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Dietetics and Nutrition Practice, Board of

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mn.gov/boards/dietetics-and-nutrition/

AT A GLANCE

FY19

Credentialing Services

- 1,866 license renewals
- 187 new licenses issued

Education Services

- 4 education program approvals

Complaint Review

- 7 complaints investigated

PURPOSE

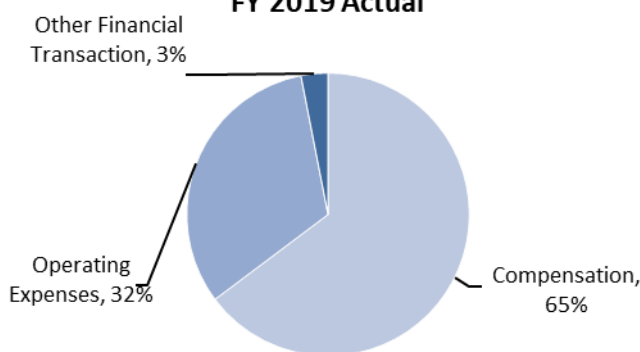
The Minnesota Board of Dietetics and Nutrition Practice protects the public through licensure of dietitians and nutritionists, establishment of continuing education standards, and investigation and resolution of complaints against licensees and unlicensed persons engaging in the practice. The Board was established in 1995 under the authority of Minnesota Statutes, Chapter 148 and Rules 3250.

The mission of the Board is to:

- Ensure that all licensees meet the educational and practical requirements specified in law,
- Ensure that all licensees provide competent dietetic and nutrition care,
- Set standards for quality dietetic and nutrition services, and
- Promote the public’s interest in receiving quality dietetic and nutrition services.

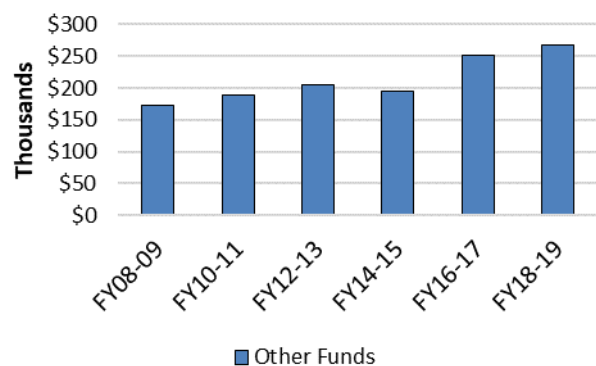
BUDGET

**Spending by Category
FY 2019 Actual**



Source: Budget Planning & Analysis System (BPAS)

Historical Spending



Source: Consolidated Fund Statement

The Board is funded by licensure fees and receives no general fund dollars. Minnesota Statutes section 214.06, subdivision 1(a) compels the Board to collect fees in the amount enough to cover direct and indirect expenditures. Funds are deposited as non-dedicated revenue into the state government special revenue fund. From this fund, the Board receives a direct appropriation to pay for agency expenses such as salaries, rent, costs associated with disciplinary/contested cases and operating expenditures. It also pays statewide indirect costs through an open appropriation.

In addition to Board operations, licensure fees fund activities that support multiple boards and/or other agencies. Some of these are: the Administrative Services Unit (interboard), Health Professionals Services Program (interboard), Office of the Attorney General for legal services, and the Criminal Background Check Program (interboard).

STRATEGIES

The Board accomplishes its mission through implementation of the following strategies:

- Minnesota is like most other states, as it requires licensing or certification of dietitians and nutritionists. Initial licensure applications are reviewed to ensure that licenses are granted only when education, pre-professional experience, and national examination requirements are met. A Criminal Background Check is conducted and reviewed on all applicants with follow up performed on any actions disclosed in the report. License renewals ensure that current licensees have completed the required hours of continuing education. The Board follows up on any licensee responding negatively to application renewal practice questions.
- The Board’s Complaint Resolution Committee (CRC) receives, investigates, and resolves complaints regarding the conduct or standard of care provided by licensees. The CRC also receives complaints of unlicensed individuals engaging in the practice.
- The Board promotes awareness of best practices in the profession. An example of this was legislative passage of their prescription protocol initiative in FY13.
- The Board is committed to technology upgrades that promote public protection and provide responsible, efficient, and cost-effective services. There were 1,866 license renewals in FY19 with 99.6% completed online and 187 initial applicants with 84% completed online.
- The seven-member Board of Dietetics and Nutrition Practice is comprised of 2 licensed dietitians and 2 licensed nutritionists, considered subject matter experts, and 3 public members, as appointed by the Governor. Members are volunteers that receive a per diem and mileage reimbursement for attendance at meetings.

RESULTS

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quality	Percent of online license renewals	96%	99.6%	FY17 FY19
Quality	Percent of new license applications completed online	81%	84%	FY17 FY19
Quantity	Number of License Renewals	1,894	1,866	FY17 FY19
Quality	License granted within 5 days upon receipt of all documentation	100%	100%	FY17 FY19

The statutory authority for the Minnesota Board of Dietetics and Nutrition Practice is located in Chapter 148.621 – 148.634: <https://www.revisor.mn.gov/statutes/?id=148.621>

The rules are located in MN Rules Chapter 3250. <https://www.revisor.mn.gov/rules/?id=3250>

Additional statutes pertaining to all health licensing boards are found in Chapters 13, 16, and 214.

(Dollars in Thousands)

	Actual FY18	Actual FY19	Actual FY20	Estimate FY21	Forecast Base		Governor's Recommendation	
					FY22	FY23	FY22	FY23

Expenditures by Fund

1201 - Health Related Boards	126	131	120	176	149	149	164	164
2000 - Restrict Misc Special Revenue	4	7	6	6	6	6	6	6
Total	130	138	125	182	155	155	170	170
Biennial Change				39		3		33
Biennial % Change				15		1		11
Governor's Change from Base								30
Governor's % Change from Base								10

Expenditures by Program

Dietetics & Nutrition Bd.	130	138	125	182	155	155	170	170
Total	130	138	125	182	155	155	170	170

Expenditures by Category

Compensation	93	89	91	106	107	107	107	107
Operating Expenses	37	44	34	76	48	48	63	63
Other Financial Transaction		4						
Total	130	138	125	182	155	155	170	170

Full-Time Equivalents

	0.89	0.90	0.88	0.88	0.88	0.88	0.88	0.88
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(Dollars in Thousands)

	Actual FY18	Actual FY19	Actual FY20	Estimate FY21	Forecast Base		Governor's Recommendation	
					FY22	FY23	FY22	FY23
1201 - Health Related Boards								
Balance Forward In		15		27				
Direct Appropriation	131	134	147	149	149	149	164	164
Open Appropriation	10	11						
Cancellations		29						
Balance Forward Out	15		27					
Expenditures	126	131	120	176	149	149	164	164
Biennial Change in Expenditures				38		2		32
Biennial % Change in Expenditures				15		1		11
Governor's Change from Base								30
Governor's % Change from Base								10
Full-Time Equivalents	0.89	0.90	0.88	0.88	0.88	0.88	0.88	0.88

2000 - Restrict Misc Special Revenue

Balance Forward In		1	1	2	2	2	2	2
Receipts	4	7	6	6	6	6	6	6
Balance Forward Out	1	1	2	2	2	2	2	2
Expenditures	4	7	6	6	6	6	6	6
Biennial Change in Expenditures				1		0		0
Biennial % Change in Expenditures				11		3		3
Governor's Change from Base								0
Governor's % Change from Base								0

(Dollars in Thousands)

	FY21	FY22	FY23	Biennium 2022-23
Direct				
Fund: 1201 - Health Related Boards				
FY2021 Appropriations	149	149	149	298
Forecast Base	149	149	149	298
Change Items				
MN. IT Cost Reduction and Appropriation Transfer		15	15	30
Total Governor's Recommendations	149	164	164	328
Dedicated				
Fund: 2000 - Restrict Misc Special Revenue				
Planned Spending	6	6	6	12
Forecast Base	6	6	6	12
Total Governor's Recommendations	6	6	6	12
Revenue Change Summary				
Dedicated				
Fund: 2000 - Restrict Misc Special Revenue				
Forecast Revenues	6	6	6	12
Total Governor's Recommendations	6	6	6	12
Non-Dedicated				
Fund: 1201 - Health Related Boards				
Forecast Revenues	190	190	190	380
Total Governor's Recommendations	190	190	190	380

Board of Dietetics and Nutrition Practice

FY 2022-23 Biennial Budget Change Item

Change Item Title: MN.IT Cost Reduction and Appropriation Transfer

Fiscal Impact (\$000s)	FY 2022	FY 2023	FY 2024	FY 2025
ASU (Transfer from BELTSS to Dentistry)				
General Fund*				
Expenditures	0	0	0	0
Revenues	0	0	0	0
State Government Special Revenue				
Expenditures	(647)	(647)	(647)	(647)
Revenues	0	0	0	0
Pharmacy, Board of				
State Government Special Revenue				
Expenditures	65	65	65	65
Revenues	0	0	0	0
Dentistry, Board of				
State Government Special Revenue				
Expenditures	40	40	40	40
Revenues	0	0	0	0
Chiropractic Examiners, Board of				
State Government Special Revenue				
Expenditures	25	25	25	25
Revenues	0	0	0	0
Optometry, Board of				
State Government Special Revenue				
Expenditures	15	15	15	15
Revenues	0	0	0	0
BELTSS				
State Government Special Revenue				
Expenditures	15	15	15	15
Revenues	0	0	0	0
Social Work, Board of				
State Government Special Revenue				
Expenditures	50	50	50	50
Revenues	0	0	0	0
Marriage and Family Therapy, Board of				
State Government Special Revenue				
Expenditures	22	22	22	22
Revenues	0	0	0	0
Podiatric Medicine, Board of				
State Government Special Revenue				
Expenditures	15	15	15	15
Revenues	0	0	0	0
Veterinary Medicine, Board of				
State Government Special Revenue				
Expenditures	10	10	10	10

Fiscal Impact (\$000s)	FY 2022	FY 2023	FY 2024	FY 2025
Revenues	0	0	0	0
Dietetics and Nutrition Practice, Board of				
State Government Special Revenue				
Expenditures	15	15	15	15
Revenues	0	0	0	0
Physical Therapy, Board of				
State Government Special Revenue				
Expenditures	15	15	15	15
Revenues	0	0	0	0
Behavioral Health and Therapy, Board of				
State Government Special Revenue				
Expenditures	35	35	35	35
Revenues	0	0	0	0
Net Fiscal Impact = (Expenditures – Revenues)	(325)	(325)	(325)	(325)
FTEs	0	0	0	0

*There is no General Fund impact to the health licensing boards listed in Fiscal Impact chart.

Recommendation:

The Governor recommends the Health-Related Licensing Boards’ IT expense reorganization and reduction. The Administrative Services Unit (ASU) is authorized by Minn. Stat. 214.107 and serves as an agent to the Health-Related Licensing Boards. ASU is seeking a \$647,000 reduction in its FY 2022 and FY 2023 appropriation and a corresponding \$322,000 increase in appropriation for twelve (12) Health-Related Licensing Boards (Table 1) for a net reduction of \$325,000. This appropriation decrease is the result of the Health-Related Licensing Boards’ restructuring and reduction of IT-related costs. The appropriation increases for the twelve (12) Health-Related Licensing Boards will fund IT expenses previously paid by ASU.

Rationale/Background:

Since the creation of MN.IT Services in 2012, funds to pay all technology-related costs of the Health-Related Licensing Boards have been appropriated to ASU as the boards’ agent. MN.IT staff were assigned to the boards and costs consolidated and paid by ASU. As part of its IT restructuring efforts, the Health-Related Licensing Boards worked with MN.IT to reduce the number of MN.IT staff directly assigned to the boards and move to direct-billing. This requires a transfer of the appropriation for IT-related costs from ASU to certain boards.

The Health-Related Licensing Boards are fee-supported agencies. The Boards are required by Minnesota Statutes to collect enough revenue to cover all direct-appropriated and indirect costs. The Health-Related Licensing Boards’ collected fee revenues are deposited into the State Government Special Revenue fund to cover the boards’ IT-related costs. This reduction does not impact the State’s General Fund.

Proposal:

The Health-Related Licensing Boards’ IT reorganization includes reduction of FTEs including software developer position and IT manager position. Database support and project management services will now be paid as needed by contract instead of by assigned FTE. These staffing changes result in a \$325,000 annual reduction in ASU’s appropriation. The remaining IT-related costs have been itemized and allocated to the boards and related programs for payment as direct expenditures beginning in FY 2022. The itemization and allocation results in a \$647,000 reduction in the ASU appropriation and an appropriation increase for twelve (12) boards to cover IT-related costs which will now be direct-billed.

This proposal is impacted by the transfer of the ASU appropriation from the Board of Executives for Long Term Services and Supports (BELTSS) to the Board of Dentistry beginning in FY 2022, which was submitted as a separate change item. The ASU appropriation for MN.IT will be reduced by \$647,000 (from \$1,214,000 to \$567,000) when it transfers from BELTSS to Dentistry.

Impact on Children and Families:

The Health-Related Licensing Boards work to promote public protection, including the protection of the children and families of the State of Minnesota. This change will not impact the boards' ability to continue to protect the people of Minnesota.

Equity and Inclusion:

The Health-Related Licensing Boards do not discriminate on the basis of race, ethnicity, gender, sexual orientation, or disability. This change will not impact the boards' ability to provide services for all people of the State of Minnesota, without discrimination.