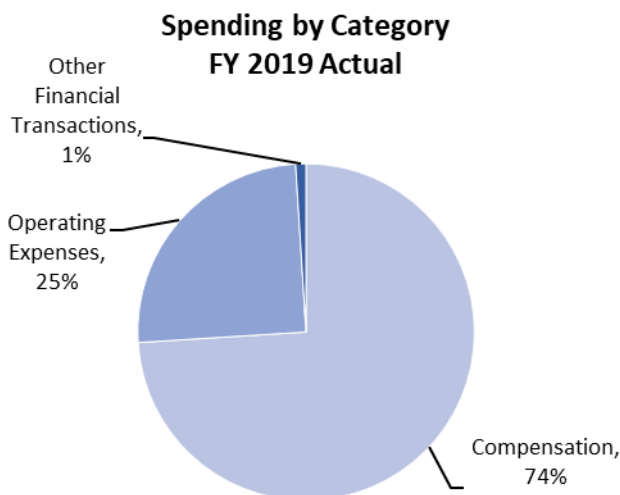
**AT A GLANCE**

- Regulates 3,233 licensees & license applicants: 2,586 licensed marriage and family therapists (LMFT); 284 licensed associate marriage and family therapists (LAMFT); 363 supervised license applicants (as of 08/15/2020)
- Issues an average of 340 new licensees annually (approximately 180-190 LMFT and 150-160 LAMFT)
- Processes an average of 575 license-related applications annually (initial/exam, LAMFT, LMFT, reciprocity)
- Annually receives and investigates an average of 70-75 complaints
- 100% fee-supported

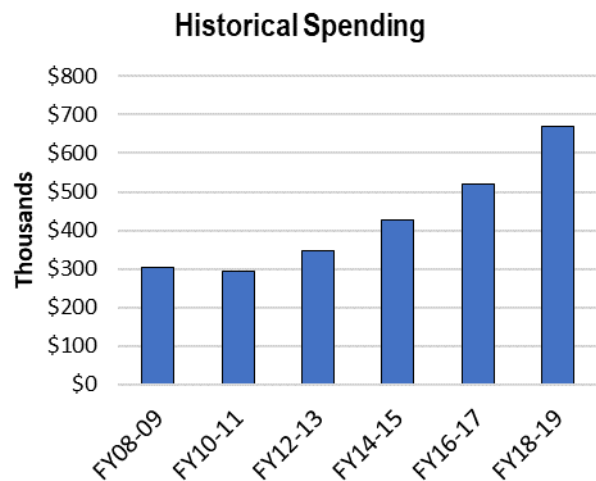
**PURPOSE**

The Board of Marriage and Family Therapy’s mission is to protect the public and ensure a standard of competent and ethical care through effective licensure and enforcement of the statutes and rules governing the practice of marriage and family therapy. The Board’s priorities include timely and consistent processing of applications, thorough and effective investigation of complaints, equal access to all Board disciplinary and corrective action license orders and a customer service-driven model that emphasizes timely response to stakeholder requests.

**BUDGET**



Source: Budget Planning & Analysis System (BPAS)



Source: Consolidated Fund Statement

The Board is funded by licensure fees collected from applicants, licensees and continuing education sponsors; the Board receives no general fund dollars. Minnesota Statutes section 214.06, subdivision 1(a) compels the Board to collect fees to cover direct and indirect expenditures. Funds are deposited as non-dedicated revenue into the state government special revenue fund. From this fund, the Board receives a direct appropriation to pay for agency expenses. It also pays statewide indirect costs through an open appropriation.

In addition to Board operations, fees collected fund legal services provided by the MN Office of the Attorney General and also fund joint health licensure board entities, such as the Administrative Services Unit, the Health

Professionals Services Program and the Criminal Background Check Office, which serve the state’s health licensure boards as part of a collaborative, cost-effective system.

Initial license and license renewal fees are over 80% of collected revenue with application filings (14%) and continuing education program applications (5%) accounting for the remainder of other revenue received.

### STRATEGIES

To accomplish the Board’s mission, we:

- Set standards for initial licensure, including a review of each applicant’s education and training;
- Administer an examination of each applicant’s knowledge of the laws and rules governing the practice of marriage and family therapy in Minnesota prior to issuing marriage and family therapy license;
- Annually review qualifications and renew licenses of current, qualified licensees;
- Investigate complaints made against licensees and applicants, and allegations of unlicensed practice of marriage and family therapy;
- Take disciplinary or corrective action against a licensee or applicant when warranted by conduct and necessary to protect the public;
- Review and approve all continuing education programs used by licensees to meet continuing education requirements for license renewal;
- Monitor and enforce continuing education requirements for license renewal;
- Maintain mandated and educational information on a public website;
- Work collaboratively with academic institutions and national and state marriage and family therapy professional associations to identify, discuss and address issues involving the education, licensure and practice of marriage and family therapists;
- Provide information about licensure and standards of practice to citizens and other business entities;
- Collaborate and assist other governmental entities, including the MN Department of Human Services, MN Department of Health, Health Professional Services Program, and MN Department of Revenue, on matters involving licensed health care professionals in Minnesota.

### RESULTS

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quantity*	Number of licensees (LAMFT & LMFT)	2,565	2,793	FY17 (year-end); FY19 (year-end)
Quantity	Program Sponsor and LMFT CE program approval applications reviewed and processed	1,943 (374 CE sponsor apps; 1,569 LMFT apps)	3,108 (405 CE sponsor apps; 2,703 LMFT apps)	Calendar year 2017; Calendar year 2019
Quality	Responded to stakeholder inquiry received by email or telephone within 3 business days	Office policy required this response rate, but formal statistics were not yet maintained.	92% (On average, 9 out of 10 emails/voicemails received an initial response within 3 business days)	Prior to 2019; Calendar year 2019

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Results	Transition of MN LMFT License Examination from oral to written format due to COVID-19 health emergency	182 oral license exams	38 oral exams administered 1/1/20-3/13/20; No exams 3/15/20-7/15/20; 48 written exams administered 7/15/20-8/20/20 on 8 exam dates. Exam backlog eliminated in under 6 weeks.	Calendar year 2019; Calendar year 2020

\*Source: ALIMIS licensing database system.

---

The Board of Marriage and Family Therapy is authorized by M.S. 148B.29-.392 (<https://www.revisor.mn.gov/statutes/?id=148B>) and operates pursuant to Administrative Rule 5300 (<https://www.revisor.mn.gov/rules/?id=5300>). The Board is also governed by provisions found in various Minnesota Statutes, including chapters 13, 13D, 14, 15 and 214.

# Marriage and Family Therapy, Board of

# Agency Expenditure Overview

(Dollars in Thousands)

	Actual FY18	Actual FY19	Actual FY20	Estimate FY21	Forecast Base		Governor's Recommendation	
					FY22	FY23	FY22	FY23

## Expenditures by Fund

1201 - Health Related Boards	303	353	334	439	384	384	406	406
2000 - Restrict Misc Special Revenue	4	9	6	9	9	9	9	9
<b>Total</b>	<b>307</b>	<b>362</b>	<b>340</b>	<b>448</b>	<b>393</b>	<b>393</b>	<b>415</b>	<b>415</b>
Biennial Change				119		(2)		42
Biennial % Change				18		(0)		5
Governor's Change from Base								44
Governor's % Change from Base								6

## Expenditures by Program

Marriage & Family Therapy Bd	307	362	340	448	393	393	415	415
<b>Total</b>	<b>307</b>	<b>362</b>	<b>340</b>	<b>448</b>	<b>393</b>	<b>393</b>	<b>415</b>	<b>415</b>

## Expenditures by Category

Compensation	235	270	278	296	297	299	297	299
Operating Expenses	72	89	62	152	96	94	118	116
Other Financial Transaction	0	3						
<b>Total</b>	<b>307</b>	<b>362</b>	<b>340</b>	<b>448</b>	<b>393</b>	<b>393</b>	<b>415</b>	<b>415</b>

## Full-Time Equivalents

	2.55	3.00	3.00	3.00	3.00	3.00	3.00	3.00
--	------	------	------	------	------	------	------	------

Marriage and Family Therapy, Board of

Agency Financing by Fund

(Dollars in Thousands)

	Actual FY18	Actual FY19	Actual FY20	Estimate FY21	Forecast Base FY22 FY23		Governor's Recommendation FY22 FY23	
<b>1201 - Health Related Boards</b>								
Balance Forward In		78		50				
Direct Appropriation	363	362	384	389	384	384	406	406
Transfers Out		5						
Cancellations		83						
Balance Forward Out	60		50					
<b>Expenditures</b>	<b>303</b>	<b>353</b>	<b>334</b>	<b>439</b>	<b>384</b>	<b>384</b>	<b>406</b>	<b>406</b>
Biennial Change in Expenditures				117		(5)		39
Biennial % Change in Expenditures				18		(1)		5
Governor's Change from Base								44
Governor's % Change from Base								6
Full-Time Equivalents	2.55	3.00	3.00	3.00	3.00	3.00	3.00	3.00

**2000 - Restrict Misc Special Revenue**

Balance Forward In		1	1					
Receipts	5	8	5	9	9	9	9	9
Balance Forward Out	1							
<b>Expenditures</b>	<b>4</b>	<b>9</b>	<b>6</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>
Biennial Change in Expenditures				2		3		3
Biennial % Change in Expenditures				13		17		17
Governor's Change from Base								0
Governor's % Change from Base								0

(Dollars in Thousands)

	FY21	FY22	FY23	Biennium 2022-23
<b>Direct</b>				
<b>Fund: 1201 - Health Related Boards</b>				
FY2021 Appropriations	389	389	389	778
Base Adjustments				
Current Law Base Change		(5)	(5)	(10)
Forecast Base	389	384	384	768
Change Items				
MN.IT Cost Reduction and Appropriation Transfer		22	22	44
<b>Total Governor's Recommendations</b>	<b>389</b>	<b>406</b>	<b>406</b>	<b>812</b>
<b>Dedicated</b>				
<b>Fund: 2000 - Restrict Misc Special Revenue</b>				
Planned Spending	9	9	9	18
Forecast Base	9	9	9	18
<b>Total Governor's Recommendations</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>18</b>
<b>Revenue Change Summary</b>				
<b>Dedicated</b>				
<b>Fund: 2000 - Restrict Misc Special Revenue</b>				
Forecast Revenues	9	9	9	18
<b>Total Governor's Recommendations</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>18</b>
<b>Non-Dedicated</b>				
<b>Fund: 1201 - Health Related Boards</b>				
Forecast Revenues	405	405	405	810
<b>Total Governor's Recommendations</b>	<b>405</b>	<b>405</b>	<b>405</b>	<b>810</b>

# Board of Marriage and Family Therapy

## FY 2022-23 Biennial Budget Change Item

### Change Item Title: MN.IT Cost Reduction and Appropriation Transfer

Fiscal Impact (\$000s)	FY 2022	FY 2023	FY 2024	FY 2025
<b>ASU (Transfer from BELTSS to Dentistry)</b>				
General Fund*				
Expenditures	0	0	0	0
Revenues	0	0	0	0
State Government Special Revenue				
Expenditures	(647)	(647)	(647)	(647)
Revenues	0	0	0	0
<b>Pharmacy, Board of</b>				
State Government Special Revenue				
Expenditures	65	65	65	65
Revenues	0	0	0	0
<b>Dentistry, Board of</b>				
State Government Special Revenue				
Expenditures	40	40	40	40
Revenues	0	0	0	0
<b>Chiropractic Examiners, Board of</b>				
State Government Special Revenue				
Expenditures	25	25	25	25
Revenues	0	0	0	0
<b>Optometry, Board of</b>				
State Government Special Revenue				
Expenditures	15	15	15	15
Revenues	0	0	0	0
<b>BELTSS</b>				
State Government Special Revenue				
Expenditures	15	15	15	15
Revenues	0	0	0	0
<b>Social Work, Board of</b>				
State Government Special Revenue				
Expenditures	50	50	50	50
Revenues	0	0	0	0
<b>Marriage and Family Therapy, Board of</b>				
State Government Special Revenue				
Expenditures	22	22	22	22
Revenues	0	0	0	0
<b>Podiatric Medicine, Board of</b>				
State Government Special Revenue				
Expenditures	15	15	15	15
Revenues	0	0	0	0
<b>Veterinary Medicine, Board of</b>				
State Government Special Revenue				
Expenditures	10	10	10	10



<b>Fiscal Impact (\$000s)</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>
Revenues	0	0	0	0
<b>Dietetics and Nutrition Practice, Board of</b>				
State Government Special Revenue				
Expenditures	15	15	15	15
Revenues	0	0	0	0
<b>Physical Therapy, Board of</b>				
State Government Special Revenue				
Expenditures	15	15	15	15
Revenues	0	0	0	0
<b>Behavioral Health and Therapy, Board of</b>				
State Government Special Revenue				
Expenditures	35	35	35	35
Revenues	0	0	0	0
Net Fiscal Impact = (Expenditures – Revenues)	(325)	(325)	(325)	(325)
<b>FTEs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

\*There is no General Fund impact to the health licensing boards listed in Fiscal Impact chart.

### **Recommendation:**

The Governor recommends the Health-Related Licensing Boards' IT expense reorganization and reduction. The Administrative Services Unit (ASU) is authorized by Minn. Stat. 214.107 and serves as an agent to the Health-Related Licensing Boards. ASU is seeking a \$647,000 reduction in its FY 2022 and FY 2023 appropriation and a corresponding \$322,000 increase in appropriation for twelve (12) Health-Related Licensing Boards (Table 1) for a net reduction of \$325,000. This appropriation decrease is the result of the Health-Related Licensing Boards' restructuring and reduction of IT-related costs. The appropriation increases for the twelve (12) Health-Related Licensing Boards will fund IT expenses previously paid by ASU.

### **Rationale/Background:**

Since the creation of MN.IT Services in 2012, funds to pay all technology-related costs of the Health-Related Licensing Boards have been appropriated to ASU as the boards' agent. MN.IT staff were assigned to the boards and costs consolidated and paid by ASU. As part of its IT restructuring efforts, the Health-Related Licensing Boards worked with MN.IT to reduce the number of MN.IT staff directly assigned to the boards and move to direct-billing. This requires a transfer of the appropriation for IT-related costs from ASU to certain boards.

The Health-Related Licensing Boards are fee-supported agencies. The Boards are required by Minnesota Statutes to collect enough revenue to cover all direct-appropriated and indirect costs. The Health-Related Licensing Boards' collected fee revenues are deposited into the State Government Special Revenue fund to cover the boards' IT-related costs. This reduction does not impact the State's General Fund.

### **Proposal:**

The Health-Related Licensing Boards' IT reorganization includes reduction of FTEs including software developer position and IT manager position. Database support and project management services will now be paid as needed by contract instead of by assigned FTE. These staffing changes result in a \$325,000 annual reduction in ASU's appropriation. The remaining IT-related costs have been itemized and allocated to the boards and related programs for payment as direct expenditures beginning in FY 2022. The itemization and allocation results in a \$647,000 reduction in the ASU appropriation and an appropriation increase for twelve (12) boards to cover IT-related costs which will now be direct-billed.

This proposal is impacted by the transfer of the ASU appropriation from the Board of Executives for Long Term Services and Supports (BELTSS) to the Board of Dentistry beginning in FY 2022, which was submitted as a separate change item. The ASU appropriation for MN.IT will be reduced by \$647,000 (from \$1,214,000 to \$567,000) when it transfers from BELTSS to Dentistry.

**Impact on Children and Families:**

The Health-Related Licensing Boards work to promote public protection, including the protection of the children and families of the State of Minnesota. This change will not impact the boards' ability to continue to protect the people of Minnesota.

**Equity and Inclusion:**

The Health-Related Licensing Boards do not discriminate on the basis of race, ethnicity, gender, sexual orientation, or disability. This change will not impact the boards' ability to provide services for all people of the State of Minnesota, without discrimination.